

**AGENDA WITH COMMENTARY  
REGULAR BOARD OF EDUCATION MEETING  
PONCA CITY BOARD OF EDUCATION  
PONCA CITY INDEPENDENT SCHOOL DISTRICT I-71  
ADMINISTRATION CENTER  
BOARD ROOM  
613 E. GRAND AVE.  
PONCA CITY, OK 74601  
MONDAY, MAY 14, 2018  
6:00 P.M.**

<p><b>24th Annual District Retirement Reception</b> <b>5:30 p.m. – 6:00 p.m.</b> <b>Administration Building</b> <b>West Conference Room</b> <b>613 E. Grand Ave.</b> <i>(The retirees will also be honored during the Board meeting.)</i></p>
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**1. CALL TO ORDER**

- 1.1 Call Meeting to Order** (President)
- 1.2 Flag Salute**
- 1.3 Roll Call** (Minutes Clerk of the Board)

**2. PRESENTATIONS/RECOGNITIONS**

- 2.1 Presentation to Retiring Ponca City Public School Employees** (*Shelley Arrott & Curtis Layton*)

Commentary:

The President of the Board will preside over recognizing all district employees listed below who are retiring this year. Each employee will be presented with a token of the district's appreciation for all their years of service.

<u><b>Certified</b></u>	<u><b>Support</b></u>
Kathy Cain	Betty LaRue
Deborah Meyer	Judy Sattre
Terry Muchmore	Mabel Urioste
Cindy Watson	

**2.2 Presentation of the Employee of the Month and Friend of Education Awards**

The President of the Board will preside over presenting the May Employee of the Month and Friend of Education Awards to the following employees.

Certified Employee of the Month ..... Jeff Shelton  
Special Education Teacher at Roosevelt Elementary

Support Employee of the Month.....Loretta Leavitt  
Title I Teacher Assistant at Lincoln Elementary

Friends of Education ..... Erin Rutz  
PTA Member & Volunteer at Trout Elementary

**3. PUBLIC COMMENT**

**3.1 Comments from the Public**

The Ponca City Public School Board of Education recognizes the value to school governance of public comment on educational issues and the importance of involving members of the public in board meetings. The board has established guidelines to govern public participation in board meetings necessary to conduct its meetings and to maintain order. After checking in with the board clerk, individuals or groups wishing to speak during the public comment period must provide the following information, in writing, in order to speak before the board:

- Name and address of the individual
- The agenda action item(s) the individual wishes to address
- The organization the individual represents or is affiliated with, if applicable

Anyone who would like to speak to the board during public comment period of the meeting must check in with the board clerk *at least 15 minutes prior to the start of the board meeting*. There will be a form available they will need to fill out and return to the board clerk before they can be heard by the board.

Participants must be recognized by the president or other presiding officer and must preface their comments by an announcement of their name and group affiliation, if applicable.

Comments of the speaker must relate to an item on the meeting agenda. Generally, participants shall be limited to comment of a maximum of three (3) minutes duration unless altered by the presiding officer, with the approval of the board. All public comments during any one regular meeting shall be limited to no more than fifteen (15) minutes. No participant may speak more than once during a single meeting. All statements shall be directed to the presiding officer; no participant may address or question board members individually.

For more information regarding Speaking Privileges of the Public, please refer to Board Policy 2.4 *Speaking Privileges of the Public*, that is available at the board meeting, or in the board policy manual located on the district website, [www.pcps.us](http://www.pcps.us), under *Board of Education*.

**4. REPORTS WITH POTENTIAL BOARD DISCUSSION**

- 4.1 Annual Developmental Education Rates for 2016-2017 (*Thad Dilbeck*)
- 4.2 Building Assessment Reviews (*East Middle School – Denton Long & Woodlands - Tim Williams*)

**5. SUPERINTENDENT REPORT WITH POTENTIAL BOARD DISCUSSION**

- 5.1 Graduation

**6. CONSENT AGENDA**

\*Motion required: Motion required for the approval of the "Consent Agenda" as printed (or as amended). Board members may, however, call for a vote on each of the items listed on the "Consent Agenda."

- 6.1 Agenda with Commentary ..... 1-11
- 6.2 Minutes from April 16, 2018 Regular Meeting and April 18, 2018 Special Meeting ..... 12-22
- 6.3 Contracts/Agreements under \$10,000..... 23-26

**7. ACTION ITEMS (MOTION REQUIRED)**

**7.1 Consider and Take Action on the Following District Financial Reports:**

- A. FY18 Budget Amendments ..... 27-41
- B. FY18 General Fund Encumbrances #1450 - #1479..... 42-43
- C. FY18 Building Fund Encumbrances #73 - #78 .....44
- D. FY18 Child Nutrition Fund Encumbrances #146 - #151 .....45
- E. FY18 Gift Fund Encumbrance #81 .....46
- F. 2016 LRB Improvement Bond 30 Encumbrances #25 - #26.....47
- G. 2016 Construction Bond 36 Encumbrance #23 .....48
- H. 2017 Construction Bond 37 Encumbrances #8 - #10 .....49
- I. Change Order Listings as of 05/07/18 (Funds 22, 81, & 36) and 5/8/18 (Funds 11 & 21) ..... 50-57

J.	Budget Analysis Reports.....	58-69
K.	Bond Issue Reports .....	70-74
L.	Booster Club Fund Raiser Approval Forms & Budget Projections.....	75-91
M.	Booster Club Request for Raffle.....	92
N.	Activity Fund Reports/Budgets.....	93-109
O.	Treasurer’s Report .....	110-111
P.	Ratification and Approval of Payrolls	

Brenda Storie will answer questions regarding the financial reports included on pages 27-111.

**RECOMMENDED ACTION**

The Superintendent recommends approval of the financial reports.

**7.2 Consider and Take Action on the Application for the Participation in the 2018 Summer Food Service Program for Children**

Commentary:

The application for the 2018 Summer Food Service Program for Children has been submitted to and approved by the State Department of Education. Program participation will be for the month of June only beginning June 4, 2018 and ending June 29, 2018. A copy of the Summer Food Program Applications are included in the handouts. Jeff Denton will answer questions.

West Middle School - Lunch only, Monday - Friday 11:00 a.m. - 12:30 p.m.  
 Union Elementary - Breakfast only, Monday - Thursday 7:30 a.m. – 8:00 a.m.

**RECOMMENDED ACTION**

The Superintendent recommends approval.

**7.3 Consider and Take Action on an Increase in Full-Priced Student Lunches for the 2018-2019 School Year**

Commentary:

According to Federal guidelines addressed in the Healthy and Hunger Free Children’s Act of 2012, each local education authority must increase the amount charged for a full-priced meal, based on a formulation outlined in the “Full Price Paid Equity” worksheet which considers the actual cost of preparing a meal and the amount charged to a “Full Priced” student compared to a federally reimbursed “Free or Reduced Student Meal”. The local Board of Education establishes the price based upon the formulation and must increase a minimum amount each year. Based on this calculation, the following is a recommendation for “Full Priced Meal” increase charges.

**The new full-price breakfast and lunch prices are as follows:**

Senior High School	Lunch	2017/18	\$2.60	Proposed	2018/19	\$2.70
East Middle School	Lunch	2017/18	\$2.45	Proposed	2018/19	\$2.55
West Middle School	Lunch	2017/18	\$2.45	Proposed	2018/19	\$2.55
Elementary Schools	Lunch	2017/18	\$2.35	Proposed	2018/19	\$2.45
Senior High School	Breakfast	2017/18	\$1.75	Proposed	2018/19	\$1.85
East Middle School	Breakfast	2017/18	\$1.35	Proposed	2018/19	\$1.45
West Middle School	Breakfast	2017/18	\$1.35	Proposed	2018/19	\$1.45
Elementary Schools	Breakfast	2017/18	\$1.35	Proposed	2018/19	\$1.45

“Full Priced” meals affect 23% of the student population and accounts for less than 10% of the entire CNP budget. Jeff Denton will answer questions.

**RECOMMENDED ACTION**

The Superintendent recommends approval.

**7.4 Consider and Take Action on the Following Contracts/Agreements:**

**A. Renewal of Agreement with Burnett Security and Investigation, Inc. for Security at Ponca City High School for the 2018-19 School Year**

Commentary:

This is the renewal of our contract with Burnett Security and Investigation, Inc. for two (2) security guards at Ponca City High School. Cost of the services will be \$15.90 per hour/per student contact days (170 days), with an estimated total cost of \$43,248.00. Bret Smith will answer questions.

**B. Renewal of Contract with Burnett Security & Investigation, Inc. for Courier Services for the 2018-19 School Year**

Commentary:

This is a contract between Burnett Security & Investigation, Inc. and Ponca City Public Schools for courier service for 2018-2019. Burnett Security will pick up the deposits from each site and take to the bank. Cost is \$90.00 per school day (170 days) for a total of \$15,300.00. Brenda Storie will answer questions.

**C. Agreement with Lewis Associates Architects for Architectural Services for FY19**

Commentary:

The contract/agreement submitted for consideration by Lewis Architects Associates (LAA) is AIA Document B141, Standard Form of Agreement between Owner and Architect. The contract is for Architectural Services for

the year, to include Building Fund projects and other miscellaneous projects for 2018-2019. The Architect's fees vary as they are based on construction costs whether the project is new construction, remodel or additions. Bret Smith will answer questions.

**D. Agreement with Engage2Learn Which Provides Training and Coaching for the Continued Implementation and Growth in the Engage2 Learn (e2L)**

Commentary:

Engage Learning will provide training and coaching for the implementation of project-based learning. Teachers will learn to design engaging, rigorous and relevant curriculum challenges for students in a collaborative instructional setting. Both teachers and administrators will be involved in this training. Training will include the Engage Learning Model, instructional coaching, leadership training, virtual coaching and access to all Engage resources, videos, and curriculum units designed in eStudio. This will be funded with Title II Federal Program in the amount of \$69,850.00. Contract is for July 1, 2018 to June 30, 2019. Barbara Cusick will answer questions.

**E. Agreement with Edgenuity for Online Courses at the Senior High School, Alternative Programs and Credit Recovery**

Commentary:

Edgenuity will provide a full range of online courses for Teen PEP, Wildcat Academy, Virtual High School and Credit Recovery Programs at PoHi. Students will have access to 50+ courses including core and elective courses. AP courses are also available for virtual students through Edgenuity. The cost of the (3) three-year agreement for PoHi is \$78,500.00 and Wildcat Academy/Teen PEP is \$92,000.00. Barbara Cusick will answer questions.

**F. Agreement with Learning Sciences International for iObservation Renewal for 2018-2019**

Commentary:

Learning Sciences International provides iObservation, which is the online instructional and leadership improvement tool used for evaluation. In addition to providing a resource library for teachers and principals to use for instructional growth, iObservation collects, manages and reports longitudinal data from classroom observations. It also calculates an instructional Practice Score for each teacher and leader as required by the Teacher and Leader Effectiveness Act. The renewal cost is \$20,000.00. Curtis Layton will answer questions.

**G. Agreement with Frontline Education for Management of Absence & Substitute and Time & Attendance for 2018-2019**

Commentary:

The purpose of this agreement is to provide an integrated insight and technology solution bundle for Frontline Absence & Time management. This agreement combines our current agreement with Frontline Education for Absence & Substitute Management with the Time & Attendance solution to integrate payroll and leave data to improve efficiency and accuracy. The total cost for the annual subscription is \$29,300.69, payable upon Board approval. Included in this solution is Absence & Substitute Management for all district employees, Time & Attendance for all employees interacting with time clocks, Substitute Training online course catalog, and the Frontline Foundation for connecting all the Frontline Education applications, single sign-on, FERPA level security, mobile application platform, and identity management. Curtis Layton will answer questions.

**H. Renewal Agreement with Pinnacle for the VmWare Licensing for the District**

Commentary:

VmWare runs all our servers and storage for the District. This provides the licensing for upgrades and maintenance for VmWare. VmWare is the software that virtualizes all of our servers on to 10 servers. Without VmWare we would have to purchase 70 physical servers that would cost us close to \$490,000.00 just for the servers plus yearly maintenance that would be in the neighborhood of \$70,000.00 on all of the servers. The renewal cost is \$41,437.90. Jason Ridenour will answer questions.

**I. Agreement with Kyler Construction Group for the Softball Dugout Extension and New Maintenance Building**

Commentary:

Kyler Construction Group will construct a five (5) feet extension to the softball home dugout and a concrete block storage building for turf equipment. The project is a total of 435 sq. ft. The cost of the agreement is \$45,830.00. Bret Smith will answer questions.

**J. Ratification of Agreement on the Employment of Stephen H. McDonald & Associates, Inc. as Financial Consultant to the School District for the 2018-2019 School Year**

Commentary:

This is the ratification of an agreement with Stephen H. McDonald & Associates, Inc. in connection with any issuance by district of any issuance of general obligation bonds. For these services, the district agrees to pay Financial Advisor on a fee schedule based on the par value of bonds issued. The Board approved the original Financial Advisory Agreement on July 13, 2015. Brenda Storie will answer questions.

**RECOMMENDED ACTION**

The Superintendent recommends approval.

**7.5 Consider and Take Action on the Amended Ponca City School District Calendar for the 2017-2018 School Year**

Commentary:

It is necessary to amend the Ponca City Public Schools 2017-2018 SY Calendar. April 2 – 6 and April 9 – 13 will be changed from instructional days to non-instructional days. April 30 and May 14 will be changed from non-instructional days to instructional days. Shelley Arrott will answer questions.

**RECOMMENDED ACTION**

The Superintendent recommends approval.

**7.6 Consider and Take Action on Accepting Sub-Contract Bid to Furnish and Install the Fencing and Gates for the Old (existing) Football Locker Room Remodel Project.**

Commentary:

Bids were delivered to the Administration Office on May 1, 2018 at 3:00 p.m. to receive the sub-contract bids for the Fencing and Gates for the Old (existing) Football Locker Room Remodel Project. The sub-contract bid totaled \$190,820.00. The Construction Manager Recommendations Report is included in the handouts. Bret Smith and Rick Scott Construction Company will answer questions.

**RECOMMENDED ACTION**

The Superintendent recommends approval.

**7.7 Consider and Take Action to Approve the Guaranteed Maximum Price (GMP) for the Old Football Locker Rooms Project.**

Commentary:

The Construction Manager is comfortable with all prices to submit a GMP for the project in the amount of \$1,111,243.87. The GMP is included in the Construction



Manager Recommendations Report included in the handouts. Bret Smith and Rick Scott Construction Company will answer questions.

**RECOMMENDED ACTION**

The Superintendent recommends approval.

**7.8 Consider and Take Action on Accepting Sub-Contract Bid Package for the Wildcat and Teen PEP Remodel Project.**

Commentary:

Bids were delivered to the Administration Office on May 3, 2018 at 3:00 p.m. to receive the sub-contract bids to renovate the current Teen Pep building to accommodate Wildcat Academy and to renovate the brick Annex at Roosevelt Elementary to accommodate Teen PEP. The sub-contract bid totaled \$265,528.36. The Construction Manager Recommendations Report is included in the handouts. Bret Smith will answer questions.

**RECOMMENDED ACTION**

The Superintendent recommends approval.

**7.9 Consider and Take Action to Approve the Guaranteed Maximum Price (GMP) for the Wildcat and Teen PEP Remodel Project.**

Commentary:

The Construction Manager is comfortable with all prices to submit a GMP for the project in the amount of \$358,365.36. The GMP is included in the Construction Manager Recommendations Report included in the handouts. Bret Smith will answer questions.

**RECOMMENDED ACTION**

The Superintendent recommends approval.

**7.10 Consider and Take Action on the Following Change Orders:**

**A. Change Order No. 1 for the Robson Fieldhouse Interior Improvements.....112**

Commentary:

This Change Order is a credit for unused project contingency. The amount of the Change Order is \$362,120.26. A copy of the Change Order is included on page 112 of the agenda. Bret Smith will answer questions.

**B. Change Order No. 2 for the New Press Box for Sullins Stadium.....113**

Commentary:

This Change Order is a credit for the remainder of project contingency. The amount of the Change Order is \$14,086.74. A copy of the Change Order is included on page 113 of the agenda. Bret Smith will answer questions.

**RECOMMENDED ACTION**

The Superintendent recommends approval.

- 7.11 Consider and Take Action on a Proposed Executive Session for the Following Purposes: to Discuss the Employment of Assistant Principals, Possible Termination, Reassignment, Resignation, and Employment of Personnel on the Attached Detailed Personnel Report [Authority for Executive Session: 25 O.S. Section 307 (B) (1)]; to Discuss Confidential Conversations with the Board’s Attorney Concerning Pending Claims and Litigation [Authority for Executive Session: 25 O.S. Section 307 (B) (4)]**

**Motion for Executive Session if one is desired.**

- 7.12 Return to Open Session**

- 7.13 Recital by Board President that Minutes of Executive Session Were Kept by the Board Minutes Clerk and Will Remain Confidential**

- 7.14 Consider and Take Action on the Renewal of the Following Assistant Principals for the 2018-19 School Year:**

Jennifer Dye  
Dawn Mills

Dalana Hawkins  
Kristyna Muralt

Kevin LaRue  
Stacy Sattre

**RECOMMENDED ACTION**

The Superintendent recommends approval.

- 7.15 Consider and Take Action on Recommendations for Termination, Reassignment, Resignation, and Employment of Personnel**

Commentary:

A copy of the proposed personnel report with attachments is included on pages 114-129 of the Agenda.

**RECOMMENDED ACTION**

The Superintendent recommends approval of the personnel report as presented and/or amended.

**8. NEW BUSINESS**

**9. ADJOURNMENT**

**\*Motion required for adjournment**

*(Special accommodations may be made available for this Board meeting. Requests should be made by calling the office of the Superintendent of Schools no later than Friday, preceding the Board meeting.)*

<b>CONSENT AGENDA ITEMS</b>				
<b>(Contracts/Agreements Under \$10,000.00)</b>				
<b>Board of Education Meeting -May 14, 2018</b>				
	<b>COMPANY NAME</b>	<b>SERVICE PROVIDED</b>	<b>AMOUNT OF CONTRACT</b>	<b>CONTRACT DATE</b>
1	Vizavance (formerly Prevent Blindness Oklahoma)	Vizavance will provide a representative to supervise volunteers from the local Lions organization. They will perform individual vision screenings for all students at the Pre Kindergarten through 5th grade level. Vision screening days are established through Vizavance, Elementary Principals and the school nurses annually. The cost is \$100.00 per site. Ponca City Public Schools has eight (8) sites that will be participating.	<b>General Fund/Nurses</b> \$800.00	2018-2019
2	IXL Learning	IXL Site License for 900 students from 9th- 12th grade at Po Hi. Breakdown as follows: 525 Math and English Language Art, plus 150 English Language Art only, an additional 225 Math only. Total cost is \$8,476.00.	<b>General Fund</b> \$8,476.00	July 2, 2018- July 2, 2019
3	MobyMax	Computer based learning used by <b>E.M. Trout Elementary</b> for reading and math programs for students in Kindergarten through Fifth grade. This is a one (1) year subscription of the Ultra Suite School License for 2018-2019.	<b>Title I</b> \$2,495.00	August 1, 2018- June 30, 2019
4	MobyMax	Computer based learning used by <b>Woodlands Elementary</b> for reading and math programs for students in Kindergarten through Fifth grade. This is a one (1) year subscription of the Ultra Suite School License for 2018-2019.	<b>Title I</b> \$2,495.00	August 22, 2018- June 30, 2019

5	MobyMax	Computer based learning used by <b>Union Elementary</b> for reading and math programs for students in Kindergarten through Fifth grade. This is a one (1) year subscription of the Ultra Suite School License for 2018-2019. (Union will not be using Study Island)	<b>Title I</b> \$3,495.00	July 1, 2018-June 30, 2019
6	Kagan	The Kagan Professional Development is a training for teachers that will coach them on how to use cooperative learning groups successfully. Cooperative learning is the foundation for having student-led discussions, which is what 21st century classrooms look like. The teacher is no longer the "lecturer", but the facilitator. Cooperative learning is an educational approach which aims to organize classroom activities into academic and social learning experiences. There is much more to Cooperative Learning than merely arranging students into groups, and it has been described as "structuring positive interdependence." Students must work in groups to complete tasks collectively toward academic goals. This was rescheduled from the April 30, 2018 professional development day, which was changed to a student contact day due to teacher walk out. <b>Lincoln Elementary</b> and <b>Union Elementary</b> both will be attending this professional development day at a total cost of \$7,298.00.	<b>Title I</b> \$7,298.00	August 13, 2018
7	Pinnacle	Veeam Backup and Replent is the first renewal of a software that we started using last year. This software is used to keep files and servers backed up in case of loss of data, data corruption, or disaster recovery.	<b>Bond Fund 37</b> \$6,480.00	June 16, 2018-June 15, 2019

8	Pinnacle	Advanced Maintenance for Pure1 is for the first maintenance renewal of the Pure Storage SAN that was installed last summer. The Pure Storage SAN is the Storage Area Network where all of our districts local data is located. It provides the drive space for all of our internal servers.	<b>Bond Fund 37</b> \$8,520.00	June 22, 2018-June 21, 2019
9	Haden Claims Service LLC.	Services to assist the district in mitigating, investigating and providing the insurance company additional information to accept responsibility to a claim for hail damage to district roofing systems.	<b>Building Fund</b> \$5,000.00	April 1, 2018
10	Schuster Construction Co. (dba Stockade Fence Co.)	To replace and repair the fencing between the upper and lower east parking lot at 613 East Grand.	<b>Building Fund</b> \$2,215.00	April 24, 2017
11	S & S Electro-Painting Inc.	Refurbishing and repairing 170 lockers for the football locker rooms.	<b>Building Fund</b> \$8,415.00	May 1, 2018
12	Great American Opportunities	2018-2019 Fundraiser for <b>West Middle School Choir</b> selling cookie dough.	<b>Activity Fund</b>	September 4, 2018-September 11, 2018
13	Jostens Yearbook	This is an agreement for Jostens to create a 64 page yearbook for <b>West Middle School's</b> 2019 yearbook, that will ship May 6, 2018. Total cost of \$5,512.50.	<b>Activity Fund</b>	2018-2019
14	American Dance/Drill Team (ADTS)	This agreement is for the Po Hi Steppers to participate in a three (3)day summer camp located at various Ponca City Public School gyms. There will be 36 participants costing \$3,600.00. One (1)Pep Rally additional custom routines, creative custom choreography to music that you provide costing \$150.00 and one (1) secondary dance/experienced instructor for \$250.00. Total cost for camp is \$4,000.00	<b>Activity Fund</b>	June 1-3, 2018
15	ABC Fundraising (dba First Way Fundraising Group)	2018-2019 fundraising for <b>West Middle School Choir</b> for 2018-2019 school year.	<b>Activity Fund</b>	March 27, 2019-April 10, 2019

16	Custom Resources Fundraising	2018-2019 fundraiser for DECA Little Caesars Pizza Kits.	<b>Activity Fund</b>	September 5, 2018-September 19, 2018
17	Fundraising Favorites	Ponca City Cheer sold Red Wheel products as a fundraiser.	<b>Activity Fund</b>	April 12, 2018
18	Ponca City Country Club	Po Hi STUCO end of year banquet at Ponca City Country Club. Cost of the buffet is \$18.55 each with an estimation of 100 people. Total cost is \$1,855.00	<b>Activity Fund</b>	May 15, 2018
19	Buy Board Cooperative Purchasing	Ratification of interlocal participation agreement with Buy Board Cooperative Purchasing, a national purchasing cooperative for Ponca City Public Schools.	<b>No Cost to District</b>	2018-2019
20	National Cooperative Purchasing Alliance (NCPA)	Ratification of membership to the NCPA for the district purchasing.	<b>No Cost to District</b>	2018-2019
21	Young Men's Christian Association of Ponca City, Oklahoma (YMCA)	YMCA will operate the after-school kid's day care programs (ASK) at the Washington Pre-K Center for the 2018-2019 school year. YMCA will provide childcare free to all Ponca City Public Schools employees students attending at the Washington Pre-K Center. YMCA will provide the employee and be responsible for payroll, payroll taxes and any applicable insurance, including workers compensation, general liability and property damage insurance.	<b>No Cost to District</b>	2018-2019
22	Nationwide Life Insurance Company	Voluntary student accident insurance offered to parents. Options include: 24 hour coverage, at school coverage and high school football coverage.	<b>No Charge to District</b>	2018-2019
23	Jair Klarfeld Music	Agreement for the 2019 Po Hi Marching Band competition. Total cost of \$1,200.00.	<b>Activity Fund</b>	May 5, 2018

## Encumbrance Register

Options: Year: 2017-2018, Date Range: 7/1/2017 - 6/30/2018, PO Range: 1450 - 1479, Fund Codes: 11

Fund	PO No	Date	Vendor No	Vendor	Description	Amount
11	1450	04/12/2018	10189	MIDWEST MUSIC, LLC	WEST/TITLE I/MICROPHONES	1,000.00
11	1451	04/13/2018	85564	THOMAS ZACH MURRAY	TITLE IIA/BIOLOGY WORKSHOP/HS	300.00
11	1452	04/13/2018	11914	PROSPERITY BANK-HYATT REGENCY	TITLE IIA/SCIENCE WORKSHOP/HOTEL	282.66
11	1453	04/16/2018	12108	PROSPERITY BANK-SOLUTION TREE	TITLE IIA/PLC REG/CUSICK	689.00
11	1454	04/16/2018	80653	BARBARA CUSICK	TITLE IIA/TRAVEL TO PLC/CUSICK	225.00
11	1455	04/17/2018	10132	MERRIFIELD OFFICE SUPPLY	ROOS/TITLE 1/FOLDERS/STORY PAPER	750.00
11	1456	04/18/2018	80894	PONCA CITY NEWS	HR/EMPLOYMENT ADS	100.00
11	1457	04/19/2018	83918	KEVIN C LARUE	HR/NEOSU CAREER FAIR	117.18
11	1458	04/19/2018	20416	SAIED MUSIC CO.	BUS OFC/INSTRUMENT REPAIRS	5,000.00
11	1459	04/26/2018	31160	CCOSA	GARFIELD/INST/SUMMER CONF REGIST	275.00
11	1460	04/26/2018	86745	LORI COX	GARFIELD/INST/CCOSA TRAVEL EXPENSES	233.00
11	1461	04/27/2018	30442	ASCD	WCA/INST/PATHWAYS CONF/REGIST	529.00
11	1462	04/27/2018	87093	DANIELLE MCCOLLUM	WCA/INST/ASCD CONF TRAVEL EXPENSES	280.00
11	1463	04/27/2018	80653	BARBARA CUSICK	CURRIC/OUT OF TOWN MILEAGE	400.00
11	1464	05/02/2018	36709	CDW-G	CARL PERKINS/PRINTER/HS	2,695.00
11	1465	05/02/2018	11741	AMAZON.COM	CARL PERKINS/CAMERA SUPPLIES/HS	3,850.00
11	1466	05/02/2018	11852	PROSPERITY BANK 46514	CARL PERKINS/INK FOR POSTER PRINTER/HS	435.00
11	1467	05/02/2018	99070	TRANSPORTATION DEPARTMENT	TITLE IIA/SCHOOL CAR/ASCD/ALT ED	765.00
11	1468	05/02/2018	12428	NASN	SPED/REGIST/NURSES	270.00
11	1469	05/02/2018	10017	SCHOLASTIC INC.	RSA/BOOKS/SUMMER READING	1,800.00
11	1470	05/02/2018	86902	KIM SHANKS	TRAVEL/FY18 IN-DISTRICT TRAVEL	55.00
11	1471	05/02/2018	40552	FCCLA	HS/FACS/NATIONAL REG PACKET	190.00
11	1472	05/02/2018	40464	OKLAHOMA FCCLA	HS/FACS/OK NAT SPONSOR PACKET	75.00
11	1473	05/04/2018	10068	WAL-MART COMM/GECRB ID#46514	EAST/GT/SCIENCE EXPERIMENT SUPPLIES	650.00
11	1474	05/07/2018	81557	VICKI J BENTLEY	SPED/INTERPRETER TRAINING/SULPHUR	205.00
11	1475	05/08/2018	40701	RCB PIONEER BANK	BUS OFC/DEPOSIT SLIPS	286.88
11	1476	05/08/2018	49501	LIGHTSPEED TECHNOLOGIES	TROUT/INST/REDCAT BATTERIES	42.00
11	1478	05/08/2018	45200	CANDACE MITCHELL	UNION/LOST LIBRARY BOOK REFUND	10.79
11	1479	05/08/2018	11871	PROSPERITY BANK-AMAZON	TITLE V/BOOKS/HS	3,500.00



**Ponca City Public Schools**  
**Encumbrance Register**

**Options:** Year: 2017-2018, Date Range: 7/1/2017 - 6/30/2018, PO Range: 1450 - 1479, Fund Codes: 11

<b>Fund</b>	<b>PO No</b>	<b>Date</b>	<b>Vendor No</b>	<b>Vendor</b>	<b>Description</b>	<b>Amount</b>
					<b>Non-Payroll Total:</b>	<b>\$25,010.51</b>
					<b>Payroll Total:</b>	<b>\$0.00</b>
					<b>Balance Forward:</b>	<b>\$0.00</b>
					<b>Report Total:</b>	<b>\$25,010.51</b>

## Encumbrance Register

Options: Year: 2017-2018, Date Range: 7/1/2017 - 6/30/2018, PO Range: 73 - 78, Fund Codes: 21

Fund	PO No	Date	Vendor No	Vendor	Description	Amount
21	73	04/12/2018	11852	PROSPERITY BANK 46514	BLDG OPER/PHONE SERVICE/ SIP/#2	4,500.00
21	74	04/19/2018	31719	KYLER CONSTRUCTION GROUP, INC	BLDG OP/SOFTBALL DUGOUT EXT/STORAGE BUILD	45,830.00
21	75	05/02/2018	12429	HADEN CLAIMS SERVICE, LLC	BLD OP/MITIGATE INSURANCE CLAIMS	5,000.00
21	76	05/04/2018	11022	THYSSENKRUPP ELEVATOR CORPORATION	UPS BACKUP SYSTEM TO ELEVATORS PER CODE	2,025.00
21	77	05/08/2018	11811	STOCKADE FENCE CO.	BUILDING OPER/BOE FENCING NE PARKING LOT	2,215.00
21	78	05/08/2018	11042	S&S ELECTRO-PAINTING, INC	BLDG OPER/LOCKER REPAINTING/LOCKER ROOM	8,415.00
<b>Non-Payroll Total:</b>						<b>\$67,985.00</b>
<b>Payroll Total:</b>						<b>\$0.00</b>
<b>Balance Forward:</b>						<b>\$0.00</b>
<b>Report Total:</b>						<b>\$67,985.00</b>

## Encumbrance Register

Options: Year: 2017-2018, Date Range: 7/1/2017 - 6/30/2018, PO Range: 146 - 151, Fund Codes: 22

Fund	PO No	Date	Vendor No	Vendor	Description	Amount
22	146	04/18/2018	20452	BEN E. KEITH COMPANY	SALAD MIX FOR DISTRICT	600.00
22	147	04/26/2018	30822	OKLAHOMA PUBLIC SCHOOLS	REIMB BENEFITS/MCLAIN/JENSEN	5,100.00
22	148	04/26/2018	12426	RICHARD MAREK	LUNCH REFUND/HS	21.55
22	149	04/26/2018	12427	KYLE BOGNER	LUNCH REFUND/WASH PK	20.00
22	150	05/02/2018	10195	AUTO-CHLOR SERVICES, LLC	SOAP/CLEANER FOR DIST	500.00
22	151	05/04/2018	84678	ANDREA B RYAN	LUNCH REFUND/LINCOLN	40.00

<b>Non-Payroll Total:</b>	<b>\$6,281.55</b>
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<b>Payroll Total:</b>	<b>\$0.00</b>
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<b>Balance Forward:</b>	<b>\$0.00</b>
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<b>Report Total:</b>	<b>\$6,281.55</b>
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**Ponca City Public Schools****Encumbrance Register****Options:** Year: 2017-2018, Date Range: 7/1/2017 - 6/30/2018, PO Range: 81 - 81, Fund Codes: 81

<b>Fund</b>	<b>PO No</b>	<b>Date</b>	<b>Vendor No</b>	<b>Vendor</b>	<b>Description</b>	<b>Amount</b>
81	81	04/18/2018	84854	ALLEN W HARDESTY	PC HALL OF FAME/PO BOX RENTAL	82.00
<b>Non-Payroll Total:</b>						<b>\$82.00</b>
<b>Payroll Total:</b>						<b>\$0.00</b>
<b>Balance Forward:</b>						<b>\$0.00</b>
<b>Report Total:</b>						<b>\$82.00</b>

## Encumbrance Register

**Options:** Year: 2017-2018, Date Range: 7/1/2017 - 6/30/2018, PO Range: 25 - 26, Fund Codes: 30

Fund	PO No	Date	Vendor No	Vendor	Description	Amount
30	25	04/26/2018	37186	RICK SCOTT CONSTRUCTION, INC	RENOVATE EXISTING FOOTBALL DRESSING ROOM	755,026.17
30	26	04/26/2018	37186	RICK SCOTT CONSTRUCTION, INC	BASEBALL PARKING LOT EXPANSION	64,412.89
<b>Non-Payroll Total:</b>						<b>\$819,439.06</b>
<b>Payroll Total:</b>						<b>\$0.00</b>
<b>Balance Forward:</b>						<b>\$0.00</b>
<b>Report Total:</b>						<b>\$819,439.06</b>

**Ponca City Public Schools****Encumbrance Register****Options:** Year: 2017-2018, Date Range: 7/1/2017 - 6/30/2018, PO Range: 23 - 23, Fund Codes: 36

<b>Fund</b>	<b>PO No</b>	<b>Date</b>	<b>Vendor No</b>	<b>Vendor</b>	<b>Description</b>	<b>Amount</b>
36	23	04/26/2018	37186	RICK SCOTT CONSTRUCTION, INC	RENOVATE EXISTING FOOTBALL LOCKER ROOM	294,000.00
<b>Non-Payroll Total:</b>						<b>\$294,000.00</b>
<b>Payroll Total:</b>						<b>\$0.00</b>
<b>Balance Forward:</b>						<b>\$0.00</b>
<b>Report Total:</b>						<b>\$294,000.00</b>

**Ponca City Public Schools****Encumbrance Register****Options:** Year: 2017-2018, Date Range: 7/1/2017 - 6/30/2018, PO Range: 8 - 10, Fund Codes: 37

<b>Fund</b>	<b>PO No</b>	<b>Date</b>	<b>Vendor No</b>	<b>Vendor</b>	<b>Description</b>	<b>Amount</b>
37	8	04/27/2018	11590	PINNACLE BUSINESS SYSTEMS	TECH/PURE MAINTENANCE	8,520.00
37	9	04/27/2018	11590	PINNACLE BUSINESS SYSTEMS	TECH/VEEAM BKUP SFTWARE RENEW	6,480.00
37	10	05/02/2018	11590	PINNACLE BUSINESS SYSTEMS	TECH/VM WARE/MAINTENANCE RENEW	41,437.90
<b>Non-Payroll Total:</b>						<b>\$56,437.90</b>
<b>Payroll Total:</b>						<b>\$0.00</b>
<b>Balance Forward:</b>						<b>\$0.00</b>
<b>Report Total:</b>						<b>\$56,437.90</b>

**PONCA CITY SCHOOLS  
PERSONNEL REPORT**

**May 14, 2018**

<u>NAME</u>	<u>ASSIGNMENT</u>	<u>EFFECTIVE DATE</u>	<u>PROJ. #</u>	<u>SALARY</u>
<b><u>2018-2019 EMPLOYEE RE-HIRE LISTS</u></b>				
*See Attachments A				
<b><u>CERTIFIED PERSONNEL</u></b>				
Barger, Beverly	Pre-Kindergarten Teacher @ PRE-K Center	8/13/2018	000	Salary Schedule
Blankenship, Margaret	Counselor @ Lincoln	8/13/2018	000	Salary Schedule
Bodick, Cara	Science Teacher @ Sr-Hi	8/13/2018	000	Salary Schedule
Evans, Rachael	Elementary Teacher @ TBD	8/13/2018	000	Salary Schedule
Fagan, Glacia	7th Grade Reading Teacher @ West	8/13/2018	000	Salary Schedule
Hinch, Jaryd	Orchestra Assistant Teacher @ West	8/13/2018	000	Salary Schedule
Jackson, Kylie	Elementary Teacher @ TBD	8/13/2018	000	Salary Schedule
Scott, Amber	2nd Grade Teacher @ Garfield	8/13/2018	000	Salary Schedule
South, Shelia	Special Education Teacher @ Union	8/13/2018	028	Salary Schedule

**SUPPORT PERSONNEL**

Alley, Jason	Custodian @ Sr-Hi	5/10/2018	000	Salary Schedule
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**SEPARATIONS**

**CERTIFIED PERSONNEL**

Appiah, Joy	4th Grade Teacher @ Liberty	5/29/2018		
Dick, Glenda	Special Education Teacher @ Sr-Hi	5/29/2018		
Dyer, Breanne	2nd Grade Teacher @ Garfield	5/29/2018		
Franklin, Kristine	Teacher @ Pre-Kindergarten Center	5/29/2018		
Grilley, Connie	Special Education Teacher @ Union	5/29/2018		
Hamlin, Angela	Psychologist for the District	5/29/2018		
Hood, Ashlyn	1st Grade Teacher @ Union	5/29/2018		
Longan, Nicole	Kindergarten Teacher @ Union	5/29/2018		
Love, Dana	Art Teacher @ *Union / Garfield	5/29/2018		
Love, Daren	Music Teacher @ *Garfield / Trout	5/29/2018		
Shanks, Kim	Hearing Impaired .55% @ East	5/29/2018		
Shinn, Gerald	Social Studies Teacher @ Sr-Hi	5/29/2018		
Simmons, Morgan	1st Grade Teacher @ Liberty	5/29/2018		
Smith, Colton	3rd Grade Teacher @ Lincoln	5/29/2018		
Snelding, Radford	Physical Education Teacher @ Roosevelt	5/29/2018		
Williamson, Saje	1st Grade Teacher @ Garfield	5/29/2018		

**SUPPORT PERSONNEL**

Blew, Kathy	Pre-Kindergarten Teacher Assistant @ Pre-K Center	6/4/2018		
Boyer, Jayla	Title I Teacher Assistant @ Garfield	4/27/2018		
Grilley, Loren	Lead Custodian @ Lincoln	5/25/2018		
Guinn, Phil	Crossing Guard @ Union	5/25/2018		
Olbert, Pam	Attendance Secretary @ East	6/6/2018		
Price, Melea	Receptionist @ Sr-Hi	6/6/2018		
Roby, Christina	Title I Teacher Assistant @ Trout	6/4/2018		
Sawyers, Teri	Child Nutrition 6hrs @ East	4/11/2018		
Wade, Heather	Custodian @ Woodlands	4/6/2018		



PONCA CITY SCHOOLS PERSONNEL REPORT

May 14, 2018

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<u>NAME</u>	<u>ASSIGNMENT</u>	<u>EFFECTIVE DATE</u>	<u>PROJ. #</u>	<u>SALARY</u>
<b><u>CHANGE OF STATUS</u></b>				
<b><u>CERTIFIED PERSONNEL</u></b>				
Graves, Allyson	5th to 4th Grade Teacher @ Garfield	8/13/2018	000	no change
Jones, Jennifer	Kindergarten Teacher to 4th Grade Teacher @ Lincoln	2018-2019	000	no change
Lewallen, Jennifer	.50 Counselor/.50 Instl to .50 Counselor/ .50 Remedial Specialis	8/13/2018	000/511	no change
Smith, Molly	4th Grade to 3rd Grade @ Lincoln	2018-2019	000	no change
Tagliatalata, Sean	Language Arts Teacher to Dean of Students @ Sr-Hi	8/1/2018	000	Salary Schedule
Waterman, Deborah	3rd Grade Teacher @ Roosevelt to 4th Grade Teacher @ Libert	8/13/2018	000	no change

**SUPPORT PERSONNEL**

Ortiz-Villalobos, Betty	ELL Teacher Assistant from West to Lincoln	2018-2019	042	no change
Powelson, Amanda	Finance Secretary @ West to Attendance Secretary @ East	8/1/2018	000	no change

**EXTRA DUTY**

**CERTIFIED PERSONNEL**

<b><u>CERTIFIED PERSONNEL</u></b>				<b><u>NON-CONTRACT DUTY</u></b>
Arnold, Mike	Soccer Official	April 13, 2018	athletics	\$112.50
Baldwin, Denise	Summer Reading Program Substitute	June 2018	367	\$93.75/day as needed
Baldwin, Denise	Summer Reading Program Substitute	July 2018	367	\$93.75/day as needed
Barger, Beverly	One-time recruitment stipend		000	\$4,700
Biester, Jordan	Summer Reading Program - June 12, 14, 19, 21, 26, 28, 2018	June 2018	367	\$562.50
Biester, Jordan	Summer Reading Program - July 2, 3, 2018	July 2018	367	\$187.50
Burkhalter, Lindsay	Summer Reading Program - June 12, 14, 19, 21, 26, 28, 2018	June 2018	367	\$562.50
Burkhalter, Lindsay	Summer Reading Program - July 2, 3, 2018	July 2018	367	\$187.50
Clark, Aimee	Summer Reading Program - June 12, 14, 19, 21, 26, 28, 2018	June 2018	367	\$562.50
Clark, Aimee	Summer Reading Program - July 2, 3, 2018	July 2018	367	\$187.50
Coleman, Johnathan	Summer Reading Program - June 12, 14, 19, 21, 26, 28, 2018	June 2018	367	\$562.50
Coleman, Johnathan	Summer Reading Program - July 2, 3, 2018	July 2018	367	\$187.50
Fincher, Amy	Summer Reading Program - June 12, 14, 19, 21, 26, 28, 2018	June 2018	367	\$562.50
Fincher, Amy	Summer Reading Program - July 2, 3, 2018	July 2018	367	\$187.50
Hasenfratz, Sandy	Summer Reading Program - June 12, 14, 19, 21, 26, 28, 2018	June 2018	367	\$562.50
Hasenfratz, Sandy	Summer Reading Program - July 2, 3, 2018	July 2018	367	\$187.50
Holder, Melinda	Summer Reading Program - June 12, 14, 19, 21, 26, 28, 2018	June 2018	367	\$562.50
Holder, Melinda	Summer Reading Program - July 2, 3, 2018	July 2018	367	\$187.50
James, Teri	Title I Tutoring additional hours @ Woodlands	2017-2018	511	additional 3 hrs
James, Terri	Summer Reading Program - June 12, 14, 19, 21, 26, 28, 2018	June 2018	367	\$562.50
James, Terri	Summer Reading Program - July 2, 3, 2018	July 2018	367	\$187.50
Kelley, Renee	Summer Reading Program - June 12, 14, 19, 21, 26, 28, 2018	June 2018	367	\$562.50
Kelley, Renee	Summer Reading Program - July 2, 3, 2018	July 2018	367	\$187.50
Linnebur, Faith	Summer Reading Program - June 12, 14, 19, 21, 26, 28, 2018	June 2018	367	\$562.50
Linnebur, Faith	Summer Reading Program - July 2, 3, 2018	July 2018	367	\$187.50
McCollum, Danielle	Sr-Hi ACT Testing	April 2-5, 2018	000	\$23/hr up to 24 hrs
McHenry, Traci	Summer Reading Program - June 12, 14, 19, 21, 26, 28, 2018	June 2018	367	\$562.50
McHenry, Traci	Summer Reading Program - July 2, 3, 2018	July 2018	367	\$187.50
Parks, Amy	Summer Reading Program - June 12, 14, 19, 21, 26, 28, 2018	June 2018	367	\$562.50
Parks, Amy	Summer Reading Program - July 2, 3, 2018	July 2018	367	\$187.50
Parks, Stoney	Mowing of Ball Fields	Summer 2018	000	\$15/hr up to 240 hrs
Smith, Molly	Summer Reading Program Substitute	June 2018	367	\$93.75/day as needed
Smith, Molly	Summer Reading Program Substitute	July 2018	367	\$93.75/day as needed
Snelding, Debbie	Registration	July 9-19, 2018	000	\$10/hr up to 66 hrs
Taylor, Karen	Summer Reading Program - June 12, 14, 19, 21, 26, 28, 2018	June 2018	367	\$562.50
Taylor, Karen	Summer Reading Program - July 2, 3, 2018	July 2018	367	\$187.50

PONCA CITY SCHOOLS PERSONNEL REPORT

May 14, 2018

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<u>NAME</u>	<u>ASSIGNMENT</u>	<u>EFFECTIVE DATE</u>	<u>PROJ. #</u>	<u>SALARY</u>
<b>Extended School Year</b>				
<b>June 4-28, 2018, Mon-Thurs 7:30am - 11:30am + 4hrs of plan time. Fund 020</b>				
<b><u>CERTIFIED PERSONNEL</u></b>				<b><u>CONTRACT DUTY</u></b>
Arnold, Mike	Teacher			\$24.15/hr up to 68 hrs
Davis, Dawn	Substitute Teacher			\$24.15/hr as needed
Gowdy, Tyra	Substitute Teacher			\$23/hr as needed
Hamlin, Kirk	Teacher			\$24.15/hr up to 68 hrs
Kirchenbauer, Brenda	Occupational Therapist			regular rate of pay up to 40hrs
Ladner, Holly	Teacher			\$24.15/hr up to 68 hrs
Mayo, Zuri	Teacher			\$24.15/hr up to 68 hrs
Mears, Doralyn	Teacher			\$24.15/hr up to 68 hrs
Tyson, Denise	Substitute Teacher			\$24.15/hr as needed
Vanzant, Nancy	Speech Pathologist			reg rate of pay up to 40hrs

**June 4-28, 2018, Mon-Thurs 7:45am - 11:15am. Fund 020**

<b><u>SUPPORT PERSONNEL:</u></b>				<b><u>CONTRACT DUTY</u></b>
Brien, Noelle	Teacher Assistant			regular rate of pay up to 56hrs
Brien, Noelle	Diaper Changing Stipend			\$25
Cassens, Rickie	Teacher Assistant			regular rate of pay up to 56hrs
Freeman, Chandra	Teacher Assistant Duties			\$12/hr up to 56hrs
Glaser, Therese	Teacher Assistant			regular rate of pay up to 56hrs
Gowdy, Tyra	Teacher Assistant Duties			\$12/hr up to 56hrs
Hamlin, Angela	Teacher Assistant Duties			\$12/hr up to 56hrs
Harrington, Josie	Teacher Assistant			regular rate of pay up to 56hrs
McMurphy, Ariel	Teacher Assistant			regular rate of pay up to 56hrs
McMurphy, Ariel	Diaper Changing Stipend			\$25
Morris, Ali	Teacher Assistant			regular rate of pay up to 56hrs
Reynolds, BrightPath	Teacher Assistant			regular rate of pay up to 56hrs
Robinson, Kim	Teacher Assistant			regular rate of pay up to 56hrs
Stout, Anne	Teacher Assistant			regular rate of pay up to 56hrs
Stout, Anne	Diaper Changing Stipend			\$25
Swanson, Shelby	Teacher Assistant			regular rate of pay up to 56hrs
Swanson, Shelby	Diaper Changing Stipend			\$25
Walenciak, Jennifer	Speech Pathologist Assistant			regular rate of pay up to 40hrs

<b><u>CERTIFIED PERSONNEL</u></b>				<b><u>CONTRACT DUTY</u></b>
Harmon, Jeffrey	Director of Football one-time incentive stipend	June 2018	qtrback club	\$3,000.00

<b><u>SUPPORT PERSONNEL</u></b>				<b><u>NON-CONTRACT DUTY</u></b>
Brien, Shannon	Registration	July 9-19,	000	reg rate of pay up to
Graham, Laurie	Registration	July 9-19,	000	reg rate of pay up to
Harris, Ellen	Registration	July 9-19,	000	reg rate of pay up to
Hinch, Jaryd	Fingerprinting Requirements - corrected	May 2018	000	\$53.94
Hinch, Jaryd	Job Shadowing	May 2018	Instl Music Activ	\$7.50/hr up to 133.33hrs
McClelland, Karen	Registration	July 9-19,	000	reg rate of pay up to
McEnany, Pam	Locker Combination changes	Summer 2018	000	\$1.10 per locker
Mead, Kim	Registration	July 9-19, 2018	000	reg rate of pay up to 66hrs
Mills, Jamia	Registration	July 9-19, 2018	000	reg rate of pay up to 66hrs
Miner, Lori	Substitute Title VI T.A. - NJOMA Conference in Tulsa, Ok	April 9-11, '18	561	\$7.69/hr up to 21.75 hrs
Miner, Lori	Titel VI Honor Meeting	April 24, 2018	561	reg rate pay / up to 2hrs
Ortiz-Villalobos, Betty	Registration	July 9-19, 2018	000	reg rate of pay up to 66hrs

<b><u>SUPPORT PERSONNEL</u></b>				<b><u>CONTRACT DUTY</u></b>
Wilson, Brandon	9th Grade Boys Basketball Coach	2017-2018	athletics	\$600

PONCA CITY SCHOOLS PERSONNEL REPORT

May 14, 2018

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<u>NAME</u>	<u>ASSIGNMENT</u>	<u>EFFECTIVE DATE</u>	<u>PROJ. #</u>	<u>SALARY</u>
<b><u>CNP SCHOOL CATERING EVENTS 2017-2018</u></b>				
*See Attachment B				
<b><u>SUMMER TRANSPORTATION DRIVERS</u></b>				
*See Attachments C				
<b><u>SUMMER FEEDING PROGRAM</u></b>				
*See Attachment D				
<b><u>SUMMER GYM / WEIGHT ROOM SUPERVISION</u></b>				
*See Attachment E				
<b><u>SUBSTITUTES</u></b>				
<b><u>ADDITIONS FOR THE 2017-2018 SCHOOL YEAR</u></b>				
(Teacher Substitute: \$60/day, Teacher Asst. Substitute: \$50/day)				
* SEE ATTACHED				
Jump, Joseph	Bus Assistant Substitute @ Transportation	5/1/2018		

# 2018-2019 RE-HIRE LIST

## CENTRAL ADMINISTRATION

### CERTIFIED

Benton, Jacquelyn  
Chaney, Tamara  
Kelley, Lori  
Metzger, Kathryn

### SUPPORT

Adams, Chris  
Allyn, LeeAnn  
Beck, Cindy  
Birch, Monique  
Burch, Jimmy  
Burnett, Cheryl  
Conrad, Kathryn  
Diaz, John  
Dooley, Ryan  
Gehring, Daniel  
Gillespie, Chyrl  
Gooch, Deb  
Hasselbring, Jeff  
Hinch, Angie  
Hollis, Kirk  
Johnston, Betty  
Johnston, Carl

### CHILD NUTRITION

Sitterly, Cheryl  
Turner, Linda  
Glaser, Liz  
Greenwood, Richard  
Ross, Mike  
Burns, Regina  
Goodno, Kyce  
Grose, Stephanie  
Hoch, Toni  
Murray, Seth  
Wilks, Randy

Ladd, Mary  
Lammas, Adam  
Land, Sherre  
Larimer, Chris  
Mears, Anthony  
Miller, Jan  
Ratliff, Pam  
Roath, Tammy  
Webb, Carla  
White, Caroline  
Zuvanich, Joseph

### TRANSPORTATION

Rice, Denee  
Black, Teresa  
Degan, Larry  
Fry, Terri  
Garrouette, John  
Gibbish, Christy  
Gower, Lacy  
Hall, Shelly  
Hutson, Janetta  
Jennings-Denoya, Kristina  
Ladd, Marty  
Long, Martha  
Lynch, Jayne  
McCarty, Holli  
McDaniels, Jacquelin  
Moberly, Kyle  
Murie, Avis  
Owens, Tanya  
Page, Crystal  
Payne, Jim  
Rutherford, Glenda  
Schneeberger, Annette  
Schultz, Skylar  
Schultz, Terri  
Spicer, Doug  
Taylor, Larita  
White, Susan

### ATHLETICS

Kreger, Sara  
Steen, Meagan

### TEEN PEP

#### SUPPORT

Bentley, Vicki  
Bunney, Leota  
Dressen, Diana  
Norris, Joyce  
Wood, Bonnie

### WILDCAT ACADEMY

#### Certified

Gardner, Jana  
Harris, Steve  
Kimbrell, Mark  
Kirtley, Gary  
McCollum, Danielle  
Swain, Joshua

### MARLAND CHILDRENS HOME

#### Support

Lambert, Janie

### CHILD NUTRITION

#### SUPPORT

Altendorf, Marla  
Amberger, Judy  
Bennett, Kandi  
Blakey, Tassie  
Bocanegra, Michelle  
Bohon, Beth  
Bowhay, Linda  
Burgess-Lockett, Rose  
Colbath, Debra  
Crowder, April  
Duncan, Amanda  
Eberle, Janice  
Enochs, Tauwnja (12mo)  
Fry, Tara  
Golay, Joanne (207) (1 Martin, Christie  
Maxwell, Sondra

Hadley, Shelley  
Haynes, Mary Jo  
Henderson, Laurie  
Hill, Betty  
Hutchison, Summer  
Jackson, Mary  
Jacob, Monna  
Jones, Patti  
Jones, Stony (12mo)  
Krauleidis, Kay  
Lemming, Tabatha  
Longoria, Tamico  
Loy, Pamela  
Luis, Karen

McGee, Stacy  
McKee, Nichole  
McVay, Sindy  
Melton, Sherri  
Montgomery, Belinda  
Mora, Jacqueline  
Nelson, Paula  
Oswalt, Leanne  
Raulston, Tamra  
Rhynard, Rogerlynn  
Rowe, Doris  
Roy, Kathy  
Rueger, Laura  
Ryan, Ramona  
Sage, Jessica (207) (10mo)

Scott, Debi  
Seward, Dailyn  
Silva, Amber  
Sisney, Samantha  
Smart, Barbara  
Sullivan, Jennifer (12mo)  
Taylor, Edmunda  
Theademan, Kelli  
Tipton, Darla  
White, Barbara  
White, Kathy  
Wilks, Orville  
Wood, Darla

# 2018-2019 RE-HIRE LIST

## MAINTENANCE/CUSTODIAL

McEnany, Pamela     Albee, Kyle  
Anderson, Robert  
Aikins, Bobbie     Denke, Justin  
Alexander, Earnest     Fisher, Thomas  
Allen, Ronald     Foster, Cliff  
Ash, David     Godfrey, Donald  
Behara, David     Hadley, Darren  
Bunch, E. Darlene     Lamb, Neil  
Canaday, Pearl     Marazas, Mike  
Deffner, Michael     McKee, Gary  
Dufner, Terry     Todd, Ken  
Edwardson, Donald  
Erickson, John  
Evans, Charlotte  
Firnekas, Kelly  
Forman, Pennie  
Hambleton, Connie  
Hamlin, Barbara  
Harris, Joshua  
Harry, LaDonna  
Hays, Gary  
Hisey, Scott  
Hoch, Robert  
Jackson, Laila  
Jacobs, Nathan  
Jones, Betty  
Kelly, Lance  
Kephart, Jennifer  
Krauleidis, Gerald  
Langley, Sandra  
Lawson, Lisa  
Lechtenberg, Jennifer  
Malaska, Dennis  
Moore, Kelly  
Olejniczak, Dorota  
Peters, Janna  
Rand, Ian  
Ritter, Delores  
Sneed, Paula  
Southerland, Jim  
Spielbusch, Joseph  
Swenson, Cathy  
Wallace, Tammy  
Walton, Gladys  
Williams, Deborah  
Yozzo, Mary

## CROSSING GUARDS

### SUPPORT

Davis, Dana  
Dobbs, Tommy  
Hanson, Keith  
Patterson, Colleen  
Ritter, Delores  
Sterling, Helen  
Stewart, Sarah

## PRE-KINDERGARTEN CENTER

### CERTIFIED

Arnold, Megan  
Branstetter, Janice  
Eccles, Stephanie  
Glowacki, Laura  
Gray, Linda  
Johnston, Laura  
Polakowski, Kelli  
Richard, Stacey  
Smith, Kendra  
Soutter, Tracie  
Stafford, Meghan

### SUPPORT

Chamberlin, Sharon  
Cullin, Celia  
DeNoya, Pam  
Fortenberry, Alaina  
Gibson, Stacy  
Gilpin, Shalanda  
Golay, Heather  
Long, Crystal  
Post, Elizabeth  
Smith, Kelsey  
Stein, Wanda

# 2018-2019 RE-HIRE LIST

## PONCA CITY SENIOR HIGH

### CERTIFIED

Allen, Josh  
Arkeketa, Laura  
Bartelt, Delwin  
Bayha, Charles  
Bishop, Derek  
Bodenstein, Chad  
Buller, Troy  
Burch, Kellie  
Burris, Drew  
Calhoun, Terri  
Campbell, Ashley  
Carter, Molly  
Christy, David  
Crocker, Keith  
Curry, Keenan  
Easley, Betsy  
Erickson, Ashley  
Fincher, Jody  
Fortney, Kelsey  
Frazier, Kevin  
Fredricks, Bethany  
Grimes, Michael  
Hedgcoth, Charlie  
Jacques, Staci  
James, Mary  
Johnson, Erika  
Jolly, Patricia  
Keilman, Chad  
Ladner, Holly  
Langstraat, Steve  
Larimer, Brad  
Lawrence, Julie  
Leavitt, Jason  
Liles, Thomas  
LittleCook, Chris  
LittleCook, Melinda  
Lockwood, Julie

Maier, Christopher  
Marsh-Smith, Paige  
Mason, Audra  
Mazboudi, Pierre  
Mbolong, Brice  
Miller, Jaimee  
Miller, William  
Monks, Heather  
Murray, Zach  
Nelson, Hannah  
Parent, Brad  
Pendleton, Diane  
Philbrick, Erika  
Rhea, Barbara  
Scherich, Barbara  
Scott, F. Wade  
Shelton, Debbie  
Shelton, Ryan  
Smith, Kristin  
Smith-Parr, Leanne  
Snyder, Robert  
Steichen, Ben  
Stinson, Bill  
Taglialatela, Sean  
Taylor, Derek  
White, Kym  
White, Paula  
Wilson, Brandon  
Wylie, Jamey

### SUPPORT

Brien, Shannon  
Burris, Andrea  
Combs, Cheryl  
Deitas, Leticia  
DeNoya, Jeremy  
Fonseca, Milagros  
Gowdy, Tyra  
Grass, Kaci  
Grimes, Sherry  
Harbeson, Tammy  
Harris, Heather  
Higgins, Rebecca  
Hiskett, Marsha  
Looper, Scott  
Monroe, April  
Norvell, Maria  
Ray, Julie  
Runnels, Erin  
Tubbs, Sally  
Turney, Darla  
Wooters, Kristi  
Wynn, Beatriz

## EAST MIDDLE SCHOOL

### CERTIFIED

Bodenstein, Michele  
Brigman-Hampl, Cherie  
Burkett, Cory  
Burns, TY  
Clyburn, Rena  
Degan, Larry  
Fenton, Jennifer  
Hamrick, Kelli  
Keller, Steven  
Lawrence, Britany  
Layton, Lorrie  
Markle, Chrisa  
Mitchell, Troy  
Myers, Kristi  
Parent, Leisa  
Partin, Jeri  
Rolf, Kathryn  
Schatz, Susan  
Schiltz, Dolores  
Steffey, Brant  
Walker, Angie  
Weese, Ferran  
White, Mike  
Wylie, Charles

### SUPPORT

Atkins, Jessie  
Cross, Charla  
Dooley, Maureen  
Hartman, Rosemary  
Mueller, Belva  
Olbert, Pam  
O'Neill, LouAnn  
Pameticky, Janette  
Powelson, Amanda  
Vannest, Craig

# 2018-2019 RE-HIRE LIST

## WEST MIDDLE SCHOOL

### CERTIFIED

Andrews, Jotham  
Belt, Jeremiah  
Bridges, Kassie  
Broome, Linda  
Chaney, Tony  
Danks, Stacie  
Darnell, Brian  
Davis, Dawn  
Degan, Dianne  
Farmer, Michael  
Fields, Miranda  
Fry, Rob  
Gartside, Donya  
Grace, Gaye Ann  
Hall, Amy  
Hamlin, Kirk  
Haub, Lora  
Horne, Courtney  
Huffer, Valerie  
Jones, Dianna  
Kelle, Josette  
Kurtz, Amy  
Layton, Laura  
Macpherson-Cochran, Paula  
McBride, Jeremy  
McClafin, Angela  
Meadows, Amanda  
Morse, Robert  
O'Rear, Sarah  
Orr, Andrew  
Parent, Angela  
Parks, Stoney  
Powers-Barnard, Glenna  
Reynolds, John  
Rhoads, Susan  
Rochelle, Lynetta  
Seward, Mandy  
Smith, Heather  
Smith, Krista  
Sober, Chawnte  
Webb, Michael  
Webb, Morgan  
Winterrowd, Cynthia

### SUPPORT

Bayha, Cheryl  
Bruder, Louri  
Cusick, Tom  
Jack, Barbara  
Kline, Tracy  
Laughlin, Sherri  
Liggins, Marilyn  
Malloy, Jennifer  
McBride, Callie  
Miller, Samantha  
Ortiz-Villalobos, Betty  
Podurgiel, Beth  
Robbins, Teena  
Robertson, Willma  
Selvey, Angela  
Thompson, Jessica  
Wylie, Amanda

## LIBERTY

### CERTIFIED

Bishop, Derra  
Brown, Christie  
Frost, Beverly  
LaRue, Hallie  
Lewallen, Jennifer  
Mears, Doralyn  
Orr, Sarah  
Reece, Crystal  
Swearingen, Chelsie  
Waters, R. Nicole  
Wynn, Jared

### SUPPORT

Briggs, Teresa  
Lake, Melissa  
Martin, Christine  
McDaniel, Svetlana  
Mills, Jamia  
Schnack, Jessyca  
Stout, Anne

## GARFIELD

### CERTIFIED

Austin, Darcey  
Baldwin, Denise  
Biester, Jordan  
Bright, Monyue  
Buller, Angela  
Dunn, Melinda  
Ellis, Krista  
Graves, Allyson  
Hudelson, Dacia  
McHenry, Steve  
Tamez, Emily  
Thomason, Katy

### SUPPORT

Albee, Calvia  
Gonzalez-DeRhea, Juany  
Hunsucker, Marty  
Payne, Karrie  
Smith, Janie  
Swain, Judy  
Wimberley, Dondi  
Zimmerschied, Tracy

# 2018-2019 RE-HIRE LIST

## LINCOLN

### CERTIFIED

Burkhalter, Lindsay  
Fincher, Amy  
Freeman, Chandra  
Gazaway, Kristi  
Gibson, Tanya  
Holland, Cara  
Hollingsworth, Amy  
Hunter, Joy  
Jones, Jennifer  
Kendrick, Cassy  
Logan, Julie  
Mantz, Tina  
Muegge, Amy  
Nichols, Cheryl  
Robertson, Zackery  
Roehl, Lindsay  
Ryan, Andrea  
Sanchez, Irene  
Smith, Molly  
Stites, Lianne  
Sullivan, Shelly  
Tyson, Denise  
Webb, Sherrie  
Wooten, Janice  
Young, Laura

### SUPPORT

Baker, Lacie  
Bayha, Cathy  
Graves, Kelli  
Jackson, Joy  
Komesataddle, Cher  
Leavitt, Loretta  
Martin, Kelly  
Mercer, Christina  
Musgrove, Nancy  
Patton, Margaret  
Robertson, Emberley  
Robinson, Kim  
Tebow, Alicia

## ROOSEVELT

### CERTIFIED

Anderson, RaeShauna  
Bartley, Keri  
Cannella, Kathryn  
Cawley, Aaron  
Clark, Aimee  
Davis, Jessica  
Dingus, Alaina  
Hallum, Anthony  
Hodgson, Rebeca  
Hughes, Valeria  
Kelley, Caroline  
Leonard, Allyson  
Moore, Heather  
Morse, Mary  
Myers, Lisa  
Parks, Melissa  
Shelton, Jeff  
Snyder, Cheryl  
Stephens, Rebecca  
Stephenson, Beckie  
Waterman, Deborah  
Williams, Brooke  
Wohler, Amanda

### SUPPORT

Fruits, Elizabeth  
Gallimore, Courtney  
Hailey, Billy  
Pittser, Stephanie  
Spaulding, Dawn  
Williams, Louisa

## TROUT

### CERTIFIED

Bailey, Rudonna  
Butler, Katie  
Dickinson, Adriana  
Fisher, Valerie  
Heersche, Karen  
Holder, Melinda  
Landes, Wendy  
Lewis, Denise  
Lynes, Carol  
Moore, Karen  
Naugle, Alisa  
Parks, Amy  
Pratt, Monica  
Roehl, Holly  
Summers, Allison  
Webb, Kelly

### SUPPORT

Connelly, Jodi  
Crossland, Katrina  
McClelland, Karen  
Pensoneau, Steve  
Randall, Deb  
Steichen, LaDonna

## UNION

### CERTIFIED

Arnold, Mike  
Eakins, Amber  
Goscha, Christine  
Hasenfratz, Sandy  
Hertzog, Lindsay  
Hood, Ashlyn  
Kirchenbauer, Brenda  
Lutz, Benjamin  
May, Sandra  
Mayo, Zuri  
McHenry, Traci  
Prewitt, Kristinia  
Reynolds, Tisha  
Sharp, Ashlee  
Smith, Melisa  
Snelding, Debbie  
Swanson, Gineta  
Taylor, Karen  
Taylor, Nancy  
Theobald, Hollye  
Wyckoff, Jessica

### SUPPORT

Cremers, Amanda  
Davis, Tanya  
Gregg, Irish  
Hoach, Isolde  
Hollingsworth, Sarah  
Hubbard, Shellia  
Hull, Tina  
Hunt, Michelle  
Johnson, Kayla  
Morgan, Jennifer  
Patterson, Keli  
Perciful, Marilyn  
Swanson, Shelby  
Windom, Laura  
Worthey, Diane



## 2018-2019 RE-HIRE LIST

### WOODLANDS

#### CERTIFIED

Anderson, Kara  
Bintz, Leslie  
Casey, Beth  
Coleman, Johnathan  
Courtney, Victoria  
Fisher, Crystina  
James, Terri  
Johndrow, Cynthia  
Kurtz, Christy  
Linnebur, Faith  
Lively, Natalie  
Magnus, Ashley  
McLelland, Alisha  
Meador, Sandy  
Moorhead, Michael  
Neilson, Ann  
VanHoesen, Casey  
VanZant, Nancy  
Wilburn, Lindsey  
Winterhalter, Michelle

#### SUPPORT

Agha, Sherene  
Bales, Kelly  
Dailey, Barbi  
Glaser, Therese  
Graham, Laurie  
Mead, Kim  
Miner, Lori Title VII TA Substitute only  
Osborn, Kimberly  
Phillips, Melinda  
Robbins, Brandy  
Robertson, Tammy  
Stephens, Jenae  
Young, Carrie

**NON-CONTRACT EXTRA DUTY REQUEST**

**School Catering Events**

**Extra Duty Assignment:** \_\_\_\_\_

**Date(s):** 8/1/17 – 6/30/18      **Funded By Project:** \_\_\_804

**Compensation By Hour, Per Diem, or Stipend:**

**Hourly Rate: Their Normal Rate** Up To \_\_\_6\_\_\_ **Hours**

**Per Diem Rate:** \_\_\_\_\_ Up To \_\_\_\_\_ **Days**

**Stipend Amount:** \_\_\_\_\_

**Blue Timesheet Required:**      \_\_\_X\_\_\_ **YES**      \_\_\_\_\_ **NO**

**Name of Participant(s):**

___ See attached list	Employees Who Work Catering Events 2017-18	_____
_____	Burns Regina	_____
_____	Enochs Tauwnia	_____
_____	Forbes Mary	_____
_____	Golay Joanne	_____
_____	Henderson Laurie	_____
_____	Hoch Toni	_____
_____	Jones Patti	_____
_____	Lemming Tabitha	_____
_____	Murray Seth	_____
_____	Oswalt LeAnne	_____
_____	Rhynard Rogelynn	_____
_____	Sitterly Cheryl	_____
_____	Walls Cynthia	_____
_____	Wilks Randy	_____
_____	Wood Darla	_____

**Requesting Site/Department:** \_\_\_Child Nutrition Programs      **Date:** 4/12/18

**Requesting Administrator/Principal:** \_\_\_Jeff Denton

<b>Board Approved:</b> _____	<b>Okay To Pay</b> _____
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TO: Curtis Layton  
Executive Director of Human Resources

FROM: Randy Empting  
Director of Transportation

DATE: April 18, 2018

RE: Summer Employment

I would like to recommend the following employees to be hired at their hourly rate of pay to help provide transportation for various summer programs.

### **ESY PROGRAM-JUNE AND JULY 2017**

<b><u>NAME</u></b>	<b><u>POSITION</u></b>
Tanya Owens	Bus Driver/ Assistant
Dawn Page	Bus Driver/ Assistant
LaRita Taylor	Bus Driver/ Assistant
Teresa Black	Bus Driver/ Assistant
Skylar Schultz	Bus Assistant
Glenda Rutherford	Bus Driver/ Assistant
Marty Ladd	Bus Driver/ Assistant
Denee Rice	Bus Driver/ Assistant
Christy Gibbish	Bus Driver/ Assistant
Tonya Conley	Bus Driver/ Assistant
Lacy Gower	Bus Driver/ Assistant
Marty Ladd	Bus Driver/ Assistant
Jayne Lynch	Bus Assistant
Avis Murie	Bus Assistant
Samantha Conley	Bus Assistant
Jackie McDaniels	Bus Driver/ Assistant
Holli McCarty	Bus Driver

### **ACTIVITY TRIPS**

The following drivers may have activity trips from time to time and should be included as summer drivers. Driver time will be at their hourly rate and wait time will be \$ 7.25 per hour.

Glenda Rutherford  
Denee Rice  
Randy Neal  
Marty Ladd  
Lacy Gower  
Tanya Owens  
Shelly Hall  
Christy Gibbish  
Jackie McDaniels  
Holli McCarty

### **SUMMER EXTRA DUTY**

Denee Rice- as needed at regular hourly rate

### **COACHES**

The following coaches and teachers may drive on occasion during the summer and need to be approved. Their rate will be \$ 11.80 per hour of driving time.

Drew Burris  
Larry Degan  
Stoney Parks  
Jared Wynn  
Jody Fincher  
Sean Taglialatela  
Jared Freeman  
Cory Burkett  
Brad Larimer  
Radford Snelding  
Brandon Wilson

## Pamela Ratliff

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**From:** Curtis Layton  
**Sent:** Tuesday, May 1, 2018 11:07 AM  
**To:** Pamela Ratliff  
**Subject:** FW: Summer Feed Staff

**From:** Jeff Denton  
**Sent:** Tuesday, May 1, 2018 11:06 AM  
**To:** Curtis Layton <laytoc@pcps.us>; Bret Smith <SmithB@pcps.us>; Chris Larimer <LARIMC@pcps.us>  
**Cc:** Liz Glaser <GlaseL@pcps.us>; Kyce Goodno <goodnk@pcps.us>; Cheryl Sitterly <SitteC@pcps.us>  
**Subject:** Summer Feed Staff

I would like to recommend the following individuals for the Summer Feeding Program.

- Karen Luis
- Linda Bowhay
- Dailyn Seward

The rate of pay will be \$8.25/hour.

Serving dates will be June 4<sup>th</sup>-June 30<sup>th</sup>.

There will be training on May 17<sup>th</sup> for one hour.

Each person will average 7.5 hours per day.

Thanks

Jeff

## M E M O

TO: Curtis Layton

FROM: Jared Freeman

DATE: May 2, 2018

The purpose of this memo is a reminder of the continuing agreement with the following head coaches to receive \$15/hour for a maximum of 6 weeks as follows:  
This will be paid from Athletics, project 172

Keenan Curry - Open Gym - 10 hours/week

Jody Fincher – Open Gym – 10 hours/week

Jason Leavitt - Open Gym - 10 hours/week

Mark Kimbrell - Summer Softball - 10 hours/week

Jaimee Miller - Open Gym - 10 hours/week

Scott Harmon - Weight Room Supervision - 20 hours/week for 8 weeks

Garrett Bayliff – Weight Room Supervision – 20 hours/week for 8 weeks

The football assistant coaches will be allowed to provide football weight room supervision this summer. A total of 24 hours per week for 8 weeks at \$15.00 per hour will be divided amongst the following coaches:

Sean Tagliatela  
Ben Lutz

Steve McHenry  
Ben Steichen

Justin Roland  
Graham Snelding

**FOR BOARD APPROVAL  
SUBSTITUTE TEACHERS  
MAY 2018**

1. Ailey, Barbara
2. Wetzel, Terry\$

#=Receiving OTRS Payment  
\$=Bachelors  
\*=Certified  
(CONT)=Contract Sub