

THE BOARD OF EDUCATION OF INDEPENDENT SCHOOL DISTRICT NO. 71 OF KAY COUNTY, STATE OF OKLAHOMA, MET IN REGULAR MEETING AT THE ADMINISTRATION BUILDING BOARD ROOM, 613 EAST GRAND AVENUE, IN SAID SCHOOL DISTRICT ON NOVEMBER 13, 2017 AT 6:00 P.M.

MEMBERS PRESENT: KINKAID, NUZUM, RILEY,  
ZIMMERSCHIED

MEMBER ABSENT: THROOP

Others Present: Shelley Arrott, Bret Smith,  
Brenda Storie, Curtis Layton, Amy  
Swartz, Jason Ridenour, Randy Empting,  
Gary Bracken, Jeff Denton, Betty  
Johnston and Jan Miller.

Prior to December 15 of the last calendar year, the date, time, and place of the regular meetings were filed in the office of the County Clerk of Kay County, Oklahoma. At least twenty-four (24) hours prior to this meeting, excluding Saturdays, Sundays, and holidays, notice of the date, time, place, and agenda of this meeting was posted in prominent public view at the Ponca City Administration Building, 613 East Grand Avenue and on the school district's website located at [www.pcps.us](http://www.pcps.us) (posted on November 9, 2017 at 2:00 p.m.).

NOTICE OF MEETING

President David Kinkaid called the meeting to order.

CALL TO ORDER

The President led the flag salute.

FLAG SALUTE

Bret Smith gave the invocation.

The Minute Clerk called roll at 6:00 p.m. Roll Call established four (4) members of the Board were present. Board member Judy Throop was absent.

ROLL CALL

Certified Employee of the Month Award was presented to Meghan Stafford, teacher at Washington Pre-K Center.

CERTIFIED EMPLOYEE OF  
THE MONTH AWARD

Support Employee of the Month was presented to Louri Bruder, Title I teacher assistant at West Middle School.

SUPPORT EMPLOYEE OF THE MONTH AWARD

Friend of Education Award was presented to Contractor's Safety Alliance Group (CSA) at P66, a volunteer at Po-Hi.

FRIEND OF EDUCATION AWARD

Jody Fincher, Po-Hi girls' basketball coach, and Keenan Curry, Po-Hi boys' basketball coach, along with some of their players, talked about their respective programs. The group expressed their appreciation of the Board of Education's efforts in the Robson Field House improvements.

PRESENTATIONS

The President stated no individuals submitted a request prior to the meeting to address the Board during Public Comments.

PUBLIC COMMENT

Bret Smith, Executive Director of Operations, gave a Safety Action Plan Annual Update for Ponca City Schools (see insert). In this report, he discussed the achievements and progress in safety within our district. Also presented were the goals for the next review.

ANNUAL SAFETY REPORT PRESENTATION

Superintendent Shelley Arrott presented a PowerPoint presentation showing the dropout rate comparison for years 2012-2017 and information on the district's Alternative Education Programs (see insert).

SUPERINTENDENT'S REPORT

It was moved by Nuzum, seconded by Riley, to approve the Consent Calendar as amended (see inserts):

CONSENT AGENDA

- A. Agenda with Commentary
- B. Minutes: October 9, 2017 (Regular)
- C. Contracts/Agreements Under \$10,000 (see insert)
- D. Resolution to Declare Surplus Items (see insert)

A roll call vote was taken as follows:

KINKAID                    ---                    AYE

|              |     |     |
|--------------|-----|-----|
| NUZUM        | --- | AYE |
| RILEY        | --- | AYE |
| ZIMMERSCHIED | --- | AYE |

Motion carried.

It was moved by Riley, seconded by Nuzum, to approve the following financial reports as amended: FINANCIAL REPORTS

- A. FY18 Budget Amendments
- B. FY18 General Fund Encumbrances #738 - #877 in the amount of \$200,124.47;
- C. FY18 Building Fund Encumbrances #48 - #51 in the amount of \$32,948.71;
- D. FY18 Child Nutrition Fund Encumbrances #88 - #95 in the amount of \$132,098.55;
- E. FY18 Gifts and Endowments Fund Encumbrances #35 - #48 in the amount of \$16,963.25;
- F. FY18 2016 Building Bond 36 Encumbrances #16 - #17 in the amount of \$68,066.00;
- G. FY18 Summary Change Order Listing as of November 6, 2017 for Funds 11, 21, and 22;
- H. FY18 Budget Analysis Reports
- I. FY18 Bond Fund Reports
- J. Booster Club Fundraiser Requests (see insert)
- K. PTA Raffle Request (see insert)
- L. School Activity Fund Reports & Requests (see insert)
- M. Treasurer's Reports
- N. Ratification of October 2017 payrolls for General Fund and Child Nutrition Fund previously approved by the Board and authority to issue payrolls for November 2017.

A roll call vote was taken as follows:

|              |     |     |
|--------------|-----|-----|
| KINKAID      | --- | AYE |
| NUZUM        | --- | AYE |
| RILEY        | --- | AYE |
| ZIMMERSCHIED | --- | AYE |

Motion carried.

It was moved by Nuzum, seconded by Zimmerschied, to approve setting the Date, APPROVAL OF SETTING THE DATE, TIME AND

Time and Location for 2018 Board Meetings  
(see insert). A roll call vote was taken as  
follows:

LOCATION FOR 2018  
BOARD MEETINGS

|              |     |     |
|--------------|-----|-----|
| KINKAID      | --- | AYE |
| NUZUM        | --- | AYE |
| RILEY        | --- | AYE |
| ZIMMERSCHIED | --- | AYE |

Motion carried.

It was moved by Nuzum, seconded by Riley, to  
approve accepting sub-contract bid for the  
West Middle School Remodel for the amount of  
\$1,030,537.00 (see insert). The Estimated  
Guaranteed Maximum Price (GMP) is  
\$1,562,974.00. A roll call vote was taken as  
follows:

APPROVAL OF ACCEPTING  
SUB-CONTRACT BIDS FOR  
THE WEST MIDDLE SCHOOL  
REMODEL

|              |     |     |
|--------------|-----|-----|
| KINKAID      | --- | AYE |
| NUZUM        | --- | AYE |
| RILEY        | --- | AYE |
| ZIMMERSCHIED | --- | AYE |

Motion carried.

It was moved by Nuzum, seconded by Riley, to  
approve accepting sub-contract bid for the  
New Football Dressing Room at the High School  
for the amount of \$2,488,807.00 (see insert).  
The total estimated Guaranteed Maximum Price  
(GMP) is \$3,049,184.50. This is under our  
budget amount for the project. A roll call  
vote was taken as follows:

APPROVAL OF ACCEPTING  
SUB-CONTRACT BIDS FOR  
THE PO-HI FOOTBALL  
DRESSING ROOM REMODEL

|              |     |     |
|--------------|-----|-----|
| KINKAID      | --- | AYE |
| NUZUM        | --- | AYE |
| RILEY        | --- | AYE |
| ZIMMERSCHIED | --- | AYE |

Motion carried.

It was moved by Nuzum, seconded by  
Zimmerschied, to approve Change Order Number  
2 (correcting Change Order Number 1) for the  
credit of \$4,720.00 (see insert). A roll call  
vote was taken as follows:

APPROVAL OF CHANGE  
ORDER NUMBER 2 FOR THE  
GARFIELD VESTIBULE  
REMODEL

|         |     |     |
|---------|-----|-----|
| KINKAID | --- | AYE |
|---------|-----|-----|

|              |     |     |
|--------------|-----|-----|
| NUZUM        | --- | AYE |
| RILEY        | --- | AYE |
| ZIMMERSCHIED | --- | AYE |

Motion carried.

It was moved by Zimmerschied, seconded by Riley, to approve Licensing Agreement between Ponca City Schools and the City of Ponca City. This agreement will give the City of Ponca City the authority to place the Wildcat Mascot Logo on their vehicles and equipment to promote community continuity. A roll call vote was taken as follows:

APPROVAL OF LICENSING  
AGREEMENT BETWEEN  
PONCA CITY SCHOOLS AND  
THE CITY OF PONCA CITY

|              |     |     |
|--------------|-----|-----|
| KINKAID      | --- | AYE |
| NUZUM        | --- | AYE |
| RILEY        | --- | AYE |
| ZIMMERSCHIED | --- | AYE |

Motion carried.

It was moved by Riley, seconded by Nuzum, to approve the following Contracts/Agreements (see inserts).

APPROVAL OF  
CONTRACTS/AGREEMENTS

- A. Agreement with SHI for Renewal of Microsoft Licensing for the District.
- B. Agreement with Payne Education Center for Ponca City Public Schools Teacher Training.
- C. Agreement with Kagan Cooperative for Learning Workshop for Union Elementary and Lincoln Elementary.
- D. Agreement with Old West Cabinets, Inc. for New Lockers for Po-Hi Boys' Basketball Dressing Room.
- E. Agreement with Haddock Corporation for six (6) Promethean Boards.
- F. Agreement with ThyssenKrupp Elevator Corporation for one (1) RATH VoIP Phone.

A roll call vote was taken as follows:

|              |     |     |
|--------------|-----|-----|
| KINKAID      | --- | AYE |
| NUZUM        | --- | AYE |
| RILEY        | --- | AYE |
| ZIMMERSCHIED | --- | AYE |

Motion carried.

EXECUTIVE SESSION

It was moved by Zimmerschied, seconded by Nuzum, to convene in Executive Session for the following purposes: to discuss the possible termination, reassignment, resignation, and employment of personnel on the attached detailed Personnel Report [25 O.S. Section 307 (B) (1)]; to discuss confidential conversations with the Board's Attorney concerning pending claims and litigation [25 O.S. Section 307 (B) (4)]; to discuss a proposed settlement in the lawsuit regarding state aid miscalculation when advised by retained council that disclosure of any additional information will impair the ability of the public body to process the claim [25 O.S. Section 307 (B) (4)]; and to discuss Negotiations [25 O.S. Section 307 (B) (2)];

A roll call vote was taken as follows:

|              |     |     |
|--------------|-----|-----|
| KINKAID      | --- | AYE |
| NUZUM        | --- | AYE |
| RILEY        | --- | AYE |
| ZIMMERSCHIED | --- | AYE |

Motion carried.

The Board adjourned into Executive Session to discuss the possible termination, reassignment, resignation, and employment of personnel on the attached detailed Personnel Report [25 O.S. Section 307 (B) (1)]; to discuss confidential conversations with the Board's Attorney concerning pending claims and litigation [25 O.S. Section 307 (B) (4)]; to discuss a proposed settlement in the lawsuit regarding state aid miscalculation when advised by retained council that disclosure of any additional information will impair the ability of the public body to process the claim [25 O.S. Section 307 (B) (4)]; and to discuss Negotiations [25 O.S. Section 307 (B) (2)] at 6:57 p.m.

The Board reconvened into Open Session at 7:31 p.m.

RETURN TO OPEN SESSION

The Board President stated Minutes of Executive Session were kept by the Board Minutes Clerk and will remain confidential.

It was moved by Riley, seconded by Nuzum, to approve the recommendations for termination, reassignment, resignation, salary adjustments and employment of personnel as follows:

APPROVAL OF PERSONNEL

Persons listed in the Personnel Report (including addendum, if applicable), and employed as of the effective date specified; contracts to be executed in the name of the district by the Superintendent or person(s) designated by him, and assignments to be made by the Superintendent (see insert) including salary adjustments.

A roll call vote was taken as follows:

|              |     |     |
|--------------|-----|-----|
| KINKAID      | --- | AYE |
| NUZUM        | --- | AYE |
| RILEY        | --- | AYE |
| ZIMMERSCHIED | --- | AYE |

Motion carried.

It was moved by Nuzum, seconded by Zimmerschied, to approve authorizing the Superintendent of Schools to enter into a settlement agreement based on the terms outlined from state aid allocation mediation. A roll call vote was taken as follows:

APPROVAL AUTHORIZING THE SUPERINTENDENT OF SCHOOLS TO ENTER INTO SETTLEMENT AGREEMENT

|              |     |     |
|--------------|-----|-----|
| KINKAID      | --- | AYE |
| NUZUM        | --- | AYE |
| RILEY        | --- | AYE |
| ZIMMERSCHIED | --- | AYE |

Motion carried.

It was moved by Zimmerschied, seconded by Riley, to approve the Delayed Component, 10.03 Compensation, of the Negotiated Agreement with the Ponca City Public School's association of Classroom Teachers (ACT) for the 2017-2018 school year. A roll call vote was taken as follows:

APPROVAL OF DELAYED COMPONENT, 10.03 COMPENSATION, OF THE NEGOTIATED AGREEMENT FOR 2017-2018 SCHOOL YEAR

|         |     |     |
|---------|-----|-----|
| KINKAID | --- | AYE |
| NUZUM   | --- | AYE |
| RILEY   | --- | AYE |

ZIMMERSCHIED --- AYE

Motion carried.

There being no New Business, it was moved by ADJOURNMENT  
Riley, seconded by Nuzum, to adjourn meeting.

A roll call vote was taken as follows:

|              |     |     |
|--------------|-----|-----|
| KINKAID      | --- | AYE |
| NUZUM        | --- | AYE |
| RILEY        | --- | AYE |
| ZIMMERSCHIED | --- | AYE |

Motion carried.

The meeting adjourned at 7:34 p.m.

(A DVD of this meeting is on file in the  
office of the Clerk of the Board of  
Education.)

READ AND APPROVED:

|           |        |
|-----------|--------|
| _____     | _____  |
| PRESIDENT | MEMBER |

|        |        |
|--------|--------|
| _____  | _____  |
| MEMBER | MEMBER |

|        |
|--------|
| _____  |
| MEMBER |

ATTEST: \_\_\_\_\_ Date: \_\_\_\_\_  
Minute Clerk