

**POSTED AGENDA
SPECIAL MEETING
PONCA CITY BOARD OF EDUCATION
PONCA CITY INDEPENDENT SCHOOL DISTRICT I-71
ADMINISTRATION BUILDING BOARD ROOM
613 EAST GRAND AVENUE
PONCA CITY, OKLAHOMA 74601
JUNE 20, 2018
12:00 PM (Noon)**

- 1. Call Meeting to Order and Roll Call of Board Members**
- 2. Consider and Take Action on Accepting Sub-Contractor Bids for the Roosevelt Elementary School Parking Lot Expansion**

Commentary:

Bids were received at the Administration Center on June 19, 2018, at 2:00 PM. The recommended bid amounts were not available at the time the agenda was posted, but will be presented at the board meeting. Bret Smith will answer questions.

RECOMMENDED ACTION

The Superintendent recommends approval.

- 3. Board to Consider and Take Action on a Motion Approving the Renewal of the Sublease Agreement dated March 1, 2016 between the District and Kay County Public Buildings Authority for the Fiscal Year Ending June 30, 2019 as Required under the Provisions of the Agreement**

Commentary:

Oklahoma law requires that a school district take affirmative action each year for a lease agreement to be renewed. Sublease amount is \$22,655,000, which is paid through BancFirst. Brenda Storie will answer questions.

RECOMMENDED ACTION

The Superintendent recommends approval.

- 4. Consider and Take Action on State of Oklahoma Department of Human Services Application and Agreement for United States Department of Agriculture Donated Food Program for Child and Adult Care Program**

Commentary:

Ponca City Public Schools participates in the USDA/National School Breakfast and Lunch Program. The district receives a meal assistance allocation for commodities based on the number of reimbursable meals served. The commodity allocation or credit is handled by

the Oklahoma Department of Human Services who assesses a storage/handling fee based on total dollars allocated for commodities. This is an annual amount paid for warehousing and delivering commodities. Based on 2017-2018 figures, this amount will be approximately \$8,000.00 for 2018-2019.

RECOMMENDED ACTION

The Superintendent recommends approval.

5. Consider and Take Action on Agreement with Oklahoma Drug and Alcohol Testing LLC for Drug Testing

Commentary:

The contract with Oklahoma Drug and Alcohol Testing is for pre-employment drug testing, workers' compensation drug testing, and student drug testing pursuant to board policy. Pre-employment and workers' compensation drug testing costs are expected to be between \$2,000 and \$4,000, depending upon the number of new employees hired and accident reports filed. Pre-employment drug testing will be reimbursed to the district by the new employee through payroll deduction. Student drug testing expected costs are between \$2,000 and \$4,000, depending on the number of drug tests required. Curtis Layton or Shelley Arrott will answer questions.

RECOMMENDED ACTION

The Superintendent recommends approval.

6. Consider and Take Action on the Following Financial Reports:

A. FY18 General Fund Encumbrances #1511-#1517.....	4
B. FY18 2016 Building Bond Fund 36 Encumbrance #26.....	5

Brenda Storie will answer questions regarding financial reports.

RECOMMENDED ACTION

The Superintendent recommends approval.

7. Motion and Vote to Convene in Executive Session, if desired, for the Following Purposes: to Discuss the Possible Termination, Reassignment, Resignation, and Employment of Personnel [25 [O.S. Section 307 (B) (1)]; and to Discuss Negotiations with Association of Classroom Teachers (ACT) [25 O.S. Section 307 (B) (2)]

Motion for Executive Session if one is desired

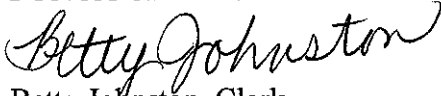
8. Return to Open Session

9. Recital by Board President that Minutes of Executive Session Were Kept by the Board Minutes Clerk and Will Remain Confidential

10. Motion and Vote to Adjourn

This Agenda was posted on the inside of the front east window (visible from outside the building) of the Administration Building (613 E. Grand Avenue), and on the School District's website located at www.pcps.us on June 19, 2018 at 10:45 AM. Notice of this Special Meeting was given to the Kay County Clerk on May 31, 2018 at 9:45 AM.

PONCA CITY BOARD OF EDUCATION


Betty Johnston, Clerk

Special accommodations may be made available for this Board meeting. Requests should be made by calling the office of the Superintendent of Schools no later than twenty-four hours, preceding the Board meeting.

Ponca City Public Schools**Encumbrance Register****Options:** Year: 2017-2018, Date Range: 7/1/2017 - 6/30/2018, PO Range: 1511 - 1517, Fund Codes: 11

Fund	PO No	Date	Vendor No	Vendor	Description	Amount
11	1511	06/11/2018	11852	PROSPERITY BANK 46514	PROF DEV/MARZANO REGIS/SWARTZ/TAGLIALATELA	798.00
11	1512	06/13/2018	12443	CSTK CUSTOM TRAILERS	GF/28 FT STOCKTRAILER	31,462.00
11	1514	06/18/2018	10006	THOMPSON BOOK DEPOSITORY	GF/TXTBKS/DISTRICT	311,430.53
11	1515	06/19/2018	10006	THOMPSON BOOK DEPOSITORY	GF/TXT BK HANDLING FEE	4,000.00
11	1516	06/19/2018	10473	MCGRAW-HILL COMPANY	GF/TEXT BOOK ORDER	7,000.00
11	1517	06/19/2018	11117	ARCHWAY SCM, LLC	GF/TXT BOOK SOFTWARE	500.00

Non-Payroll Total: \$355,190.53**Payroll Total: \$0.00****Balance Forward: \$0.00****Report Total: \$355,190.53**

Ponca City Public Schools

Encumbrance Register

Options: Year: 2017-2018, Date Range: 7/1/2017 - 6/30/2018, PO Range: 26 - 26, Fund Codes: 36

Fund	PO No	Date	Vendor No	Vendor	Description	Amount
36	26	06/18/2018	10006	THOMPSON BOOK DEPOSITORY	TXTBKS/ELEM TXTBKS/MATH	71,241.41
Non-Payroll Total:						\$71,241.41
Payroll Total:						\$0.00
Balance Forward:						\$0.00
Report Total:						\$71,241.41