

**AGENDA WITH COMMENTARY
REGULAR BOARD OF EDUCATION MEETING
PONCA CITY BOARD OF EDUCATION
PONCA CITY INDEPENDENT SCHOOL DISTRICT I-71
ADMINISTRATION CENTER BOARD ROOM
613 EAST GRAND AVE.
PONCA CITY, OK 74601**

MONDAY, MARCH 6, 2017

6:00 P.M.

1. CALL TO ORDER

- 1.1 Call Meeting to Order** (President)
- 1.2 Flag Salute**
- 1.3 Roll Call** (Minutes Clerk of the Board)

2. OATH OF OFFICE FOR NEW BOARD MEMBER NANCY ZIMMERSCHIED

Commentary:

The Annual School Board Election was held on February 14, 2017. Nancy Zimmerschied ran unopposed for Ward 2. Gary Bracken, school attorney, will administer the oath of office.

3. PRESENTATION TO OUTGOING BOARD MEMBER MARVIN CLARK

4. ELECTION OF PRESIDENT, VICE PRESIDENT, CLERK AND DEPUTY CLERK OF THE BOARD EACH OF WHO SHALL SERVE FOR A TERM OF ONE YEAR

Commentary:

Pursuant to Section 77 of the School Laws of Oklahoma, a Board of Education of each school district shall elect from its membership at the first regular, special, or emergency meeting following the annual school election and certification of election of new members, a President and Vice President, each of who shall serve for a term of one year and until a successor is elected and qualified.

The Board must also elect a Clerk and at its discretion, a Deputy Clerk, either of who shall hold office during the pleasure of the Board and each of who shall receive such compensation for services as the Board may allow.

Betty has been serving the district as the Clerk of the Board, and Kathy Conrad has been serving as Deputy Clerk. The Superintendent would like to recommend their continuation.

The Superintendent will preside over the election of the Board President. The newly elected President will then preside over the election for Vice President, Clerk, and Deputy Clerk and the rest of the meeting.

5. PRESENTATION FROM WILSON, DOTSON AND ASSOCIATES ON AUDIT REPORT

6. PRESENTATIONS/RECOGNITIONS

6.1 Presentation of the Employee of the Month and Friend of Education Awards

The President of the Board will preside over presenting the March Employee of the Month and Friend of Education Awards to the following employees.

Certified Employee of the Month Paula Macpherson-Cochran
Orchestra Teacher at West Middle School

Support Employee of the MonthStephanie Grose
Cafeteria Manager at East Middle School

Friend of Education..... Jeff MacKinnon
Volunteer at Liberty Elementary

7. SPEAKING PRIVILEGES OF THE PUBLIC

7.1 Comments from the Public

The Ponca City Public School Board of Education recognizes the value to school governance of public comment on educational issues and the importance of involving members of the public in board meetings. The board has established guidelines to govern public participation in board meetings necessary to conduct its meetings and to maintain order. After checking in with the board clerk, individuals or groups wishing to speak during the public comment period must provide the following information, in writing, in order to speak before the board:

- Name and address of the individual
- The agenda action item(s) the individual wishes to address
- The organization the individual represents or is affiliated with, if applicable

Anyone who would like to speak to the board during public comment period of the meeting must check in with the board clerk *at least 15 minutes prior to the start of the board*

meeting. There will be a form available they will need to fill out and return to the board clerk before they can be heard by the board.

Participants must be recognized by the president or other presiding officer and must preface their comments by an announcement of their name and group affiliation, if applicable.

Comments of the speaker must relate to an item on the meeting agenda. Generally, participants shall be limited to comment of a maximum of three (3) minutes duration unless altered by the presiding officer, with the approval of the board. All public comments during any one regular meeting shall be limited to no more than fifteen (15) minutes. No participant may speak more than once during a single meeting. All statements shall be directed to the presiding officer; no participant may address or question board members individually.

For more information regarding Speaking Privileges of the Public, please refer to Board Policy 2.4 *Speaking Privileges of the Public*, that is available at the board meeting, or in the board policy manual located on the district website, www.pcps.us, under *Board of Education*.

8. PRESENTATIONS/REPORTS

8.1 Building Assessment Reviews (*West Middle School–Curtis Layton & East Middle School–Tami Flaspohler*)

9. SUPERINTENDENT’S REPORT

9.1 Budget and Legislative Updates

9.2 March 7, 2017 Special Board Meeting at 12:00 p.m. (noon)

10. CONSENT CALENDAR

*Motion required: Motion required for the approval of the "Consent Calendar" as printed (or as amended). Board members may, however, call for a vote on each of the items listed on the "Consent Calendar."

10.1 Agenda with Commentary 1-6
10.2 Minutes from February 13, 2017 Regular Meeting 7-16
10.3 Consent Agenda/Agreements under \$10,000.....17

11. ACTION ITEMS (MOTION REQUIRED)
CONSIDERATION OF AND VOTE TO APPROVE OR NOT APPROVE THE FOLLOWING ITEMS:

11.1 Consideration of and Vote to Approve or Not Approve the Following District

Financial Reports:

- A. Budget Amendments FY17..... 18-29
- B. General Fund 11 Encumbrances #1144-#1264..... 30-33
- C. Building Fund 21 Encumbrances #73-#8134
- D. Child Nutrition Fund 22 Encumbrances #124-#12535
- E. Gifts and Endowment Fund 81 Encumbrances #56-#6236
- F. 2016 LRB Improvement Bond 30 Encumbrance #18.....37
- G. 2016 Construction Bond 36 Encumbrance #1238
- H. Change Order Listing as of 02/27/2017 39-42
- I. Budget Analysis Reports (*formerly called Expenditure Summary Reports*) 43-53
- J. Bond Fund Reports 54-57
- K. Booster Club Approval Fundraiser Form/Fundraiser Budget Projection .. 58-59
- L. Activity Fund Reports/Requests 60-76
- M. Treasurer’s Reports..... 77-80
- N. Ratification & Approval of Payrolls

Brenda Storie will answer questions on the financial reports on pages 18-80.

RECOMMENDED ACTION

The Superintendent recommends approval of the financial reports.

11.2 Consideration of and Vote to Approve or Not Approve Receiving the Audit Report from Wilson, Dotson, and Associates Auditing Firm

Commentary:

This is an annual requirement. Pam Dotson, from the district’s auditing firm Wilson, Dotson, and Associates presented the audit report for the 2015-16 fiscal year to the Board Finance Committee on Wednesday, March 1, 2017. She will present the audit to the Board via conference call. Hard copies will be provided to the Board. Brenda Storie will answer questions.

RECOMMENDED ACTION

The Superintendent recommends approval.

11.3 Consideration of and Vote to Approve or Not Approve Accepting Bids for Weight Training Addition to Robson Field House and Ticket Booth for Sullins Stadium Project in the Amount of \$1,702,448.58

Commentary:

Bids were submitted on February 23, 2017 at 3:00 p.m. at the Central Administration Offices. The bid packages recommended for approval totaled \$1,702,448.58. The estimated GMP to date is \$2,343,324.37. A copy of the Bid Pages Recommended for Approval is included in the handouts. Bret Smith and Rick Scott Construction Company will answer questions.

RECOMMENDED ACTION

The Superintendent recommends approval.

11.4 Consideration of and Vote to Approve or Not Approve Accepting Bids for East Middle School HVAC Replacement Project

Commentary:

Bids for the East Middle School HVAC Replacement project will be accepted on Thursday, March 2, 2017, at 3:00 p.m. CST so the dollar amount was not known at print time for the meeting agenda. The estimated cost for the project is \$1,520,000.00. The bid packages recommended for approval will be furnished once they have been reviewed by Administration and Sooner Construction Company, Construction Manager. The Guaranteed Maximum Price (GMP) for Board approval will be presented at a later date. Bret Smith and Sooner Construction Company will answer questions.

RECOMMENDED ACTION

The Superintendent recommends approval.

11.5 Consideration of and Vote to Approve or Not Approve Engagement Letter with S&P Global Ratings to Provide Credit Ratings

Commentary:

This agreement is for the district's request for a public S&P Global Ratings credit rating for the \$6,375,000 Kay County Independent School District I-71, Oklahoma, Building Bonds, Series 2017, dated May 1, 2017, and due May 1, 2022. These bonds are set to be sold Tuesday, March 7, 2017. After receiving all relevant financial and other information, S&P Global Ratings will provide an analytic review and then issue the credit rating. The district agrees to pay a credit rating fee of \$13,300.00 plus all applicable value-added, sale, use and similar taxes. Dr. Pennington or Brenda Storie will answer questions.

RECOMMENDED ACTION

The Superintendent recommends approval.

11.6 Consideration of and Vote to Approve or Not Approve a Proposed Executive Session for the Following Purposes: to Discuss the Possible Termination, Reassignment, Resignation, and Employment of Personnel on the Attached Detailed Personnel Report [Authority for Executive Session: 25 O.S. Section 307 (B) (1)]; to Discuss the Employment of Executive Directors and Directors, [Authority for Executive Session: 25 O.S. Section 307(B)(1)]; to Discuss Confidential Conversations with the Board's Attorney Concerning Pending Claims and Litigation [Authority for Executive Session: 25 O.S. Section 307 (B) (4)]

Motion for Executive Session if one is desired.

11.7 Return to Open Session.

11.8 Recital by Board President that Minutes of Executive Session Were Kept by the Board Minutes Clerk and Will Remain Confidential

11.9 Vote to Approve or Not Approve Renewal of the Following Administrative Contracts for the 2017-18 School Year:

Directors

Shelley Arrott, Executive Director of Human Resources and TLE
Barbara Cusick, Executive Director of Curriculum
Jeff Denton, Director of Child Nutrition
Randy Empting, Director of Transportation
Jill Henderson, Director of Special Services
Jason Ridenour, Director of Technology
Bret Smith, Executive Director of Operations
Tony Smith, Director of Maintenance
Brenda Storie, Executive Director of Finance/Treasurer
Karla Streeter, Director of Alternative and Online Education
Teri Vogele, Associate Director of Curriculum

RECOMMENDED ACTION

The Superintendent recommends approval.

11.10 Vote to Approve or Not Approve Recommendations for Termination, Reassignment, Resignation, and Employment of Personnel..... 81-82

Commentary:

A copy of the proposed personnel report is included on pages 81-82 of the agenda.

RECOMMENDED ACTION

The Superintendent recommends approval of the personnel report as presented and/or amended.

12. ADJOURNMENT

***Motion required for adjournment**

(Special accommodations may be made available for this Board meeting. Requests should be made by calling the office of the Superintendent of Schools no later than Friday, preceding the Board meeting.)