

THE BOARD OF EDUCATION OF INDEPENDENT SCHOOL DISTRICT NO. 71 OF KAY COUNTY, STATE OF OKLAHOMA, MET IN REGULAR MEETING AT THE ADMINISTRATION BUILDING BOARD ROOM, 613 EAST GRAND AVENUE, IN SAID SCHOOL DISTRICT ON OCTOBER 8, 2018 AT 6:00 P.M.

MEMBERS PRESENT: KINKAID, NUZUM, RILEY,  
THROOP  
MEMBER ABSENT: ZIMMERSCHIED

Others Present: Shelley Arrott, Bret Smith,  
Brenda Storie, Curtis Layton, Barbara  
Cusick, Teri Vogeles, Amy Swartz, Jason  
Ridenour, Randy Empting, Gary Bracken,  
Betty Johnston and Jan Miller.

Prior to December 15 of the last calendar year, the date, time, and place of the regular meetings were filed in the office of the County Clerk of Kay County, Oklahoma. At least twenty-four (24) hours prior to this meeting, excluding Saturdays, Sundays, and holidays, notice of the date, time, place, and agenda of this meeting was posted in prominent public view at the Ponca City Administration Building, 613 East Grand Avenue and on the school district's website located at [www.pcps.us](http://www.pcps.us) (posted on October 4, 2018 at 1:30 p.m.).

NOTICE OF MEETING

President Don Nuzum called the meeting to order.

CALL TO ORDER

The President led the flag salute.

FLAG SALUTE

Bret Smith gave the invocation.

The Minutes Clerk called roll at 6:00 p.m. Roll Call established four (4) members of the Board were present. Member Nancy Zimmerschied was absent.

ROLL CALL

Certified Employee of the Month was Zuri Mayo, special education teacher at Union Elementary.

CERTIFIED EMPLOYEE OF  
THE MONTH AWARD

Support Employee of the Month was Monique Birch, federal programs/curriculum administrative assistant at the BOE.

SUPPORT EMPLOYEE OF THE MONTH AWARD

Friend of Education Award was presented to Larry and Pam Regnier, cross-country volunteers at Junior and Senior High Schools.

FRIEND OF EDUCATION AWARD

Five students from Roosevelt Elementary presented to the Board of Education the purpose and leadership roles of their Leadership Group.

PRESENTATIONS/ RECOGNITIONS

The President stated no individuals submitted a request prior to the meeting to address the Board during Public Comments.

PUBLIC COMMENTS

Superintendent Arrott discussed the One Book, One District initiative. The book offered this fall is titled, "Nim's Island" by Wendy Orr.

SUPERINTENDENT'S REPORT

Arrott also discussed changes in the school board election process due to HB2082.

Jennifer Martinez, principal at Liberty Elementary, presented a building assessment review with a PowerPoint presentation (see insert). Data showed a decrease from previous year for the OSTP tests. Ms. Martinez discussed ways they plan to improve instruction for math and reading.

REPORTS

Principal Liz Hargraves at Lincoln Elementary presented their building assessment review with a PowerPoint presentation (see insert). Ms. Hargraves presented Spring 2018 state test results and plans the staff has for improving instruction and attendance.

It was moved by Riley, seconded by Kinkaid, to approve the Consent Agenda (see inserts):

CONSENT AGENDA

A. Agenda with Commentary

- B. Minutes: September 10, 2018 (Regular)
- C. Contracts/Agreements Under \$10,000  
(see insert)

A roll call vote was taken as follows:

KINKAID	---	AYE
NUZUM	---	AYE
RILEY	---	AYE
THROOP	---	AYE

Motion carried.

It was moved by Kinkaid, seconded by Throop, FINANCIAL REPORTS to approve the following financial reports:

- A. FY19 Budget Amendments
- B. FY19 General Fund 11 Encumbrances #583  
- #657 in the amount of \$108,751.84;
- C. FY19 Building Fund 21 Encumbrances #57  
- #64 in the amount of \$72,107.31;
- D. FY19 Child Nutrition Fund 22  
Encumbrances #91 - #96 in the amount  
of \$4,202.10;
- E. FY19 2017 Building Bond Fund 37  
Encumbrance #8 in the amount of  
\$2,585.00;
- F. FY19 Gifts and Endowments Fund 81  
Encumbrances #42 - #48 in the amount  
of \$6,633.84;
- G. FY19 Summary Change Order Listing as  
of October 1, 2018 for Funds 11, 21,  
22, 30 and 81;
- H. FY19 Budget Analysis Reports
- I. FY19 Bond Fund Reports
- J. Activity Fund Reports & Requests  
(see insert)
- K. Treasurer's Reports
- L. Ratification of September 2018  
payrolls for General Fund and Child  
Nutrition Fund previously approved by  
the Board and authority to issue  
payrolls for October 2018.

A roll call vote was taken as follows:

KINKAID	---	AYE
NUZUM	---	AYE
RILEY	---	AYE
THROOP	---	AYE

Motion carried.

It was moved by Riley, seconded by Kinkaid, to approve select new and revised board policies, with exception of Item 6.5-4.0 - Vacation - Twelve-Month Employees (see insert). This policy is under further review. A roll call vote was taken as follows:

APPROVAL OF NEW AND  
REVISED BOARD POLICIES

KINKAID	---	AYE
NUZUM	---	AYE
RILEY	---	AYE
THROOP	---	AYE

Motion carried.

It was moved by Riley, seconded by Throop, to approve the recognition of the following events:

APPROVAL OF RECOGNITION  
EVENTS

- A. American Education Week  
(November 12-16, 2018)
- B. National Education Support Personnel  
Day (November 14, 2018)
- C. The Month of November 2018 as National  
American Indian Heritage Month
- D. Celebrate Freedom Week  
(November 11-17, 2018)

A roll call vote was taken as follows:

KINKAID	---	AYE
NUZUM	---	AYE
RILEY	---	AYE
THROOP	---	AYE

Motion carried.

It was moved by Riley, seconded by Throop, to approve the Resolution to Kay County Election Board calling for the Annual Election of Board of Education Member in Ward #4. Dr. David Kinkaid currently holds Ward #4, which is up for election in 2019. The term of office will run from 2019 until 2024 (see insert).

APPROVAL OF RESOLUTION  
TO KAY COUNTY ELECTION  
BOARD CALLING FOR THE  
ANNUAL ELECTION OF  
BOARD OF EDUCATION  
MEMBER IN WARD #4

A roll call vote was taken as follows:

KINKAID	---	AYE
NUZUM	---	AYE
RILEY	---	AYE
THROOP	---	AYE

Motion carried.

It was moved by Riley, seconded by Kinkaid, to approve the 2018-2019 Ponca City Public Schools District and Site Improvement/Title I Plans. Copies were provided to Board members by email.

APPROVAL OF 2018-2019  
PONCA CITY PUBLIC  
SCHOOLS DISTRICT AND  
SITE IMPROVEMENT/TITLE  
I PLANS

A roll call vote was taken as follows:

KINKAID	---	AYE
NUZUM	---	AYE
RILEY	---	AYE
THROOP	---	AYE

Motion carried.

It was moved by Riley, seconded by Kinkaid, to approve the following Change Orders (see insert):

APPROVAL OF CHANGE  
ORDERS

- A. Change Order Number 1.01 for the Concert Hall. This Change Order is a credit of \$26,862.20 for left over contingency funds not used in Package #1.
- B. Change Order Number 2 for West Middle School Remodel and Addition. This Change Order is a credit of \$19,494.00 for left over contingency funds not used in the project.
- C. Change Order Number 1 for the New Football Locker Room. This Change Order is a credit of \$114,695.97 for left over contingency funds not used in the project.

A roll call vote was taken as follows:

KINKAID	---	AYE
NUZUM	---	AYE
RILEY	---	AYE
THROOP	---	AYE

Motion carried.

It was moved by Kinkaid, seconded by Riley, to convene in Executive Session for the following purposes: to discuss the possible termination, reassignment, resignation, and employment of personnel on the attached detailed Personnel Report [Authority for Executive Session: 25 O.S. Section 307 (B) (1)]; to discuss confidential conversations with the Board's Attorney concerning pending claims and litigation [Authority for Executive Session: 25 O.S. Section 307(B) (4)]; and to discuss Negotiations [Authority for Executive Session: 25 O.S. Section 307 (B) (2)].

EXECUTIVE SESSION

A roll call vote was taken as follows:

KINKAID	---	AYE
NUZUM	---	AYE
RILEY	---	AYE
THROOP	---	AYE

Motion carried.

The Board adjourned into Executive Session to discuss the possible termination, reassignment, resignation, and employment of personnel on the attached detailed Personnel Report [Authority for Executive Session: 25 O.S. Section 307 (B) (1)]; to discuss confidential conversations with the Board's Attorney concerning pending claims and litigation [Authority for Executive Session: 25 O.S. Section 307 (B) (4)]; and to discuss Negotiations [Authority for Executive Session: 25 O.S. Section 307 (B) (2)] at 7:14 p.m.

The Board reconvened into Open Session at 8:30 p.m.

RETURN TO OPEN SESSION

The Board President stated Minutes of Executive Session were kept by the Board Minutes Clerk and will remain confidential.

It was moved by Kinkaid, seconded by Riley, to approve the recommendations for termination, reassignment, resignation,

APPROVAL OF PERSONNEL

salary adjustments and employment of personnel as follows:

Persons listed in the Personnel Report (including addendum, if applicable), and employed as of the effective date specified; contracts to be executed in the name of the district by the Superintendent or person(s) designated by her, and assignments to be made by the Superintendent (see insert) including salary adjustments.

A roll call vote was taken as follows:

KINKAID	---	AYE
NUZUM	---	AYE
RILEY	---	AYE
THROOP	---	AYE

Motion carried.

There being no New Business, it was moved by ADJOURNMENT Kinkaid, seconded by Riley, to adjourn meeting.

A roll call vote was taken as follows:

KINKAID	---	AYE
NUZUM	---	AYE
RILEY	---	AYE
THROOP	---	AYE

Motion carried.

The meeting adjourned at 8:31 p.m.

(A DVD of this meeting is on file in the office of the Clerk of the Board of Education.)

READ AND APPROVED:

\_\_\_\_\_  
PRESIDENT

\_\_\_\_\_  
MEMBER

\_\_\_\_\_  
MEMBER

\_\_\_\_\_  
MEMBER

MEMBER \_\_\_\_\_

ATTEST: \_\_\_\_\_ Date: \_\_\_\_\_  
Minute Clerk