

THE BOARD OF EDUCATION OF INDEPENDENT SCHOOL DISTRICT NO. 71 OF KAY COUNTY, STATE OF OKLAHOMA, MET IN REGULAR MEETING AT THE ADMINISTRATION BUILDING, 613 EAST GRAND AVENUE, IN SAID SCHOOL DISTRICT ON THE 14<sup>TH</sup> DAY OF NOVEMBER, 2016 AT 6:00 P.M. AGENDA AND MEETING NOTICE WERE POSTED AT 2:10 P.M., THURSDAY, NOVEMBER 10<sup>TH</sup>, 2016 IN ACCORDANCE WITH 25 O.S. § 311.

MEMBERS PRESENT: CLARK, KINKAID, RILEY, THROOP  
MEMBER ABSENT AT START OF MEETING: NUZUM

Others Present: Dr. David Pennington, Shelley Arrott, Bret Smith, Brenda Storie, Barbara Cusick, Jill Henderson, Teri Vogeles, Jeff Denton, Randy Empting, Jason Ridenour, Gary Bracken, Betty Johnston, Jan Miller and other various administrators, employees, and members of the community.

Notice of this meeting was given in writing to the County Clerk of Kay County, Oklahoma, forty-eight (48) hours prior to such meeting, and public notice of this meeting was posted in prominent view on the outside door at the Ponca City Administration Building, 613 East Grand Avenue, at least twenty-four (24) hours prior to this meeting, excluding Saturdays, Sundays and legal holidays, all in compliance with the Oklahoma Open Meeting Act.

NOTICE OF MEETING

The meeting was called to order by President Judy Throop.

CALL TO ORDER

The President led the flag salute.

FLAG SALUTE

Bret Smith gave the invocation.

The Minute Clerk called roll at 6:00 p.m. Roll call established that four (4) members of the Board were present. One (1) member, Don Nuzum, was absent at start of meeting.

ROLL CALL

Certified Employee of the Month Award was presented to Kristi Myers, language arts teacher at East Middle School.

CERTIFIED EMPLOYEE OF THE MONTH AWARD

Support Employee of the Month Award was presented to Andrea Burris, special education paraprofessional at Ponca City High School.

SUPPORT EMPLOYEE OF THE MONTH AWARD

Friend of Education Award was presented to Sherry Kean, volunteer at Woodlands Elementary.

FRIEND OF EDUCATION AWARD

The President inquired if there were any interested citizens who wished to express their views to the Board; there were none.

PUBLIC COMMENTS

Board Member, Don Nuzum, arrived at meeting at 6:13 p.m.

Richard Winterrowd, with Lewis Associates Architects, gave a presentation on the Concert Hall Project. His slide show revealed the different architectural types on the high school campus and pictures of what the new Concert Hall will look like.

PRESENTATION ON NEW CONCERT HALL PROJECT

A Building Assessment Review for Garfield Elementary was presented by Lori Cox, Principal. The PowerPoint presentation (see insert) included Garfield's A-F Report Card, ELA and Math OCCT Trend Data, STAR Reading and Math Data Walls.

BUILDING ASSESSMENT REVIEW - GARFIELD ELEMENTARY SCHOOL

A Building Assessment Review for Lincoln Elementary was presented by Liz Hargraves, Principal. The PowerPoint presentation (see insert) showing Lincoln students' growth results and weaknesses was presented to the Board. Ms. Hargraves informed the Board what steps are being taken to improve test scores and attendance.

BUILDING ASSESSMENT REVIEW - LINCOLN ELEMENTARY SCHOOL

Teri Vogele, Associate Director of Curriculum, gave a PowerPoint presentation (see insert) on the Literacy First framework in Ponca City Schools. Ms. Vogele discussed the five (5) essential components of a literacy program.

PRESENTATION ON PONCA CITY LITERACY FRAMEWORK

There was discussion on RTI's (Response to Intervention) three (3) tiers of intervention.

Barbara Cusick, Executive Director of Curriculum, presented a PowerPoint slide (see insert) showing the dropout comparison for years 2012-2016 for Po-Hi, Alternative School, East Middle School and West Middle School. Ms. Cusick also presented a PowerPoint presentation (see insert) on the Alternative Education Programs showing number of students attending, courses offered and graduation rates. An Evaluation Rubric Report for 2015-2016 was also presented (see insert).

PRESENTATIONS ON  
ANNUAL DROPOUT REPORT  
FOR YEARS 2012-2016  
AND ALTERNATIVE  
EDUCATION PROGRAMS

Bret Smith, Executive Director of Operations, gave an Annual Safety Report for Ponca City Schools (see insert). In this report he discussed the goals of the Safety Action Plan, Safe School Committees, and Capital Improvements.

ANNUAL SAFETY REPORT  
PRESENTATION

Dr. Pennington discussed the Annual Developmental Education Rates for 2014-2015 Report (formerly called Annual Student College Remediation Report (see insert). The remediation rate for Ponca City High School graduates as Fall 2014 College Freshmen in Public Higher Education was 29.4%, which is below the state average. He stated that Ponca City's remediation rate is below several of the other schools our size.

SUPERINTENDENT'S  
REPORT

It was moved by Riley, seconded by Kinkaid, to approve the Consent Calendar:

CONSENT AGENDA

- A. Agenda with Commentary
- B. Minutes: October 10, 2016 - Regular Meeting
- C. Contracts/Agreements Under \$10,000 (see inserts)

A roll call vote was taken as follows:

CLARK	---	AYE
KINKAID	---	AYE
NUZUM	---	AYE
RILEY	---	AYE
THROOP	---	AYE

Motion carried.

It was moved by Nuzum, seconded by Riley, to approve the following financial reports:

FINANCIAL REPORTS

- A. FY17 Budget Amendments
- B. FY17 General Fund Encumbrances #682 - #815 in the amount of \$160,672.17;
- C. FY17 Building Fund Encumbrances #50 - #52 in the amount of \$9,391.25;
- D. FY17 Child Nutrition Fund Encumbrances #87 - #100 in the amount of \$166,132.55;
- E. FY17 Gift Fund Encumbrances #32 - #45 in the amount of \$10,987.13;
- F. FY17 2015 Construction Bond 34 Encumbrances #21 - #23 in the amount of \$54,424.50;
- G. FY17 2016 Transportation Bond 35 Encumbrance #8 in the amount of \$6,000.00;
- H. FY17 2016 Construction Bond 36 Encumbrance #6 in the amount of \$1,500.00;
- I. FY17 Summary Change Order Listing as of November 7, 2016 for Funds 11, 21, 22, 34, 35 and 81
- J. FY17 Expenditure Summary Reports
- K. FY17 Bond Fund Reports
- L. Booster Club/PTA Fundraiser Requests (see insert)
- M. Raffle Request (see insert)
- N. Activity Fund Reports/Requests (see inserts)
- O. Treasurer's Reports
- P. Ratification of October 2016 payrolls for General Fund and Child Nutrition Fund previously approved by the Board and authority to issue payrolls for November 2016.

A roll call vote was taken as follows:

CLARK	---	AYE
KINKAID	---	AYE
NUZUM	---	AYE
RILEY	---	AYE
THROOP	---	AYE

Motion carried.

It was moved by Nuzum, seconded by Clark, to approve setting the Date, Time and Location for 2017 Board Meetings (see insert). A roll call vote was taken as follows:

APPROVAL OF SETTING  
THE DATE, TIME, AND  
LOCATION FOR 2017  
BOARD MEETINGS

CLARK	---	AYE
KINKAID	---	AYE
NUZUM	---	AYE
RILEY	---	AYE
THROOP	---	AYE

Motion carried.

It was moved by Riley, seconded by Nuzum, to approve the 2016-2017 Ponca City Public Schools' District and Site Improvement/Title I Plans. Copies were provided to Board members on CD. A roll call vote was taken as follows:

APPROVAL OF 2016-2017  
PONCA CITY PUBLIC  
SCHOOLS' DISTRICT AND  
SITE IMPROVEMENT/  
TITLE I PLANS

CLARK	---	AYE
KINKAID	---	AYE
NUZUM	---	AYE
RILEY	---	AYE
THROOP	---	AYE

Motion carried.

It was moved by Nuzum, seconded by Riley, to approve accepting sub-contract bids for the New Press Box Project at Sullins Stadium. (see insert). The total amount for approval is \$1,661,331.69. Rick Scott Construction will investigate and value engineer (VE) the bids to see where they can reduce costs. A roll call vote was taken as follows:

APPROVAL TO ACCEPT  
SUB-CONTRACT BIDS FOR  
NEW PRESS BOX PROJECT  
AT SULLINS STADIUM

CLARK	---	AYE
KINKAID	---	AYE
NUZUM	---	AYE
RILEY	---	AYE
THROOP	---	AYE

Motion carried.

It was moved by Kinkaid, seconded by Nuzum, to approve the following Contracts/Agreements (see inserts).

APPROVAL OF  
CONTRACTS/AGREEMENTS

A. Agreement with Ardor Health Solutions for

Heather Wilson to provide Speech and Language Services for the 2016-2017 school year. The total cost for the agreement is \$63,375.00.

B. Agreement with High-Tech-Tronics Communication Systems for security cameras at Ponca City High School, Robson Field House, West Middle School, and Woodlands Elementary. The total cost is \$10,410.75.

C. Agreement with SHI for renewal of Microsoft Licensing for the District. The cost is \$50,190.00.

A roll call vote was taken as follows:

CLARK	---	AYE
KINKAID	---	AYE
NUZUM	---	AYE
RILEY	---	AYE
THROOP	---	AYE

Motion carried.

It was moved by Nuzum, seconded by Clark, to approve a proposed Executive Session for the following Purposes: to Discuss the Possible Termination, Reassignment, Resignation, and Employment of Personnel on the Attached Detailed Personnel Report [Authority for Executive Session: 25 O.S. Section 307 (B) (1)]; to Discuss Confidential Conversations with the Board's Attorney Concerning Pending Claims and Litigation [Authority for Executive Session: 25 O.S. Section 307 (B) (4)]; to Discuss the Purchase or Appraisal of Real Property [Authority for Executive Session: 25 O.S. Section 307 (B) (3)]; and to Discuss Negotiations [Authority for Executive Session: 25 O.S. Section 307 (B) (2)]. A roll call vote was taken as follows:

EXECUTIVE SESSION

CLARK	---	AYE
KINKAID	---	AYE
NUZUM	---	AYE
RILEY	---	AYE
THROOP	---	AYE

Motion carried.

The Board adjourned in Executive Session for the Purpose of Discussing the Possible Termination, Reassignment, Resignation, and Employment of Personnel on the Attached Detailed Personnel Report [Authority for Executive Session: 25 O.S. Section 307 (B) (1)]; to Discuss Confidential Conversations with the Board's Attorney Concerning Pending Claims and Litigation [Authority for Executive Session: 25 O.S. Section 307 (B) (4)]; to Discuss the Purchase or Appraisal of Real Property [Authority for Executive Session: 25 O.S. Section 307 (B) (3)]; and to Discuss Negotiations [Authority for Executive Session: 25 O.S. Section 307 (B) (2)] at 8:23 p.m.

The Board reconvened into Open Session at 8:47 p.m.

The Board President stated that Minutes of Executive Session were kept by the Board Minutes Clerk and will remain confidential.

It was moved by Nuzum, seconded by Riley, to approve the recommendations for termination, reassignment, resignation and employment of personnel as follows:

APPROVAL OF PERSONNEL

Persons listed in the Personnel Report (including addendum, if applicable), and employed as of the effective date specified; contracts to be executed in the name of the district by the Superintendent or person(s) designated by him, and assignments to be made by the Superintendent (see insert) including salary adjustments and increases.

A roll call vote was taken as follows:

CLARK	---	AYE
KINKAID	---	AYE
NUZUM	---	AYE
RILEY	---	AYE
THROOP	---	AYE

Motion carried.

There being no New Business, it was moved by Kinkaid, seconded by Riley, to adjourn meeting. A roll call vote was taken as follows:

NEW BUSINESS

CLARK	---	AYE
KINKAID	---	AYE
NUZUM	---	AYE
RILEY	---	AYE
THROOP	---	AYE

Motion carried.

The meeting adjourned at 8:48 p.m.

ADJOURNMENT

(A DVD of this meeting is on file in the office of the Clerk of the Board of Education.)

READ AND APPROVED:

_____	_____
PRESIDENT	MEMBER
_____	_____
MEMBER	MEMBER
_____	
MEMBER	

ATTEST: \_\_\_\_\_ Date: \_\_\_\_\_  
Minute Clerk