

THE BOARD OF EDUCATION OF INDEPENDENT SCHOOL DISTRICT NO. 71 OF KAY COUNTY, STATE OF OKLAHOMA, MET IN REGULAR MEETING AT THE ADMINISTRATION BUILDING BOARD ROOM, 613 EAST GRAND AVENUE, IN SAID SCHOOL DISTRICT ON NOVEMBER 12, 2018 AT 6:00 P.M.

MEMBERS PRESENT: KINKAID, RILEY,
THROOP, ZIMMERSCHIED
MEMBER ABSENT: NUZUM

Others Present: Shelley Arrott, Bret Smith, Brenda Storie, Curtis Layton, Barbara Cusick, Teri Vogele, Amy Swartz, Jeff Denton, Randy Empting, Gary Bracken, Betty Johnston and Jan Miller.

Prior to December 15 of the last calendar year, the date, time, and place of the regular meetings were filed in the office of the County Clerk of Kay County, Oklahoma. At least twenty-four (24) hours prior to this meeting, excluding Saturdays, Sundays, and holidays, notice of the date, time, place, and agenda of this meeting was posted in prominent public view at the Ponca City Administration Building, 613 East Grand Avenue and on the school district's website located at www.pcps.us (posted on November 8, 2018 at 11:30 a.m.).

NOTICE OF MEETING

Vice President Robin Riley called the meeting to order.

CALL TO ORDER

The Vice President led the flag salute.

FLAG SALUTE

Bret Smith gave the invocation.

The Minutes Clerk called roll at 6:00 p.m. Roll Call established four (4) members of the Board were present. President Don Nuzum was absent.

ROLL CALL

Certified Employee of the Month was Krystina Muralt, assistant principal at Ponca City High School.

CERTIFIED EMPLOYEE OF THE MONTH AWARD

Support Employee of the Month was Maureen Dooley, registrar/finance secretary at East Middle School.

SUPPORT EMPLOYEE OF THE MONTH AWARD

Friend of Education Award was presented to Larry Smith of Smith Home Furnishings, supporter of Ponca City Public Schools/East Middle School.

FRIEND OF EDUCATION AWARD

Kelli and Carter Backus, representing Carter's Run, presented a \$2,000.00 check to Ponca City Public Schools' special needs program.

PRESENTATIONS

Students from Liberty Elementary, under the direction of Sarah Orr, performed two patriotic songs using Orff instruments.

The Vice President stated no individuals submitted a request prior to the meeting to address the Board during Public Comments.

PUBLIC COMMENTS

Superintendent Arrott presented a PowerPoint presentation showing ACT achievements of Po-Hi May 2018 graduates compared to the State's average (see insert).

SUPERINTENDENT'S REPORT

Karla Streeter, Director of Alternative & On-Line Programs, presented a PowerPoint presentation highlighting Wildcat Academy and Teen PEP FY18 accomplishments (see insert). Ms. Streeter stated they currently have 117 students at WCA and 10 students in Teen PEP.

REPORTS WITH POTENTIAL BOARD DISCUSSION

Bret Smith, Executive Director of Operations, presented his annual safety report (see insert), which included ALICE training information for this year.

Garfield Elementary's Principal Lori Cox presented their building assessment review with a PowerPoint presentation (see insert). Ms. Cox presented OSTP trend data on ELA, math, and science. Also discussed was how Garfield staff plans to improve test scores.

Principal Dr. Trina Resler presented a PowerPoint presentation showing Union Elementary's 2018 OSTP data and plans for improving instruction on math and reading. Dr. Resler also presented data from Union's RSA and STAR tests.

It was moved by Kinkaid, seconded by Zimmerschied, to approve the Consent Agenda (see inserts):

CONSENT AGENDA

- A. Agenda with Commentary
- B. Minutes: October 8, 2018 (Regular)
- C. Contracts/Agreements Under \$10,000 (see insert)

A roll call vote was taken as follows:

KINKAID	---	AYE
RILEY	---	AYE
THROOP	---	AYE
ZIMMERSCHIED	---	AYE

Motion carried.

It was moved by Zimmerschied, seconded by Kinkaid, to approve the following financial reports:

FINANCIAL REPORTS

- A. FY19 Budget Amendments
- B. FY19 General Fund 11 Encumbrances #658 - #772 in the amount of \$118,949.72;
- C. FY19 Building Fund 21 Encumbrances #65 - #76 in the amount of \$198,498.84;
- D. FY19 Child Nutrition Fund 22 Encumbrances #97 - #108 in the amount of \$115,899.80;
- E. FY19 Sinking Fund 41 Encumbrance #1 in the amount of \$1,396.59;
- F. FY19 Gifts and Endowments Fund 81 Encumbrances #49 - #58 in the amount of \$6,510.33;
- G. FY17 Building Bond 37 Encumbrance #9 in the amount of \$48,442.00;
- H. FY19 Summary Change Order Listing as of November 5, 2018 for Funds 11, 22, 30, 36 and 81 and November 6, 2018 for Fund 21;
- I. FY19 Budget Analysis Reports
- J. FY19 Bond Fund Reports

- K. Booster Club Fundraiser Request (see insert)
- L. Activity Fund Reports & Requests (see insert)
- M. Treasurer's Reports
- N. Ratification of October 2018 payrolls for General Fund and Child Nutrition Fund previously approved by the Board and authority to issue payrolls for November 2018.

A roll call vote was taken as follows:

KINKAID	---	AYE
RILEY	---	AYE
THROOP	---	AYE
ZIMMERSCHIED	---	AYE

Motion carried.

It was moved by Throop, seconded by Zimmerschied, to approve setting the Date, Time and Location for 2019 Board meetings (see insert). A roll call vote was taken as follows:

APPROVAL OF SETTING THE DATE, TIME AND LOCATION FOR 2019 BOARD MEETINGS

KINKAID	---	AYE
RILEY	---	AYE
THROOP	---	AYE
ZIMMERSCHIED	---	AYE

Motion carried.

It was moved by Throop, seconded by Zimmerschied, to approve 6.4-12.0 - Teacher Certification Stipend (revision of Degree Preparation Stipend) (see insert). A roll call vote was taken as follows:

APPROVAL OF BOARD POLICIES

KINKAID	---	AYE
RILEY	---	AYE
THROOP	---	AYE
ZIMMERSCHIED	---	AYE

Motion carried.

It was moved by Throop, seconded by Kinkaid, to approve 6.5-4.0 - Vacation - Twelve-Month Employees. Policy states vacation cannot be carried into the next fiscal year. Any

unused vacation as of June 30 will be converted to sick leave (see insert).
A roll call vote was taken as follows:

KINKAID	---	AYE
RILEY	---	AYE
THROOP	---	AYE
ZIMMERSCHIED	---	AYE

Motion carried.

It was moved by Zimmerschied, seconded by Kinkaid, to approve the following Contracts/Agreements (see inserts):

APPROVAL OF
CONTRACTS/AGREEMENTS

- A. Agreement with SHI for renewal of Microsoft Licensing for the District for \$48,442.00.
- B. Agreement with Kyler Construction Group, Inc. for the Ponca City Public Schools 2018 Building Projects.
- C. Agreement with Catapult Learning (on-site support) for Ponca City Public Schools Professional Development Services for the St. Mary's Catholic School for \$10,035.38.
- D. Agreement with Catapult Learning for Ponca City Public Schools Professional Development Services. This training is four days of Core Instructional Model Coaching at St. Mary's Catholic School for \$10,000.00.
- E. Agreement with DEPCO, LLC for an Online Curriculum Management System for \$14,435.00.
- F. Agreement with Anderson Flooring for flooring at the Old Weight Room for \$46,221.79.
- G. Agreement with The Building Automation Company for HVAC Controls Scope for the BAS controls upgrade for Union, Washington and Liberty for \$30,420.00.

A roll call vote was taken as follows:

KINKAID	---	AYE
RILEY	---	AYE
THROOP	---	AYE
ZIMMERSCHIED	---	AYE

Motion carried.

It was moved by Throop, seconded by Zimmerschied, to convene in Executive Session for the following purposes: to discuss the possible termination, reassignment, resignation, and employment of personnel on the attached detailed Personnel Report [Authority for Executive Session: 25 O.S. Section 307 (B) (1)]; to discuss confidential conversations with the Board's Attorney concerning pending claims and litigation [Authority for Executive Session: 25 O.S. Section 307(B) (4)]; and to discuss Negotiations [Authority for Executive Session: 25 O.S. Section 307 (B) (2)].

EXECUTIVE SESSION

A roll call vote was taken as follows:

KINKAID	---	AYE
RILEY	---	AYE
THROOP	---	AYE
ZIMMERSCHIED	---	AYE

Motion carried.

The Board adjourned into Executive Session to discuss the possible termination, reassignment, resignation, and employment of personnel on the attached detailed Personnel Report [Authority for Executive Session: 25 O.S. Section 307 (B) (1)]; to discuss confidential conversations with the Board's Attorney concerning pending claims and litigation [Authority for Executive Session: 25 O.S. Section 307 (B) (4)]; and to discuss Negotiations [Authority for Executive Session: 25 O.S. Section 307 (B) (2)] at 7:26 p.m.

The Board reconvened into Open Session at 8:12 p.m.

RETURN TO OPEN SESSION

The Board Vice President stated Minutes of Executive Session were kept by the Board Minutes Clerk and will remain confidential.

It was moved by Throop, seconded by Kinkaid, to approve the recommendations for termination, reassignment, resignation,

APPROVAL OF PERSONNEL

salary adjustments and employment of personnel as follows:

Persons listed in the Personnel Report (including addendum, if applicable), and employed as of the effective date specified; contracts to be executed in the name of the district by the Superintendent or person(s) designated by her, and assignments to be made by the Superintendent (see insert) including salary adjustments.

A roll call vote was taken as follows:

KINKAID	---	AYE
RILEY	---	AYE
THROOP	---	AYE
ZIMMERSCHIED	---	AYE

Motion carried.

There being no New Business, it was moved by ADJOURNMENT Throop, seconded by Zimmerschied, to adjourn meeting.

A roll call vote was taken as follows:

KINKAID	---	AYE
RILEY	---	AYE
THROOP	---	AYE
ZIMMERSCHIED	---	AYE

Motion carried.

The meeting adjourned at 8:13 p.m.

(A DVD of this meeting is on file in the office of the Clerk of the Board of Education.)

READ AND APPROVED:

PRESIDENT

MEMBER

MEMBER

MEMBER

MEMBER

ATTEST: _____ Date: _____
Minute Clerk