

THE BOARD OF EDUCATION OF INDEPENDENT SCHOOL DISTRICT NO. 71 OF KAY COUNTY, STATE OF OKLAHOMA, MET IN REGULAR MEETING AT THE ADMINISTRATION BUILDING BOARD ROOM, 613 EAST GRAND AVENUE, IN SAID SCHOOL DISTRICT ON JANUARY 14, 2019 AT 6:00 P.M.

MEMBERS PRESENT: NUZUM, RILEY, THROOP
ZIMMERSCHIED
MEMBER ABSENT: KINKAID

Others Present: Shelley Arrott, Bret Smith, Brenda Storie, Curtis Layton, Barbara Cusick, Teri Vogeles, Amy Swartz, Jason Ridenour, Randy Empting, Gary Bracken, Betty Johnston and Jan Miller.

Prior to December 15 of the last calendar year, the date, time, and place of the regular meetings were filed in the office of the County Clerk of Kay County, Oklahoma. At least twenty-four (24) hours prior to this meeting, excluding Saturdays, Sundays, and holidays, notice of the date, time, place, and agenda of this meeting was posted in prominent public view at the Ponca City Administration Building, 613 East Grand Avenue and on the school district's website located at www.pcps.us (posted on January 10, 2019 at 1:00 p.m.).

NOTICE OF MEETING

President Don Nuzum called the meeting to order.

CALL TO ORDER

The President led the flag salute.

FLAG SALUTE

Bret Smith gave the invocation.

The Minutes Clerk called roll at 6:00 p.m. Roll Call established four (4) members of the Board were present. Member Kinkaid was absent.

ROLL CALL

Special presentations were made to the Board members in appreciation for their years of service to the children of Ponca City.

SPECIAL PRESENTATIONS
TO BOARD MEMBERS

Certified Employee of the Month was Gaye Ann Grace, West Middle School 7th grade science teacher. Also awarded Certified Employee of the Month was Shelley Arrott, Superintendent of Ponca City Public Schools.

CERTIFIED EMPLOYEE OF
THE MONTH AWARDS

Support Employee of the Month was Sindy McVay, Child Nutrition at Woodlands Elementary.

SUPPORT EMPLOYEE OF THE
MONTH AWARD

Friend of Education Award was presented to Amanda Grace, PTA President/volunteer at Trout Elementary.

FRIEND OF EDUCATION
AWARD

Five students from Woodlands Elementary, under the direction of Ms. Leslie Bintz, presented art projects using pennies in drawing cartoon portraits.

PRESENTATIONS/
RECOGNITIONS

Student Council officers from Ponca City High School presented the Gold Chapter Award to Po-Hi Principal Thad Dilbeck and Superintendent Shelley Arrott. The Student Council, under the direction of Ms. Betsy Easley, has received this prestigious award the past 26 years.

President Nuzum stated no individuals submitted a request prior to the meeting to address the Board during Public Comments.

PUBLIC COMMENTS

Tim Williams, principal at Woodlands Elementary, presented their building assessment review with a PowerPoint presentation (see insert). Williams discussed Spring 2018 OSTP and STAR reading and math test data and their goals for 2019.

REPORTS WITH POTENTIAL
BOARD DISCUSSION

Trenton Murner, principal at West Middle School, presented their building assessment review with a PowerPoint presentation (see insert). Murner showed a chart comparing West Middle School and the state average for

reading and math and the student growth percentage for 6th and 7th grades.

Class size and the teacher shortages were a common concern for both principals.

Superintendent Arrott showed a PowerPoint highlighting personnel needs, class size goals, and course goals for Ponca City Schools (see insert). Also addressed in the PowerPoint were teacher shortage facts and how the district will be maximizing district resources.

SUPERINTENDENT'S REPORT
WITH POTENTIAL BOARD
DISCUSSION

It was moved by Throop, seconded by Riley, to approve the Consent Agenda (see inserts):

CONSENT AGENDA

- A. Agenda with Commentary
- B. Minutes: December 8, 2018 (Regular)
- C. Contracts/Agreements Under \$10,000 (see insert)

A roll call vote was taken as follows:

NUZUM	---	AYE
RILEY	---	AYE
THROOP	---	AYE
ZIMMERSCHIED	---	AYE

Motion carried.

It was moved by Riley, seconded by Throop, to approve the following financial reports:

FINANCIAL REPORTS

- A. FY19 General Fund 11 Encumbrances #851 - #933 in the amount of \$176,294.60;
- B. FY19 Building Fund 21 Encumbrances #81 - #83 in the amount of \$14,245.00;
- C. FY19 Child Nutrition Fund 22 Encumbrances #115 - #122 in the amount of \$187,545.00;
- D. FY18 Building Bond 38 Encumbrances #4 - #5 in the amount of \$46,382.48;
- E. FY19 Gifts and Endowments Fund 81 Encumbrances #68 - #73 in the amount of \$4,547.92;
- F. FY19 Summary Change Order Listing as of January 7, 2019 for Funds 11, 21, 22 and 81;

- G. FY19 Budget Analysis Reports
- H. FY19 Bond Fund Reports
- I. Booster Club Fundraiser
- J. Booster Club Raffle
- K. Activity Fund Reports & Requests
(see insert)
- L. Treasurer's Reports
- M. Ratification of December 2018 payrolls for General Fund and Child Nutrition Fund previously approved by the Board and authority to issue payrolls for January 2019.

A roll call vote was taken as follows:

NUZUM	---	AYE
RILEY	---	AYE
THROOP	---	AYE
ZIMMERSCHIED	---	AYE

Motion carried.

It was moved by Riley, seconded by Zimmerschied, to approve the following Board Policies (see inserts). APPROVAL OF BOARD POLICIES

- A. 2.9 Charges for Use of Facility - Policy is revised to include the Concert Hall.
- B. 7.4-3.1 Restricted Access to Hutchins Property - Change is to rescind the policy since it is no longer relevant.

A roll call vote was taken as follows:

NUZUM	---	AYE
RILEY	---	AYE
THROOP	---	AYE
ZIMMERSCHIED	---	AYE

Motion carried.

It was moved by Riley, seconded by Zimmerschied, to approve the following Contracts/Agreements with correction on Item C. (see inserts): APPROVAL OF CONTRACTS/AGREEMENTS

- A. Contract with PowerSchool Premier Subscriptions for Student Information System Software Subscription/

Maintenance and Support for
\$42,917.48.

- B. Agreement with Kagan Professional Development for Cooperative Learning Training. Registration is for 50 participants at \$219.00 each for a total cost of \$10,950.00.
- C. Agreement with Jostens, Inc. for 2019 Yearbooks for Ponca City High School. Member Robin recommended approval of this contract with the year change from 2019 to 2020, according to Memo from Operations Department (see insert).

A roll call vote was taken as follows:

NUZUM	---	AYE
RILEY	---	AYE
THROOP	---	AYE
ZIMMERSCHIED	---	AYE

Motion carried.

It was moved by Riley, seconded by Throop, to approve the following Change Orders (see inserts):

APPROVAL OF CHANGE ORDERS

- A. Change Order Number 2 for the Wildcat Academy and Teen Pep Remodel for a credit of \$6,289.00.
- B. Change Order Number 2 for the Washington Remodel Phase 1 - ADA Accessibility for a credit of \$2,985.00.

A roll call vote was taken as follows:

NUZUM	---	AYE
RILEY	---	AYE
THROOP	---	AYE
ZIMMERSCHIED	---	AYE

Motion carried.

It was moved by Riley, seconded by Throop, to approve the OSSAA Application for Conducting Pilot Cooperative Activities

APPROVAL OF OSSAA APPLICATION FOR CONDUCTING PILOT

Program between the district and St. Mary's Catholic School for seventh and eighth grade sports for the 2018-2019 school year (see insert). A roll call vote was taken as follows:

COOPERATIVE ACTIVITIES
PROGRAM BETWEEN PONCA
CITY PUBLIC SCHOOLS AND
ST. MARY'S CATHOLIC
SCHOOL

NUZUM	---	AYE
RILEY	---	AYE
THROOP	---	AYE
ZIMMERSCHIED	---	NAY

Motion carried.

It was moved by Kinkaid, seconded by Riley, to convene in Executive Session for the following purposes: to discuss the possible termination, reassignment, resignation, and employment of personnel on the attached detailed Personnel Report [Authority for Executive Session: 25 O.S. Section 307 (B) (1)]; to discuss the Superintendent of Schools' Contract [Authority for Executive Session: 25 O.S. Section 307 (B) (1)]; to discuss employment of Superintendent [Authority for Executive Session: 25 O.S. Section 307 (B) (1)]; and to discuss confidential conversations with the Board's Attorney concerning pending claims and litigation [Authority for Executive Session: 25 O.S. Section 307 (B) (4)].

EXECUTIVE SESSION

A roll call vote was taken as follows:

NUZUM	---	AYE
RILEY	---	AYE
THROOP	---	AYE
ZIMMERSCHIED	---	AYE

Motion carried.

The Board adjourned into Executive Session to discuss the possible termination, reassignment, resignation, and employment of personnel on the attached detailed Personnel Report [Authority for Executive Session: 25 O.S. Section 307 (B) (1)]; to discuss the Superintendent of Schools' Contract [Authority for Executive Session: 25 O.S. Section 307 (B) (1)]; to discuss employment of Superintendent [Authority for Executive Session: 25 O.S. Section 307 (B) (1)]; and to

discuss confidential conversations with the Board's Attorney concerning pending claims and litigation [Authority for Executive Session: 25 O.S. Section 307 (B) (4) at 7:53 p.m.

The Board reconvened into Open Session at 9:33 p.m.

RETURN TO OPEN SESSION

The Board President stated Minutes of Executive Session were kept by the Board Minutes Clerk and will remain confidential.

It was moved by Riley, seconded by Zimmerschied, to extend the Superintendent's three-year rolling contract by one (1) year with an increased salary of \$150,000.00. A roll call vote was taken as follows:

APPROVAL OF ANNUAL RATIFICATION/RENEWAL OF THE CONTRACT FOR THE SUPERINTENDENT OF SCHOOLS

NUZUM	---	AYE
RILEY	---	AYE
THROOP	---	NAY
ZIMMERSCHIED	---	AYE

Motion carried.

Board Member Throop stated the reason for a NAY vote was due to the salary.

It was moved by Riley, seconded by Zimmerschied, to approve the recommendations for termination, reassignment, resignation, salary adjustments and employment of personnel as follows:

APPROVAL OF PERSONNEL

Persons listed in the Personnel Report (including addendum, if applicable), and employed as of the effective date specified; contracts to be executed in the name of the district by the Superintendent or person(s) designated by her, and assignments to be made by the Superintendent (see insert) including salary adjustments.

A roll call vote was taken as follows:

NUZUM	---	AYE
RILEY	---	AYE
THROOP	---	AYE

ZIMMERSCHIED --- AYE

Motion carried.

There being no New Business, it was moved by ADJOURNMENT Riley, seconded by Zimmerschied, to adjourn meeting.

A roll call vote was taken as follows:

NUZUM	---	AYE
RILEY	---	AYE
THROOP	---	AYE
ZIMMERSCHIED	---	AYE

Motion carried.

The meeting adjourned at 9:34 p.m.

(A DVD of this meeting is on file in the office of the Clerk of the Board of Education.)

READ AND APPROVED:

PRESIDENT

MEMBER

MEMBER

MEMBER

MEMBER

ATTEST: _____ Date: _____
Minute Clerk