

THE BOARD OF EDUCATION OF INDEPENDENT SCHOOL DISTRICT NO. 71 OF KAY COUNTY, STATE OF OKLAHOMA, MET IN REGULAR MEETING AT THE ADMINISTRATION BUILDING BOARD ROOM, 613 EAST GRAND AVENUE, IN SAID SCHOOL DISTRICT ON JULY 17, 2017 AT 6:00 P.M.

MEMBERS PRESENT: KINKAID, NUZUM, RILEY,
THROOP, ZIMMERSCHIED

Others Present: Shelley Arrott, Dr.
Pennington, Bret Smith, Brenda Storie,
Curtis Layton, Amy Swartz, Barbara
Cusick, Jason Ridenour, Randy Empting,
Gary Bracken, Betty Johnston and Jan
Miller.

Prior to December 15 of the last calendar year, the date, time, and place of the regular meetings were filed in the office of the County Clerk of Kay County, Oklahoma. At least twenty-four (24) hours prior to this meeting, excluding Saturdays, Sundays, and holidays, notice of the date, time, place, and agenda of this meeting was posted in prominent public view at the Ponca City Administration Building, 613 East Grand Avenue and on the school district's website located at www.pcps.us (posted on July 13, 2017 at 10:30 a.m.).

NOTICE OF MEETING

President David Kinkaid called the meeting to order.

CALL TO ORDER

The President led the flag salute.

FLAG SALUTE

Bret Smith gave the invocation.

The Minute Clerk called roll at 6:00 p.m. Roll Call established all five (5) members of the Board were present.

ROLL CALL

Oklahoma Municipal Power Authority (OMPA) presented Ponca City Schools with a rebate check for \$96,553.88, based on all the LED lights replaced in the District.

PRESENTATION FROM OMPA

The President stated no individuals submitted a request prior to the meeting to address the Board during Public Comments.

PUBLIC COMMENTS

Superintendent updated the Board on the following Administrative changes:

SUPERINTENDENT'S REPORT

- Curtis Layton - Exec. Director of HR/TLE
- Amy Swartz - Special Ed Director
- Denton Long - East MS Principal
- Stacey Sattre - East MS Assistant Principal
- Trenton Murner - West MS Principal
- Jennifer Dye - West MS Assistant Principal

Negotiations with Association of Classroom Teachers (ACT) are scheduled for Tuesday, August 1, at 9:00 a.m. President Kinkaid will represent the Board of Education at this meeting.

Superintendent announced Roosevelt Elementary was recently nominated as a National Historic Place on the Register.

It was moved by Nuzum, seconded by Zimmerschied, to approve the Consent Calendar (see inserts):

CONSENT AGENDA

- A. Agenda with Commentary
- B. Minutes: June 12, 2017 (Special)
June 12, 2017 (Regular)
June 21, 2017 (Special)
- C. Contracts/Agreements Under \$10,000 (see insert)

A roll call vote was taken as follows:

| | | |
|--------------|-----|-----|
| KINKAID | --- | AYE |
| NUZUM | --- | AYE |
| RILEY | --- | AYE |
| THROOP | --- | AYE |
| ZIMMERSCHIED | --- | AYE |

Motion carried.

It was moved by Nuzum, seconded by Riley, to approve the following financial reports as amended:

FINANCIAL REPORTS

- A. FY17 General Fund Encumbrances #1447 - #1453 in the amount of \$35,444.42;
- B. FY17 Child Nutrition Fund Encumbrances #148 - #158 in the amount of \$525.70;
- C. FY17 Summary Change Order Listing as of July 11, 2017 for Funds 11, 21, 22, 30, 35, 36 and 81;
- D. FY17 Budget Analysis Reports
- E. FY17 Bond Fund Reports
- F. FY18 General Fund Encumbrances #3 - #345 in the amount of \$3,116,547.79;
- G. FY18 Building Fund Encumbrances #1 - #30 in the amount of \$1,325,460.89.
PO #16, Vendor changed from Security State Bank of Wewoka to Oklahoma LED;
- H. FY18 Child Nutrition Fund Encumbrances #1 - #63 in the amount of \$844,999.00;
- I. FY18 Gift Fund Encumbrances #1 - #15 in the amount of \$131,944.37;
- J. FY18 LRB Improvement Bond 30 Encumbrances #1 - #15 in the amount of \$12,975,467.93;
- K. FY18 2015 Construction Bond 34 Encumbrances #1 - #5 in the amount of \$145,341.36;
- L. FY18 2016 Construction Bond 36 Encumbrances #1 - #7 in the amount of \$1,497,632.46;
- M. FY18 2017 Construction Bond 37 Encumbrance #1 in the amount of \$5,123,100.00;
- N. FY18 Budget Analysis Reports
- O. FY18 Bond Fund Reports
- P. Booster Club Fundraiser Approval Forms/ Budget Projections
- Q. School Activity Fund Revenue/Expenditure Report
- R. School Activity Fund Budgets/Requests
- S. Treasurer's Report
- T. Ratification of July 2017 payrolls for General Fund and Child Nutrition Fund previously approved by the Board and authority to issue payrolls for August 2017.

A roll call vote was taken as follows:

| | | |
|--------------|-----|-----|
| KINKAID | --- | AYE |
| NUZUM | --- | AYE |
| RILEY | --- | AYE |
| THROOP | --- | AYE |
| ZIMMERSCHIED | --- | AYE |

Motion carried.

It was moved by Nuzum, seconded by Zimmerschied, to approve the Renewal of the Sublease Agreement dated March 1, 2016 between the District and Kay County Public Buildings Authority for the Fiscal Year Ending June 30, 2018 as required under the Provisions of the Contract. The Sublease amount, \$22,655.00, is .10% of outstanding balance, which is paid from Lease Revenue Bond proceeds at BancFirst. A roll call vote was taken as follows:

APPROVAL OF RENEWAL ON
SUBLEASE AGREEMENT

| | | |
|--------------|-----|-----|
| KINKAID | --- | AYE |
| NUZUM | --- | AYE |
| RILEY | --- | AYE |
| THROOP | --- | AYE |
| ZIMMERSCHIED | --- | AYE |

Motion carried.

It was moved by Riley, seconded by Zimmerschied, to approve the following changes to Activity Fund Custodians for 2017-2018.

APPROVAL OF CHANGE OF
ACTIVITY FUND
CUSTODIANS FOR 2017-
2018

Trenton Murner, West Middle School
J. Denton Long, East Middle School

A roll call vote was taken as follows:

| | | |
|--------------|-----|-----|
| KINKAID | --- | AYE |
| NUZUM | --- | AYE |
| RILEY | --- | AYE |
| THROOP | --- | AYE |
| ZIMMERSCHIED | --- | AYE |

Motion carried.

It was moved by Nuzum, seconded by Zimmerschied, to approve Science, Mathematics, and Biotechnology Courses for academic credit taken at Pioneer Technology Center. The courses are as follows:

APPROVAL OF SCIENCE,
MATHEMATICS, AND
BIOTECHNOLOGY COURSES
FOR ACADEMIC CREDIT
TAKEN AT PIONEER
TECHNOLOGY CENTER

| | |
|----------------------|-------------------|
| Math-Analysis (4720) | Anatomy (5333) |
| Geometry (4520) | Physiology (5220) |
| Algebra II (4412) | |

Math of Finance (4770)
ACT Prep (2740)
Biology II (5032)
Principles of Biomedical Science (8706)
Human Body Systems (8707)
Biomedical Innovation (8719)
Medical Interventions (8708)

A roll call vote was taken as follows:

| | | |
|--------------|-----|-----|
| KINKAID | --- | AYE |
| NUZUM | --- | AYE |
| RILEY | --- | AYE |
| THROOP | --- | AYE |
| ZIMMERSCHIED | --- | AYE |

Motion carried.

It was moved by Nuzum, seconded by Riley, to approve the following contracts/agreements (see inserts):

APPROVAL OF
CONTRACTS/AGREEMENTS

- A. Agreement with Tamra Wink, Physical Therapist, to provide Physical Therapy Services.
- B. Agreement with Ardor Health Solutions to provide Speech and Language Services.
- C. Agreement with United Community Action Program (UCAP) Head Start to provide Early Childhood Services with Ponca City Schools at a cost of \$2,200/student.
- D. Agreement with Worth Avenue Group, LLC for Insurance for Student Laptops issued to Students at Ponca City High School and East Middle School. The Students pay a \$30.00 fee for the insurance at the time the laptop is issued to them.
- E. Agreement with Renaissance Learning for License Agreement.
- F. Agreement with Blackboard, Inc. for Web Community Manager Essential, Mass Communications, Mobil Communications App, and Social Media Manager.
- G. Agreement with Forecast 5 Analytics for Data Analytics Software.
- H. Agreement with ThyssenKrupp Elevator Corporation for Elevator Maintenance for the 2017-2018 School Year.
- I. Agreement with Therapia Staffing to provide Speech and Language Services.

- J. Agreement between Kildare Public Schools and Ponca City Schools for Special Education Services. Kildare will pay Ponca City Schools for Special Education Services our district provides to one of their students.
- K. Agreement with Endex, Inc. of Tulsa for Fire Alarm Panel Retrofit and Monitoring.
- L. Subscription License with CDW-G for GoGuardian Admin Teacher Bundle for Online Monitoring.
- M. Renewal of Agreement with the City of Ponca City for the School Resource Officers Program for the 2017-2018 School Year.
- N. Agreement with Pioneer Technology Center for Dropout Recovery Program (SHARE).
- O. Agreement with Failure Free Reading for Reading Intervention Licenses.

A roll call vote was taken as follows:

| | | |
|--------------|-----|-----|
| KINKAID | --- | AYE |
| NUZUM | --- | AYE |
| RILEY | --- | AYE |
| THROOP | --- | AYE |
| ZIMMERSCHIED | --- | AYE |

Motion carried.

It was moved by Throop, seconded by Zimmerschied, to approve adopting a School-Hours Policy for the 2017-2018 School Year. By adopting this Policy, the District has the option to calculate the school year based on hours rather than days. A roll call vote was taken as follows:

APPROVAL OF ADOPTING A
SCHOOL-HOURS POLICY
FOR 2017-2018

| | | |
|--------------|-----|-----|
| KINKAID | --- | AYE |
| NUZUM | --- | AYE |
| RILEY | --- | AYE |
| THROOP | --- | AYE |
| ZIMMERSCHIED | --- | AYE |

Motion carried.

It was moved by Nuzum, seconded by Riley, to convene in Executive Session for the following purposes: to discuss the possible

EXECUTIVE SESSION

termination, reassignment, resignation, and employment of personnel on the attached detailed Personnel Report [25 O.S. Section 307 (B)(1)]; to discuss confidential conversations with the Board's Attorney concerning pending claims and litigation [25 O.S. Section 307 (B)(4)]; to discuss Negotiations with Association of Classroom Teachers (ACT) [25 O.S. Section 307 (B)(2)]; and to discuss a matter whereby disclosure of any additional information would violate confidentiality requirements of State or Federal Law [25 O.S. Section 307 (B)(7)]. A roll call vote was taken as follows:

| | | |
|--------------|-----|-----|
| KINKAID | --- | AYE |
| NUZUM | --- | AYE |
| RILEY | --- | AYE |
| THROOP | --- | AYE |
| ZIMMERSCHIED | --- | AYE |

Motion carried.

The Board adjourned into Executive Session to discuss the possible termination, reassignment, resignation, and employment of personnel on the attached detailed Personnel Report [25 O.S. Section 307 (B)(1)]; to discuss confidential conversations with the Board's Attorney concerning pending claims and litigation [25 O.S. Section 307 (B)(4)]; to discuss Negotiations with Association of Classroom Teachers (ACT) [25 O.S. Section 307 (B)(2)]; and to discuss a matter whereby disclosure of any additional information would violate confidentiality requirements of State or Federal Law [25 O.S. Section 307 (B)(7)] at 6:19 p.m.

The Board reconvened into Open Session at 7:21 p.m.

RETURN TO OPEN SESSION

The Board President stated Minutes of Executive Session were kept by the Board Minutes Clerk and will remain confidential.

It was moved by Nuzum, seconded by Riley, to approve the recommendations for termination, reassignment, resignation, salary adjustments and employment of personnel as follows:

APPROVAL OF PERSONNEL

Persons listed in the Personnel Report (including addendum, if applicable), and employed as of the effective date specified; contracts to be executed in the name of the district by the Superintendent or person(s) designated by him, and assignments to be made by the Superintendent (see insert) including salary adjustments.

A roll call vote was taken as follows:

| | | |
|--------------|-----|-----|
| KINKAID | --- | AYE |
| NUZUM | --- | AYE |
| RILEY | --- | AYE |
| THROOP | --- | AYE |
| ZIMMERSCHIED | --- | AYE |

Motion carried.

Ms. Arrott asked the Board to approve the hiring of two people that were interviewed after the agenda was posted:

NEW BUSINESS

Saje Williamson, First Grade, Garfield
Robert Mellen, Assistant Principal, Po-Hi

It was moved by Nuzum, seconded by Throop, to approve the hiring of Saje Williamson and Robert Mellen. A roll call vote was taken as follows:

| | | |
|--------------|-----|-----|
| KINKAID | --- | AYE |
| NUZUM | --- | AYE |
| RILEY | --- | AYE |
| THROOP | --- | AYE |
| ZIMMERSCHIED | --- | AYE |

Motion carried.

Ms. Arrott asked the Board for approval to renew contract with the YMCA for After-School Childcare at Washington Pre-K Center for the 2017-2018 School Year.

It was moved by Zimmerschied, seconded by Throop, to approve the YMCA contract renewal for After-School Childcare at Washington Pre-K Center for 2017-2018. A roll call vote was taken as follows:

| | | |
|--------------|-----|-----|
| KINKAID | --- | AYE |
| NUZUM | --- | AYE |
| RILEY | --- | AYE |
| THROOP | --- | AYE |
| ZIMMERSCHIED | --- | AYE |

Motion carried.

It was moved by Nuzum, seconded by
Zimmerschied, to adjourn meeting.

ADJOURNMENT

A roll call vote was taken as follows:

| | | |
|--------------|-----|-----|
| KINKAID | --- | AYE |
| NUZUM | --- | AYE |
| RILEY | --- | AYE |
| THROOP | --- | AYE |
| ZIMMERSCHIED | --- | AYE |

Motion carried.

The meeting adjourned at 7:24 p.m.

(A DVD of this meeting is on file in the
office of the Clerk of the Board of
Education.)

READ AND APPROVED:

PRESIDENT

MEMBER

MEMBER

MEMBER

MEMBER

ATTEST: _____ Date: _____
Minute Clerk