

THE BOARD OF EDUCATION OF INDEPENDENT SCHOOL DISTRICT NO. 71 OF KAY COUNTY, STATE OF OKLAHOMA, MET IN REGULAR MEETING AT THE ADMINISTRATION BUILDING BOARD ROOM, 613 EAST GRAND AVENUE, IN SAID SCHOOL DISTRICT ON THE 13TH DAY OF FEBRUARY, 2017 AT 6:00 P.M. AGENDA AND MEETING NOTICE WERE POSTED AT 1:30 P.M., THURSDAY, FEBRUARY 9TH, 2017 IN ACCORDANCE WITH 25 O.S. § 311.

MEMBERS PRESENT AT START OF MEETING:  
CLARK, NUZUM, RILEY, THROOP

Others Present: Dr. David Pennington, Shelley Arrott, Bret Smith, Brenda Storie, Gary Bracken, Jill Henderson, Barbara Cusick, Teri Vogeles, Randy Empting, Jason Ridenour, Betty Johnston, Jan Miller and other various administrators, employees, and members of the community.

Notice of this meeting was given in writing to the County Clerk of Kay County, Oklahoma, forty-eight (48) hours prior to such meeting, and public notice of this meeting was posted in prominent view on the outside door at the Ponca City Administration Building, 613 East Grand Avenue, at least twenty-four (24) hours prior to this meeting, excluding Saturdays, Sundays and legal holidays, all in compliance with the Oklahoma Open Meeting Act. NOTICE OF MEETING

The meeting was called to order by President Judy Throop. CALL TO ORDER

The President led the flag salute. FLAG SALUTE

Bret Smith gave the invocation.

The Minute Clerk called roll at 6:00 p.m. Roll call established four members of the Board were present. ROLL CALL

Certified Employee of the Month Award was presented to Thad Dilbeck, Ponca City High School principal.

CERTIFIED EMPLOYEE OF  
THE MONTH AWARD

Support Employee of the Month Award was presented to Jessica Thompson, West Middle School attendance secretary.

SUPPORT EMPLOYEE OF  
THE MONTH AWARD

Friend of Education Award was presented to Donnetta Conley, Ponca City High School volunteer. Donnetta's son, Kenny Winder, accepted the award in her absence.

FRIEND OF EDUCATION  
AWARD

The President stated no individuals submitted a request prior to the meeting to address the Board during Public Comments.

PUBLIC COMMENTS

Carla Fry, E.M. Trout Elementary principal, presented the Building Assessment Review for Trout Elementary. The PowerPoint (see insert) included the 2016 OCCT reading and math scores and STAR reading and math growth from August to February. The reading interventions working for Trout students include reading mastery, reading recovery, corrective reading, and fluency practice.

PRESENTATIONS/REPORTS

Tim Williams, principal at Woodlands Elementary, presented the Building Assessment Review (see insert) for Woodlands Elementary. Woodlands A-F Report Card grade for 2015-2016 was an A-. Mr. Williams stated areas of improvement include moving test scores up in science and the bottom quartile in reading. STAR test scores were presented.

Board Member Dr. Kinkaid arrived at 6:22 p.m.

Dr. Pennington gave a legislative update. He stated there were over 2,000 bills before the Senate.

SUPERINTENDENT'S  
REPORT

Board Member Marvin Clark expressed his appreciation to the Board and District for the time he served on the Board of Education. He offered some personal suggestions for continued improvements.

It was moved by Clark, seconded by Nuzum,  
to approve the Consent Calendar:

CONSENT AGENDA

- A. Agenda with Commentary
- B. Minutes: January 9, 2017 (Regular)
- C. Contracts/Agreements Under \$10,000  
(see inserts)

A roll call vote was taken as follows:

CLARK	---	AYE
KINKAID	---	AYE
NUZUM	---	AYE
RILEY	---	AYE
THROOP	---	AYE

Motion carried.

President Judy Throop stated the Instrumental Music Amended Budget, the Instrumental Music Fundraiser Approval Form and Fundraiser Budget Projection Form should be pulled from the Activity Fund Reports in the Financial Reports.

FINANCIAL REPORTS

It was moved by Nuzum, seconded by Riley, to approve the following financial reports, with the exception of the Instrumental Music Amended Budget, the Instrumental Music Fundraiser Approval Form and Fundraiser Budget Projection Form:

- A. FY17 Budget Amendments
- B. FY17 General Fund Encumbrances #945 - #1143 in the amount of \$233,764.43;
- C. FY17 Building Fund Encumbrances #66 - #72 in the amount of \$192,324.77;
- D. FY17 Child Nutrition Fund Encumbrances #114 - #123 in the amount of \$16,124.00;
- E. FY17 Gifts and Endowments Fund Encumbrances #50 - #55 in the amount of \$7,200.00;
- F. 2016 LRB Improvement Bond 30 Encumbrance #17 in the amount of \$557,000.00;
- G. 2015 Construction Bond 34 Encumbrances #26 - #27 in the amount of \$37,579.05;
- H. 2016 Construction Bond 36 Encumbrances #9 - #11 in the amount of \$471,759.95;
- I. FY17 Summary Change Order Listing as of February 6, 2017 for Fund 11, 21, 22, 35, and 81;

- J. FY17 Expenditure Summary Reports
- K. FY17 Bond Fund Reports
- L. Activity Fund Reports/Requests
- M. Treasurer's Reports
- N. Ratification of January 2017 payrolls for General Fund and Child Nutrition Fund previously approved by the Board and authority to issue payrolls for February 2017.

A roll call vote was taken as follows:

CLARK	---	AYE
KINKAID	---	AYE
NUZUM	---	AYE
RILEY	---	AYE
THROOP	---	AYE

Motion carried.

It was moved by Nuzum, seconded by Riley, to approve taking action on a Resolution Determining the Maturities of, and Setting a Date, Time and Place for the Sale of the \$6,375,000.00 General Obligation Building Bonds of the School District (see resolution insert). A roll call vote was taken as follows:

APPROVAL OF TAKING  
ACTION ON A RESOLUTION  
DETERMINING THE  
MATURITIES OF, AND  
SETTING A DATE, TIME  
AND PLACE FOR THE SALE  
OF GENERAL OBLIGATION  
BUILDING BONDS

CLARK	---	AYE
KINKAID	---	AYE
NUZUM	---	AYE
RILEY	---	AYE
THROOP	---	AYE

Motion carried.

It was moved by Clark, seconded by Nuzum, to approve revision to Board Policy 4.4, Uniform Grading Policy for Grades Pre-Kindergarten through 5<sup>th</sup> Grade (see insert). A roll call vote was taken as follows:

APPROVAL OF REVISION  
TO BOARD POLICY 4.4,  
UNIFORM GRADING POLICY  
FOR GRADES PRE-K  
THROUGH 5<sup>TH</sup> GRADE

CLARK	---	AYE
KINKAID	---	AYE
NUZUM	---	AYE
RILEY	---	AYE
THROOP	---	AYE

Motion carried.

It was moved by Nuzum, seconded by Clark, to approve the Ponca City School District Calendar for the 2017-2018 School Year (see insert). A roll call vote was taken as follows:

APPROVAL OF THE PONCA CITY SCHOOL DISTRICT CALENDAR FOR THE 2017-2018 SCHOOL YEAR

CLARK	---	AYE
KINKAID	---	AYE
NUZUM	---	AYE
RILEY	---	AYE
THROOP	---	AYE

Motion carried.

It was moved by Riley, seconded by Clark, to declare March 2, 2017 as "Read Across America Day" in Ponca City Public Schools. A roll call vote was taken as follows:

APPROVAL TO DECLARE MARCH 2, 2017 AS "READ ACROSS AMERICA DAY" IN PONCA CITY PUBLIC SCHOOLS

CLARK	---	AYE
KINKAID	---	AYE
NUZUM	---	AYE
RILEY	---	AYE
THROOP	---	AYE

Motion carried.

It was moved by Clark, seconded by Riley, to approve a Resolution for the Renewal of Multi-Jurisdictional Hazard Mitigation Plan (see insert). A roll call vote was taken as follows:

APPROVAL OF RESOLUTION FOR THE RENEWAL OF MULTI-JURISDICTIONAL HAZARD MITIGATION PLAN

CLARK	---	AYE
KINKAID	---	AYE
NUZUM	---	AYE
RILEY	---	AYE
THROOP	---	AYE

Motion carried.

It was moved by Nuzum, seconded by Clark, to approve accepting the subcontractor bids for Package 1 of the Concert Hall Project in the amount of \$756,187.00 (see insert). A roll call vote was taken as follows:

APPROVAL TO ACCEPT SUBCONTRACTOR BIDS FOR PACKAGE 1 OF THE CONCERT HALL PROJECT

CLARK	---	AYE
KINKAID	---	AYE
NUZUM	---	AYE
RILEY	---	AYE
THROOP	---	AYE

Motion carried.

It was moved by Nuzum, seconded by Clark, to approve accepting the Guaranteed Maximum Price (GMP) for Package 1 of the Concert Hall Project in the amount of \$1,021,019.00 (see insert). A roll call vote was taken as follows:

APPROVAL TO ACCEPT THE  
GUARANTEED MAXIMUM  
PRICE FOR PACKAGE 1 OF  
THE CONCERT HALL  
PROJECT

CLARK	---	AYE
KINKAID	---	AYE
NUZUM	---	AYE
RILEY	---	AYE
THROOP	---	AYE

Motion carried.

It was moved by Nuzum, seconded by Kinkaid, to approve accepting the subcontractor bids for the Garfield Safe Entry Remodel Project in the amount of \$88,183.00 (see insert). A roll call vote was taken as follows:

APPROVAL TO ACCEPT  
SUBCONTRACTOR BIDS FOR  
THE GARFIELD SAFE  
ENTRY REMODEL PROJECT

CLARK	---	AYE
KINKAID	---	AYE
NUZUM	---	AYE
RILEY	---	AYE
THROOP	---	AYE

Motion carried.

It was moved by Nuzum, seconded by Riley, to approve accepting the Guaranteed Maximum Price (GMP) for the Garfield Safe Entry Remodel Project in the amount of \$125,760.00 (see insert). A roll call vote was taken as follows:

APPROVAL TO ACCEPT THE  
GUARANTEED MAXIMUM  
PRICE FOR THE GARFIELD  
SAFE ENTRY REMODEL  
PROJECT

CLARK	---	AYE
KINKAID	---	AYE
NUZUM	---	AYE
RILEY	---	AYE
THROOP	---	AYE

Motion carried.

It was moved by Kinkaid, seconded by Nuzum, to APPROVAL OF CONTRACTS/AGREEMENTS approve the following Contracts/Agreements (see inserts):

- A. Agreement with Gallup Consulting for Teacher Insight and Principal Insight. The cost of this agreement is \$17,000.00.
- B. Agreement with People/Admin (formerly Netchemia) TalentEd Records for Process Management Software for Streamlining and Automating Personnel Records, Tasks and Workflows. The cost of this agreement is \$13,230.00.
- C. Agreement with Ardor Health Solutions for staffing to provide Special Services to individual students. The total cost of this agreement is \$20,718.75.
- D. Agreement with Pinnacle to purchase a new firewall. The cost of the agreement for the firewall is \$33,868.43.

A roll call vote was taken as follows:

CLARK	---	AYE
KINKAID	---	AYE
NUZUM	---	AYE
RILEY	---	AYE
THROOP	---	AYE

Motion carried.

It was moved by Clark, seconded by Nuzum, to APPROVAL TO CHANGE THE GRADE SPAN OF UNION ELEMENTARY TO GRADES K-5 approve changing the grade span of Union Elementary to Grades K-5. A roll call vote was taken as follows:

CLARK	---	AYE
KINKAID	---	AYE
NUZUM	---	AYE
RILEY	---	AYE
THROOP	---	AYE

Motion carried.

It was moved by Nuzum, seconded by Riley, to approve the revised Ponca City Schools Wellness Policy (see insert). A roll call vote was taken as follows:

APPROVAL OF THE  
REVISED PONCA CITY  
SCHOOLS WELLNESS  
POLICY

CLARK	---	AYE
KINKAID	---	AYE
NUZUM	---	AYE
RILEY	---	AYE
THROOP	---	AYE

Motion carried.

It was moved by Nuzum, seconded by Kinkaid, to approve a proposed Executive Session for the following Purposes: to Discuss the Possible Termination, Reassignment, Resignation, and Employment of Personnel on the Attached Detailed Personnel Report [Authority for Executive Session: 25 O.S. Section 307 (B) (1)]; to Discuss Confidential Conversations with the Board's Attorney Concerning Pending Claims and Litigation [Authority for Executive Session: 25 O.S. Section 307 (B) (4)]; to Discuss the Purchase or Appraisal of Real Property located at 915 East Highland Avenue, Ponca City, Oklahoma [Authority for Executive Session: 25 O.S. Section 307 (B) (3)]; and to Discuss Negotiations [Authority for Executive Session: 25 O.S. Section 307 (B) (2)]. A roll call vote was taken as follows:

EXECUTIVE SESSION

CLARK	---	AYE
KINKAID	---	AYE
NUZUM	---	AYE
THROOP	---	AYE
RILEY	---	AYE

Motion carried.

The Board adjourned in Executive Session for the Purpose of Discussing the Possible Termination, Reassignment, Resignation, and Employment of Personnel on the Attached Detailed Personnel Report [Authority for Executive Session: 25 O.S. Section 307 (B) (1)]; to Discuss Confidential Conversations with the Board's Attorney Concerning Pending Claims and Litigation [Authority for Executive Session: 25 O.S. Section 307 (B) (4)]; to Discuss the Purchase or Appraisal of Real

Property located at 915 East Highland Avenue, Ponca City, Oklahoma [Authority for Executive Session: 25 O.S. Section 307 (B) (3)]; and to Discuss Negotiations [Authority for Executive Session: 25 O.S. Section 307 (B) (2)] at 7:13 p.m.

The Board reconvened into Open Session at 7:44 p.m. RETURN TO OPEN SESSION

The Board President stated that Minutes of Executive Session were kept by the Board Minutes Clerk and will remain confidential.

It was moved by Riley, seconded by Kinkaid, to approve the recommendations for termination, reassignment, resignation and employment of personnel as follows:

APPROVAL OF PERSONNEL

Persons listed in the Personnel Report (including addendum, if applicable), and employed as of the effective date specified; contracts to be executed in the name of the district by the Superintendent or person(s) designated by him, and assignments to be made by the Superintendent (see insert) including salary adjustments.

A roll call vote was taken as follows:

CLARK	---	AYE
KINKAID	---	AYE
NUZUM	---	AYE
RILEY	---	AYE
THROOP	---	AYE

Motion carried.

It was moved by Kinkaid, seconded by Riley to approve the purchase of real property located at 915 East Highland Avenue, Ponca City, Oklahoma. The purchase price is \$40,000.00 plus closing costs (see insert). A roll call vote was taken as follows:

APPROVE PURCHASE OF REAL PROPERTY LOCATED AT 915 EAST HIGHLAND AVENUE, PONCA CITY, OKLAHOMA

CLARK	---	AYE
KINKAID	---	AYE
NUZUM	---	AYE
RILEY	---	AYE

THROOP            ---            AYE

Motion carried.

There being no New Business, it was moved by Clark, seconded by Nuzum, to adjourn meeting. ADJOURNMENT  
A roll call vote was taken as follows:

CLARK            ---            AYE  
KINKAID          ---            AYE  
NUZUM            ---            AYE  
RILEY            ---            AYE  
THROOP          ---            AYE

Motion carried.

The meeting adjourned at 7:45 p.m.

(A DVD of this meeting is on file in the office of the Clerk of the Board of Education.)

READ AND APPROVED:

\_\_\_\_\_  
PRESIDENT

\_\_\_\_\_  
MEMBER

\_\_\_\_\_  
MEMBER

\_\_\_\_\_  
MEMBER

\_\_\_\_\_  
MEMBER

ATTEST: \_\_\_\_\_ Date: \_\_\_\_\_  
          Minute Clerk