

THE BOARD OF EDUCATION OF INDEPENDENT SCHOOL DISTRICT NO. 71 OF KAY COUNTY, STATE OF OKLAHOMA, MET IN REGULAR MEETING AT THE ADMINISTRATION BUILDING BOARD ROOM, 613 EAST GRAND AVENUE, IN SAID SCHOOL DISTRICT ON JANUARY 8, 2018 AT 6:00 P.M.

MEMBERS PRESENT: KINKAID, NUZUM, RILEY,
THROOP, ZIMMERSCHIED

Others Present: Shelley Arrott, Bret Smith,
Curtis Layton, Barbara Cusick, Teri
Vogele, Amy Swartz, Jason Ridenour,
Randy Empting, Gary Bracken, Betty
Johnston and Jan Miller.

Prior to December 15 of the last calendar year, the date, time, and place of the regular meetings were filed in the office of the County Clerk of Kay County, Oklahoma. At least twenty-four (24) hours prior to this meeting, excluding Saturdays, Sundays, and holidays, notice of the date, time, place, and agenda of this meeting was posted in prominent public view at the Ponca City Administration Building, 613 East Grand Avenue and on the school district's website located at www.pcps.us (posted on January 4, 2018 at 1:00 p.m.).

NOTICE OF MEETING

President David Kinkaid called the meeting to order.

CALL TO ORDER

The President led the flag salute.

FLAG SALUTE

Bret Smith gave the invocation.

The Minute Clerk called roll at 6:00 p.m. Roll Call established all five (5) members of the Board were present.

ROLL CALL

Special presentations were made to the Board members in appreciation for their years of service to the children of Ponca City.

SPECIAL PRESENTATIONS
TO BOARD MEMBERS

Certified Employee of the Month Award was presented to Amy Hollingsworth, library media specialist at Lincoln Elementary.

CERTIFIED EMPLOYEE OF
THE MONTH AWARD

Support Employee of the Month was presented to John Diaz, computer technician for the district.

SUPPORT EMPLOYEE OF
THE MONTH AWARD

Friend of Education Award was presented to Sonja Long, volunteer at Ponca City High School.

FRIEND OF EDUCATION
AWARD

Mike Arnold, special education teacher at Union Elementary, informed the Board members of the Union Leaders program. Three Union 5th grade students accompanied Mr. Arnold and talked about some of their experiences while in the program.

PRESENTATIONS

Jenny Creech, member of Ponca City Leadership, presented information on the proposed "Youth Leadership Project" to be offered to current sophomore students. All Board members received a packet with detailed information on the new program.

The President stated no individuals submitted a request prior to the meeting to address the Board during Public Comments.

PUBLIC COMMENT

Principal Jennifer Martinez at Liberty Elementary presented an assessment review with a PowerPoint presentation (see insert). Liberty's current testing data was the topic of her presentation. Ms. Martinez discussed plans on how staff and students are working to improve test scores.

BUILDING ASSESSMENT
REVIEWS

Principal Ronda Merrifield presented an assessment review for Roosevelt Elementary with a PowerPoint presentation titled "Roughrider Report" (see insert). Ms. Merrifield discussed STAR reading and math scores and presented percentages for students showing growth and students who did not show growth. Also presented were 21st Century Survival Skills and how Roosevelt's staff is taking on the challenge to improve.

Principal Trina Resler at Union Elementary presented a video highlighting Union students, test scores, Kagan structures and Engage 2 Learn.

The Superintendent reported on the latest news regarding school funding. The mid-term adjustment allocation is \$12,092,296.00. This is down from the July initial allocation and the August adjusted allocation from the State Department of Education. By using the actual 2017 revenue of \$11,701,309.00 in the original FY18 Budget, the budget can be increased \$390,987.00.

SUPERINTENDENT'S REPORT

It was moved by Throop, seconded by Riley, to approve the Consent Calendar as amended (see inserts):

CONSENT AGENDA

- A. Agenda with Commentary
- B. Minutes: December 11, 2017 (Regular)
December 21, 2017 (Special)
- C. Contracts/Agreements Under \$10,000 (see insert)

A roll call vote was taken as follows:

KINKAID	---	AYE
NUZUM	---	AYE
RILEY	---	AYE
THROOP	---	AYE
ZIMMERSCHIED	---	AYE

Motion carried.

It was moved by Nuzum, seconded by Riley, to approve the following financial reports:

FINANCIAL REPORTS

- A. FY18 General Fund Encumbrances #947 - #958 and #960 - #1000 in the amount of \$89,476.38;
- B. FY18 Building Fund Encumbrances #53 - #56 in the amount of \$168,000.00;
- C. FY18 Child Nutrition Fund Encumbrances #107 - #114 in the amount of \$171,263.20;

- D. FY18 Gifts and Endowments Fund
Encumbrance #59 in the amount of
\$5,000.00;
- E. FY18 2016 LRB Improvement Bond 30 Fund
Encumbrances #22 - #23 in the amount of
\$48,126.00;
- F. FY18 2017 Building Bond 37 Fund
Encumbrance #3 in the amount of
\$41,682.50;
- G. FY18 Summary Change Order Listing as of
January 2, 2018 for Funds 11, 21, 22,
30, and 36;
- H. FY18 Budget Analysis Reports
- I. FY18 Bond Fund Reports
- J. Booster Club Fundraiser Requests (see
insert)
- K. School Activity Fund Reports & Requests
(see insert)
- L. Treasurer's Reports
- M. Ratification of December 2017 payrolls
for General Fund and Child Nutrition
Fund previously approved by the Board
and authority to issue payrolls for
January 2018.

A roll call vote was taken as follows:

KINKAID	---	AYE
NUZUM	---	AYE
RILEY	---	AYE
THROOP	---	AYE
ZIMMERSCHIED	---	AYE

Motion carried.

It was moved by Throop, seconded by
Zimmerschied, to accept Resolution to Adopt
the Wildcat as the District-Wide Mascot. A
roll call vote was taken as follows:

APPROVAL TO ACCEPT
RESOLUTION TO ADOPT
THE WILDCAT AS THE
DISTRICT-WIDE MASCOT

KINKAID	---	AYE
NUZUM	---	AYE
RILEY	---	AYE
THROOP	---	AYE
ZIMMERSCHIED	---	AYE

Motion carried.

It was moved by Zimmerschied, seconded by Nuzum, to approve the following Contracts/Agreements (see inserts).

APPROVAL OF
CONTRACTS/AGREEMENTS

- A. Contract with PowerSchool Premier Subscriptions for Student Information System Software Subscription/Maintenance and Support Fees.
- B. Agreement with Unique Travels & Tours on the Ponca City High Orchestra's Dallas, Texas Educational Field Trip.

A roll call vote was taken as follows:

KINKAID	---	AYE
NUZUM	---	AYE
RILEY	---	AYE
THROOP	---	AYE
ZIMMERSCHIED	---	AYE

Motion carried.

It was moved by Nuzum, seconded by Riley, to convene in Executive Session for the following purposes: to discuss the possible termination, reassignment, resignation, and employment of personnel on the attached detailed Personnel Report [Authority for Executive Session: 25 O.S. Section 307 (B) (1)]; to discuss the Superintendent of Schools' Contract [Authority for Executive Session: 25 O.S. Section 307(B) (1)]; to discuss Employment of Superintendent [Authority for Executive Session: 25 O.S. Section 307(B) (1)]; to discuss confidential conversations with the Board's Attorney concerning pending claims and litigation [Authority for Executive Session: 25 O.S. Section 307 (B) (4)]; to discuss Negotiations [Authority for Executive Session: 25 O.S. Section 307(B) (2)]; and to discuss a matter whereby disclosure of any additional information would violate FERPA [Authority for Executive Session: 25 O.S. Section 307 (B) (7)].

EXECUTIVE SESSION

A roll call vote was taken as follows:

KINKAID	---	AYE
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NUZUM	---	AYE
RILEY	---	AYE
THROOP	---	AYE
ZIMMERSCHIED	---	AYE

Motion carried.

The Board adjourned into Executive Session to discuss the possible termination, reassignment, resignation, and employment of personnel on the attached detailed Personnel Report [Authority for Executive Session: 25 O.S. Section 307 (B) (1)]; to discuss the Superintendent of Schools' Contract [Authority for Executive Session: 25 O.S. Section 307(B) (1)]; to discuss Employment of Superintendent [Authority for Executive Session: 25 O.S. Section 307(B) (1)]; to discuss confidential conversations with the Board's Attorney concerning pending claims and litigation [Authority for Executive Session: 25 O.S. Section 307 (B) (4)]; to discuss Negotiations [Authority for Executive Session: 25 O.S. Section 307(B) (2)]; and to discuss a matter whereby disclosure of any additional information would violate FERPA [Authority for Executive Session: 25 O.S. Section 307 (B) (7)] at 6:58 p.m.

The Board reconvened into Open Session at 7:58 p.m.

RETURN TO OPEN SESSION

The Board President stated Minutes of Executive Session were kept by the Board Minutes Clerk and will remain confidential.

It was moved by Nuzum, seconded by Throop, to approve compensation for employees who qualified for a step increase in the 2017-2018 school year.

APPROVAL OF
COMPENSATION FOR
EMPLOYEES WHO
QUALIFIED FOR STEP
INCREASE IN FY18

A roll call vote was taken as follows:

KINKAID	---	AYE
NUZUM	---	AYE
RILEY	---	AYE
THROOP	---	AYE
ZIMMERSCHIED	---	AYE

Motion carried.

It was moved by Nuzum, seconded by Riley, to approve three-year contract for Superintendent Shelley Arrott, commencing July 1, 2018. A roll call vote was taken as follows:

APPROVAL OF ANNUAL
RATIFICATION/RENEWAL
OF THE CONTRACT FOR
THE SUPERINTENDENT OF
SCHOOLS

KINKAID	---	AYE
NUZUM	---	AYE
RILEY	---	AYE
THROOP	---	AYE
ZIMMERSCHIED	---	AYE

Motion carried.

It was moved by Riley, seconded by Nuzum, to approve the recommendations for termination, reassignment, resignation, salary adjustments and employment of personnel as follows:

APPROVAL OF PERSONNEL

Persons listed in the Personnel Report (including addendum, if applicable), and employed as of the effective date specified; contracts to be executed in the name of the district by the Superintendent or person(s) designated by him, and assignments to be made by the Superintendent (see insert) including salary adjustments.

A roll call vote was taken as follows:

KINKAID	---	AYE
NUZUM	---	AYE
RILEY	---	AYE
THROOP	---	AYE
ZIMMERSCHIED	---	AYE

Motion carried.

It was moved by Nuzum, seconded by Riley, to approve Superintendent Arrott's recommendation of accepting resignation of Deanna Whitten and hiring Angela Buller for 3rd grade teacher at Garfield Elementary. A roll call vote was taken as follows:

NEW BUSINESS

KINKAID	---	AYE
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NUZUM	---	AYE
RILEY	---	AYE
THROOP	---	AYE
ZIMMERSCHIED	---	AYE

Motion carried.

It was moved by Throop, seconded by Nuzum,
to adjourn meeting.

ADJOURNMENT

A roll call vote was taken as follows:

KINKAID	---	AYE
NUZUM	---	AYE
RILEY	---	AYE
THROOP	---	AYE
ZIMMERSCHIED	---	AYE

Motion carried.

The meeting adjourned at 8:07 p.m.

(A DVD of this meeting is on file in the
office of the Clerk of the Board of
Education.)

READ AND APPROVED:

PRESIDENT

MEMBER

MEMBER

MEMBER

MEMBER

ATTEST: _____ Date: _____
Minute Clerk