

THE BOARD OF EDUCATION OF INDEPENDENT SCHOOL DISTRICT NO. 71 OF KAY COUNTY, STATE OF OKLAHOMA, MET IN REGULAR MEETING AT THE ADMINISTRATION BUILDING BOARD ROOM, 613 EAST GRAND AVENUE, IN SAID SCHOOL DISTRICT ON JUNE 11, 2018 AT 6:23 P.M.

MEMBERS PRESENT: KINKAID, NUZUM, RILEY, THROOP, ZIMMERSCHIED

Others Present: Shelley Arrott, Bret Smith, Brenda Storie, Jason Ridenour, Jeff Denton, Gary Bracken, Betty Johnston and Jan Miller.

Prior to December 15 of the last calendar year, the date, time, and place of the regular meetings were filed in the office of the County Clerk of Kay County, Oklahoma. At least twenty-four (24) hours prior to this meeting, excluding Saturdays, Sundays, and holidays, notice of the date, time, place, and agenda of this meeting was posted in prominent public view at the Ponca City Administration Building, 613 East Grand Avenue and on the school district's website located at www.pcps.us (posted on June 7, 2018 at 7:36 a.m.).

NOTICE OF MEETING

President Don Nuzum called the meeting to order.

CALL TO ORDER

The President led the flag salute.

FLAG SALUTE

Bret Smith gave the invocation.

The Minute Clerk called roll at 6:23 p.m. Roll Call established all five (5) members of the Board were present.

ROLL CALL

The President stated no individuals submitted a request prior to the meeting to address the Board during Public Comments.

PUBLIC COMMENTS

Mary Morse, Roosevelt art teacher, presented a mural of the Oklahoma state flag made of bottle caps. The mural, made by Roosevelt students, will be located in the foyer of Roosevelt Elementary. Three Roosevelt students accompanied Ms. Morse to tell the Board their role in making the mural.

PRESENTATIONS WITH
POTENTIAL BOARD
DISCUSSION

Superintendent Arrott announced a Special Board meeting will be held on Wednesday, June 20, 2018 at 12:00 Noon.

SUPERINTENDENT'S
REPORT

Superintendent Arrott presented a PowerPoint presentation titled "Legislative Hot Topics" (see insert). In the presentation, Arrott discussed FY19 State Aid and the increase in emergency teaching certificates. Arrott recapped the 2018 legislative sessions, future legislative issues, teacher pay raise funding and the veto referendum petition.

It was moved by Kinkaid, seconded by Riley, to approve the Consent Agenda (see inserts):

CONSENT AGENDA

- A. Agenda with Commentary
- B. Minutes: May 14, 2018 (Regular)
- C. Contracts/Agreements Under \$10,000
- D. Activity Fund Custodians and Bond Authorization for 2018-2019
- E. Administrators Designated for Federal Programs for 2018-2019
- F. Open Transfers for 2018-2019

A roll call vote was taken as follows:

KINKAID	---	AYE
NUZUM	---	AYE
RILEY	---	AYE
THROOP	---	AYE
ZIMMERSCHIED	---	AYE

Motion carried.

It was moved by Riley, seconded by Kinkaid, to approve the following financial reports:

FINANCIAL REPORTS

- A. FY18 Budget Amendments
- B. FY18 General Fund Encumbrances #1481 - #1510 in the amount of \$279,600.85;

- C. FY18 Building Fund Encumbrances #79 - #80 in the amount of \$171,788.63;
- D. FY18 Child Nutrition Fund Encumbrances #152 - #155 in the amount of \$237.90;
- E. FY18 Gifts and Endowments Fund Encumbrances #82 - #84 in the amount of \$3,900.00;
- F. FY18 2016 Building Bond Fund 36 Encumbrances #24 - #25 in the amount of \$92,733.41;
- G. FY18 2018 Building Bond Fund 37 Encumbrance #11 in the amount of \$14,869.33;
- H. FY18 Summary Change Order Listing as of May 31, 2018 for Funds 22, 30, 36, and 37 and as of June 1, 2018 for Funds 11, 21 and 81;
- I. FY18 Budget Analysis Reports
- J. FY18 Bond Fund Reports
- K. FY19 General Fund Encumbrances #1 - #172 in the amount of \$2,424,319.19;
- L. FY19 Building Fund Encumbrances #1 - #16 in the amount of \$566,392.20;
- M. FY19 Child Nutrition Fund Encumbrance #1 in the amount of \$75,000.00;
- N. FY19 Gifts and Endowments Fund Encumbrances #1 - #15 in the amount of \$22,400.00;
- O. Booster Club Fundraiser Approval Forms
- P. Purchasing Card Program Resolution
- Q. Cash Flow Needs Resolution
- R. Activity Fund Transfers and Revenue/Expenditure Summary Report
- S. Activity Fund Budgets and Fundraiser Approval Forms/Budget Projections for 2018-2019 (see insert)
- T. Treasurer's Reports
- U. Ratification of May 2018 payrolls for General Fund and Child Nutrition Fund previously approved by the Board and authority to issue payrolls for June 2018.

A roll call vote was taken as follows:

KINKAID	---	AYE
NUZUM	---	AYE
RILEY	---	AYE
THROOP	---	AYE
ZIMMERSCHIED	---	AYE

Motion carried.

It was moved by Kinkaid, seconded by Zimmerschied, to approve the District Budget for FY19 (see insert). A roll call vote was taken as follows:

APPROVAL OF DISTRICT
BUDGET FOR FY19

KINKAID	---	AYE
NUZUM	---	AYE
RILEY	---	AYE
THROOP	---	AYE
ZIMMERSCHIED	---	AYE

Motion carried.

It was moved by Riley, seconded by Kinkaid, to approve transferring \$.01 from Coop Fund 12 to General Fund 11 to close out Coop Fund 12. A roll call vote was taken as follows:

APPROVAL TO TRANSFER
FUNDS FROM COOP FUND
12 TO GENERAL FUND 11

KINKAID	---	AYE
NUZUM	---	AYE
RILEY	---	AYE
THROOP	---	AYE
ZIMMERSCHIED	---	AYE

Motion carried.

It was moved by Riley, seconded by Kinkaid, to table Item 6.4 to approve the renewal of the sublease agreement dated March 1, 2016 between the district and Kay County Public Buildings Authority for the fiscal year ending June 30, 2019 until next Board meeting. A roll call vote was taken as follows:

APPROVE RENEWAL OF THE
SUBLEASE AGREEMENT
DATED MARCH 1, 2016
BETWEEN THE DISTRICT
AND KAY COUNTY PUBLIC
BUILDINGS AUTHORITY
FOR THE FISCAL YEAR
ENDING JUNE 30, 2019

KINKAID	---	AYE
NUZUM	---	AYE
RILEY	---	AYE
THROOP	---	AYE
ZIMMERSCHIED	---	AYE

Motion carried.

It was moved by Zimmerschied, seconded by Kinkaid, to approve the following people for appointments and bond authorization by the Board for the following positions for the 2018-2019 school year:

APPROVAL OF
APPOINTMENTS AND BOND
AUTHORIZATION BY THE
BOARD FOR THE 2018-
2019 SCHOOL YEAR

Brenda Storie, District Treasurer, District
Purchasing Agent and Deputy Minute Clerk
Jan Miller, Assistant Treasurer and Minute
Clerk
Lee Ann Allyn, District Encumbrance Clerk

A roll call vote was taken as follows:

KINKAID	---	AYE
NUZUM	---	AYE
RILEY	---	AYE
THROOP	---	AYE
ZIMMERSCHIED	---	AYE

Motion carried.

It was moved by Kinkaid, seconded by Riley,
to approve OSSAA Application for Conducting
Pilot Cooperative Activities Program between
Ponca City Public Schools and First Lutheran
School for seventh and eighth grade sports.
A roll call vote was taken as follows:

APPROVAL OF OSSAA
APPLICATION FOR
CONDUCTING PILOT
COOPERATIVE ACTIVITIES
PROGRAM BETWEEN PCPS
AND FIRST LUTHERAN
SCHOOL

KINKAID	---	AYE
NUZUM	---	AYE
RILEY	---	AYE
THROOP	---	AYE
ZIMMERSCHIED	---	NAY

Motion carried.

It was moved by Kinkaid, seconded by
Zimmerschied, to approve Change Order No. 1
to West Middle School Remodel and Addition.
The total change order is \$96,579.00 (see
insert). A roll call vote was taken as
follows:

APPROVAL OF CHANGE
ORDER NO. 1 TO WEST
MIDDLE SCHOOL REMODEL
AND ADDITION

KINKAID	---	AYE
NUZUM	---	AYE
RILEY	---	AYE
THROOP	---	AYE
ZIMMERSCHIED	---	AYE

Motion carried.

It was moved by Kinkaid, seconded by Zimmerschied, to approve the following Contracts/Agreements (see inserts):

APPROVAL OF
CONTRACTS/AGREEMENTS

- A. Agreement with PageMaster's Website Design & Development for District Website. The total cost is \$15,600.00.
- B. Agreement with Loftis & Wetzel for Commercial Insurance Package Renewal through Oklahoma Schools Insurance Group (OSIG). The total cost is \$392,382.00.
- C. Agreement with Linda B. Johnson for Psychoeducational Services for 2018-2019. Total cost is \$37,500.00.
- D. Agreement with Edmentum for Study Island and Reading Eggs Software for 2018-2019. The cost is based on student enrollment numbers.
- E. Ratification of Contract with CenterPoint Energy, a Third Party Natural Gas Provider to the District. The cost is estimated to be \$55,000.00 based on past usage. Child Nutrition will pay a portion of the cost for their usage.
- F. Agreement with Wilson, Dotson & Associates P.L.L.C. to Provide an Annual Audit of Financial Affairs and Transactions of All Funds and Activities in the District. Estimated cost of these services is \$13,750.00.
- G. Renewal with Oklahoma Schools Assurance Group (OSAG) for Workers' Compensation Insurance for 2018-2019. OSAG is quoting \$357,247.00 for 2018-2019. Included in member benefits are: four (4) Loss Control and Safety Training Seminars; Online Safety Training Video Program; Monthly Newsletter providing current safety training tips.
- H. Agreement with Nextiva to provide Phone Service. The phone service has an annual cost of \$18,000.00.
- I. Agreement with American Telephone to combine two phone systems into one new system allowing the district to add needed lines and discontinue telephone service with AT&T, reducing phone service from approximately \$160,000.00 per year to under \$20,000.00.
- J. Agreement with Gary Bracken, Attorney at Law, for his Engagement as Attorney for

the District. The retainer fee for the 2018-2019 school year will be \$44,400.00.

- K. Agreement with EduSkills for English Language Learners (ELL) Support Services. The cost of the agreement is \$10,525.00.
- L. Agreement with Sherry Holder to provide Certified Visual Impairment Services for the District. The estimated cost is \$14,300.00 based on 22 sessions.
- M. Agreement with Cynthia Lumpkin to provide Braille/Certified Visual Impairment Services. The estimated cost is \$13,000.00 based on 20 sessions.
- N. Maintenance Agreement with Standley Systems for District Copy Machines. The estimated cost is \$3,400.00 per month.

A roll call vote was taken as follows:

KINKAID	---	AYE
NUZUM	---	AYE
RILEY	---	AYE
THROOP	---	AYE
ZIMMERSCHIED	---	AYE

Motion carried.

It was moved by Zimmerschied, seconded by Riley, to convene in Executive Session for the following purposes: to discuss the possible termination, reassignment, resignation, and employment of personnel on the attached detailed Personnel Report [25 O.S. Section 307 (B) (1)]; to discuss Negotiations [25 O.S. Section 307 (B) (2)]; and to discuss confidential conversations with the Board's Attorney concerning pending claims and litigation [25 O.S. Section 307 (B) (4)].

EXECUTIVE SESSION

A roll call vote was taken as follows:

KINKAID	---	AYE
NUZUM	---	AYE
RILEY	---	AYE
THROOP	---	AYE
ZIMMERSCHIED	---	AYE

Motion carried.

The Board adjourned into Executive Session to discuss the possible termination, reassignment, resignation, and employment of personnel on the attached detailed Personnel Report [25 O.S. Section 307 (B) (1)]; to discuss Negotiations [25 O.S. Section 307 (B) (2)]; to discuss confidential conversations with the Board's Attorney concerning pending claims and litigation [25 O.S. Section 307 (B) (4)] at 7:26 p.m.

The Board reconvened into Open Session at 8:48 p.m.

RETURN TO OPEN SESSION

The Board President stated Minutes of Executive Session were kept by the Board Minutes Clerk and will remain confidential.

It was moved by Riley, seconded by Zimmerschied, to approve the recommendations for termination, reassignment, resignation, salary adjustments and employment of personnel as follows:

APPROVAL OF PERSONNEL

Persons listed in the Personnel Report (including addendum, if applicable), and employed as of the effective date specified; contracts to be executed in the name of the district by the Superintendent or person(s) designated by her, and assignments to be made by the Superintendent (see insert) including salary adjustments.

A roll call vote was taken as follows:

KINKAID	---	AYE
NUZUM	---	AYE
RILEY	---	AYE
THROOP	---	AYE
ZIMMERSCHIED	---	AYE

Motion carried.

There being no New Business, it was moved by Throop, seconded by Zimmerschied, to adjourn meeting.

ADJOURNMENT

A roll call vote was taken as follows:

KINKAID	---	AYE
NUZUM	---	AYE
RILEY	---	AYE
THROOP	---	AYE
ZIMMERSCHIED	---	AYE

Motion carried.

The meeting adjourned at 8:49 p.m.

(A DVD of this meeting is on file in the office of the Clerk of the Board of Education.)

READ AND APPROVED:

PRESIDENT

MEMBER

MEMBER

MEMBER

MEMBER

ATTEST: _____
Minute Clerk

Date: _____