

THE BOARD OF EDUCATION OF INDEPENDENT SCHOOL DISTRICT NO. 71 OF KAY COUNTY, STATE OF OKLAHOMA, MET IN REGULAR MEETING AT THE ADMINISTRATION BUILDING BOARD ROOM, 613 EAST GRAND AVENUE, IN SAID SCHOOL DISTRICT ON MARCH 11, 2019 AT 6:00 P.M.

MEMBERS PRESENT

START OF MEETING: NUZUM, RILEY, THROOP,  
ZIMMERSCHIED

MEMBER PRESENT

LATER IN MEETING: KINKAID

Others Present: Shelley Arrott, Bret Smith, Brenda Storie, Curtis Layton, Barbara Cusick, Teri Vogeles, Amy Swartz, Jason Ridenour, Randy Empting, Gary Bracken, Betty Johnston and Jan Miller.

Prior to December 15 of the last calendar year, the date, time, and place of the regular meetings were filed in the office of the County Clerk of Kay County, Oklahoma. At least twenty-four (24) hours prior to this meeting, excluding Saturdays, Sundays, and holidays, notice of the date, time, place, and agenda of this meeting was posted in prominent public view at the Ponca City Administration Building, 613 East Grand Avenue and on the school district's website located at [www.pcps.us](http://www.pcps.us) (posted on March 7, 2019 at 11:00 a.m.).

NOTICE OF MEETING

President Don Nuzum called the meeting to order.

CALL TO ORDER

The President led the flag salute.

FLAG SALUTE

Bret Smith gave the invocation.

The Minutes Clerk called roll at 6:00 p.m. Roll Call established four (4) members of the Board were present. Member Kinkaid was absent at start of meeting.

ROLL CALL

Certified Employee of the Month was presented to Vicki Courtney, kindergarten teacher at Woodlands Elementary.

CERTIFIED EMPLOYEE OF THE MONTH AWARD

Support Employee of the Month was presented to Vicki Bentley, teacher assistant at Teen Pep.

SUPPORT EMPLOYEE OF THE MONTH AWARD

Friend of Education Award will be presented at a later date.

FRIEND OF EDUCATION AWARD

Member Kinkaid arrived at 6:07 p.m.

Lincoln Elementary Orff Ensemble, under the direction of Amy Muegge, performed three pieces of music.

PRESENTATIONS/ RECOGNITIONS

President Nuzum stated no individuals submitted a request prior to the meeting to address the Board during Public Comments.

PUBLIC COMMENTS

Pam Dotson with Wilson, Dotson & Associates, P.L.L.C. presented the FY18 audit report and findings via conference call. Ms. Dotson presented the FY18 audit to the Board Finance Committee on March 5, 2019.

PRESENTATION FROM WILSON, DOTSON & ASSOCIATES, P.L.L.C. ON AUDIT REPORT

Superintendent Arrott presented a PowerPoint presentation depicting the OSDE components and calculations used in computing school report cards. Data was provided on all school sites in the District. Overall grades were presented on comparison charts for area schools and similar size schools to our District.

SUPERINTENDENT'S REPORT WITH POTENTIAL BOARD DISCUSSION

It was moved by Riley, seconded by Zimmerschied, to approve the Consent Agenda (see inserts):

CONSENT AGENDA

- A. Agenda with Commentary
- B. Minutes: February 11, 2019 (Regular)  
March 5, 2019 (Special)
- C. Contracts/Agreements Under \$10,000  
(see insert)

A roll call vote was taken as follows:

KINKAID	---	AYE
NUZUM	---	AYE
RILEY	---	AYE
THROOP	---	AYE
ZIMMERSCHIED	---	AYE

Motion carried.

It was moved by Riley, seconded by Throop,  
to approve the following financial reports:

FINANCIAL REPORTS

- A. FY19 General Fund 11 Encumbrances  
#1052 - #1180 in the amount of  
\$677,917.84;
- B. FY19 Building Fund 21 Encumbrances #85  
- #86 in the amount of \$170,000.00;
- C. FY19 Child Nutrition Fund 22  
Encumbrances #132 - #141 in the amount  
of \$99,028.25;
- D. FY16 LRB Improvement Bond 30  
Encumbrances #11 - #12 in the amount  
of \$155,998.24;
- E. FY17 Building Bond 37 Encumbrances #11  
- #12 in the amount of \$21,109.00;
- F. FY18 Building Bond 38 Encumbrance #7  
in the amount of \$3,819.63;
- G. FY19 Gifts and Endowments Fund 81  
Encumbrances #81 - #87 in the amount  
of \$29,240.42;
- H. FY19 Summary Change Order Listing as  
of March 4, 2019 for Funds 21, 22, 30,  
and 81; and March 6, 2019 for Fund 11;
- I. FY19 Budget Analysis Reports
- J. FY19 Bond Fund Reports
- K. Activity Fund Reports & Requests  
(see insert)
- L. Treasurer's Reports (see insert)
- M. Ratification of February 2019 payrolls  
for General Fund and Child Nutrition  
Fund previously approved by the Board  
and authority to issue payrolls for  
March 2019.

A roll call vote was taken as follows:

KINKAID	---	AYE
NUZUM	---	AYE
RILEY	---	AYE
THROOP	---	AYE

ZIMMERSCHIED --- AYE

Motion carried.

It was moved by Riley, seconded by Kinkaid, to approve receiving the audit report for the 2017-2018 fiscal year (see insert). A roll call vote was taken as follows:

APPROVAL TO RECEIVE THE  
AUDIT REPORT FROM  
WILSON, DOTSON &  
ASSOCIATES, P.L.L.C.

KINKAID --- AYE  
NUZUM --- AYE  
RILEY --- AYE  
THROOP --- AYE  
ZIMMERSCHIED --- AYE

Motion carried.

It was moved by Throop, seconded by Zimmerschied, to approve Ratification of the AIA Contract to employ Construction Manager, Rick Scott Construction Company, for ongoing projects (see insert). A roll call vote was taken as follows:

APPROVAL OF  
RATIFICATION OF THE AIA  
CONTRACT TO EMPLOY  
CONSTRUCTION MANAGER

KINKAID --- AYE  
NUZUM --- AYE  
RILEY --- AYE  
THROOP --- AYE  
ZIMMERSCHIED --- AYE

Motion carried.

It was moved by Kinkaid, seconded by Zimmerschied, to approve accepting bids for the North Sullins Fencing Project in the amount of \$146,783.00 (see insert). A roll call vote was taken as follows:

APPROVAL TO ACCEPT BIDS  
FOR THE NORTH SULLINS  
FENCING PROJECT

KINKAID --- AYE  
NUZUM --- AYE  
RILEY --- AYE  
THROOP --- AYE  
ZIMMERSCHIED --- AYE

Motion carried.

It was moved by Riley, seconded by Throop, to approve accepting bids for the VO-AG Farm Renovations in the amount of \$212,300.00 (see insert). A roll call vote was taken as follows:

APPROVAL TO ACCEPT BIDS  
FOR THE VO-AG FARM  
RENOVATIONS

KINKAID	---	AYE
NUZUM	---	AYE
RILEY	---	AYE
THROOP	---	AYE
ZIMMERSCHIED	---	AYE

Motion carried.

It was moved by Riley, seconded by Throop, to approve the Adoption of the Revised Policies and Procedures for Post-Issuance Tax Compliance Procedures for Tax-Exempt Bonds (see insert). A roll call vote was taken as follows:

APPROVAL OF ADOPTION OF  
THE REVISED POLICIES  
AND PROCEDURES FOR  
POST-ISSUANCE TAX  
COMPLIANCE PROCEDURES  
FOR TAX-EXEMPT BONDS

KINKAID	---	AYE
NUZUM	---	AYE
RILEY	---	AYE
THROOP	---	AYE
ZIMMERSCHIED	---	AYE

Motion carried.

It was moved by Riley, seconded by Zimmerschied, to convene in Executive Session for the following purposes: to discuss the possible termination, reassignment, resignation, and employment of personnel on the attached detailed Personnel Report [Authority for Executive Session: 25 O.S. Section 307 (B) (1)]; to discuss the employment of Executive Directors and Directors [Authority for Executive Session: 25 O.S. Section 307 (B) (1)]; to discuss Negotiations [Authority for Executive Session: 25 O.S. Section 307 (B) (2)]; and to discuss confidential conversations with the Board's Attorney concerning pending claims and litigation [Authority for Executive Session: 25 O.S. Section 307 (B) (4)].

EXECUTIVE SESSION

A roll call vote was taken as follows:

KINKAID	---	AYE
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NUZUM	---	AYE
RILEY	---	AYE
THROOP	---	AYE
ZIMMERSCHIED	---	AYE

Motion carried.

The Board adjourned into Executive Session to discuss the possible termination, reassignment, resignation, and employment of personnel on the attached detailed Personnel Report [Authority for Executive Session: 25 O.S. Section 307 (B) (1)]; to discuss the employment of Executive Directors and Directors [Authority for Executive Session: 25 O.S. Section 307(B) (1)]; to discuss Negotiations [Authority for Executive Session: 25 O.S. Section 307 (B) (2); and to discuss confidential conversations with the Board's Attorney concerning pending claims and litigation [Authority for Executive Session: 25 O.S. Section 307(B) (4)] at 7:17 p.m.

The Board reconvened into Open Session at 8:51 p.m.

RETURN TO OPEN SESSION

The Board President stated Minutes of Executive Session were kept by the Board Minutes Clerk and will remain confidential.

It was moved by Riley, seconded by Kinkaid, to approve the following Administrative Contracts for the 2019-2020 School Year:

APPROVAL OF  
ADMINISTRATIVE  
CONTRACTS FOR THE  
2019-2020 SCHOOL YEAR

Directors

Barbara Cusick, Executive Director of Curriculum  
 Jeff Denton, Director of Child Nutrition (Part Time)  
 Randy Empting, Director of Transportation  
 Jason Leavitt, Athletic Director  
 Curtis Layton, Executive Director of Human Resources and TLE  
 Chris Littlecook, Director of Title VI  
 Jason Ridenour, Director of Technology  
 Bret Smith, Executive Director of Operations  
 Tony Smith, Director of Maintenance  
 Brenda Storie, Executive Director of Finance/Treasurer

Karla Streeter, Director of Alternative Programs  
Amy Swartz, Director of Special Services  
Teri Vogeles, Associate Director of Curriculum  
Jeffrey Harmon, Director of Football Operations/Dean of Students

A roll call vote was taken as follows:

KINKAID	---	AYE
NUZUM	---	AYE
RILEY	---	AYE
THROOP	---	AYE
ZIMMERSCHIED	---	AYE

Motion carried.

It was moved by Throop, seconded by Riley, to approve the recommendations for termination, reassignment, resignation, salary adjustments and employment of personnel as follows:

APPROVAL OF PERSONNEL

Persons listed in the Personnel Report (including addendum, if applicable), and employed as of the effective date specified; contracts to be executed in the name of the district by the Superintendent or person(s) designated by her, and assignments to be made by the Superintendent (see insert) including salary adjustments.

A roll call vote was taken as follows:

KINKAID	---	AYE
NUZUM	---	AYE
RILEY	---	AYE
THROOP	---	AYE
ZIMMERSCHIED	---	AYE

Motion carried.

There being no New Business, it was moved by Riley, seconded by Zimmerschied, to adjourn meeting.

ADJOURNMENT

A roll call vote was taken as follows:

KINKAID	---	AYE
NUZUM	---	AYE
RILEY	---	AYE
THROOP	---	AYE
ZIMMERSCHIED	---	AYE

Motion carried.

The meeting adjourned at 8:52 p.m.

(A DVD of this meeting is on file in the office of the Clerk of the Board of Education.)

READ AND APPROVED:

\_\_\_\_\_  
PRESIDENT

\_\_\_\_\_  
MEMBER

\_\_\_\_\_  
MEMBER

\_\_\_\_\_  
MEMBER

\_\_\_\_\_  
MEMBER

ATTEST: \_\_\_\_\_ Date: \_\_\_\_\_  
Minute Clerk