

**AGENDA WITH COMMENTARY
REGULAR BOARD OF EDUCATION MEETING
PONCA CITY BOARD OF EDUCATION
PONCA CITY INDEPENDENT SCHOOL DISTRICT I-71
ADMINISTRATION CENTER
BOARD ROOM
613 EAST GRAND AVE.
PONCA CITY, OK 74601**

**MONDAY, FEBRUARY 11, 2019
6:00 P.M.**

1. CALL TO ORDER

- 1.1 Call Meeting to Order** (President)
- 1.2 Flag Salute**
- 1.3 Roll Call** (Minutes Clerk of the Board)

2. PRESENTATIONS/RECOGNITIONS

2.1 Presentation of the Employee of the Month and Friend of Education Awards

The President of the Board will preside over presenting the February Employee of the Month and Friend of Education Awards to the following individuals.

Certified Employee of the MonthDianne Degan
West Middle School Teacher

Support Employee of the Month..... Teena Robbins
West Middle School Special Ed Paraprofessional

Friend of Education..... Dana & Chelsea Fisher
Washington PreK Volunteers

3. PRESENTATIONS WITH POTENTIAL BOARD DISCUSSION

- 3.1 PoHi Mock Trial** (*Zach Murray*)
- 3.2 Trout Elementary Challenge Students' Best Bridge Project** (*Wendy Landes*)

4. PUBLIC COMMENT

4.1 Comments From the Public

The Ponca City Public School Board of Education recognizes the value to school governance of public comment on educational issues and the importance of involving members of the public in board meetings. The board has established guidelines to govern public participation in board meetings necessary to conduct its meetings and to maintain order. After checking in with the board clerk, individuals or groups wishing to speak during the public comment period must provide the following information, in writing, in order to speak before the board:

- Name and address of the individual
- The agenda action item(s) the individual wishes to address
- The organization the individual represents or is affiliated with, if applicable

Anyone who would like to speak to the board during public comment period of the meeting must check in with the board clerk *at least 15 minutes prior to the start of the board meeting*. There will be a form available they will need to fill out and return to the board clerk before they can be heard by the board.

Participants must be recognized by the president or other presiding officer and must preface their comments by an announcement of their name and group affiliation, if applicable.

Comments of the speaker must relate to an item on the meeting agenda. Generally, participants shall be limited to comment of a maximum of three (3) minutes duration unless altered by the presiding officer, with the approval of the board. All public comments during any one regular meeting shall be limited to no more than fifteen (15) minutes. No participant may speak more than once during a single meeting. All statements shall be directed to the presiding officer; no participant may address or question board members individually.

For more information regarding Speaking Privileges of the Public, please refer to Board Policy 2.4 *Speaking Privileges of the Public*, that is available at the board meeting, or in the board policy manual located on the district website, www.pcps.us, under *Board of Education*.

5. ACTION ITEMS (MOTION REQUIRED)

5.1 Consider and Take Action on the Following Contracts/Agreements:

A. Agreement with Evans & Associates Construction Co., Inc. to Repair Ponca City High School Vo-Ag Farm Parking Lot and Drive

Commentary:

Evans & Associates Construction Co., Inc. will regrade, repair and install

new gravel to the Ponca City High School Vo-Ag Farm driveway and parking areas. The total cost of this agreement is \$19,088.75. Bret Smith will answer questions.

B. Agreement with Fruhauf Uniforms, Inc. to Purchase Band Uniforms

Commentary:

This agreement is to purchase 180 uniforms and 3 drum major uniforms. Ryan Turnipseed will model the new uniform for the Board. The total cost will be \$81,572.13. David Christy will answer questions.

RECOMMENDED ACTION

The Superintendent recommends approval.

6. REPORTS WITH POTENTIAL BOARD DISCUSSION

6.1 Building Assessment Reviews (PoHi – Thad Dilbeck & East MS – Denton Long)

7. SUPERINTENDENT’S REPORT WITH POTENTIAL BOARD DISCUSSION

7.1 Legislative Update

8. CONSENT AGENDA

*Motion required: Motion required for the approval of the "Consent Agenda" as printed (or as amended). Board members may, however, call for a vote on each of the items listed on the "Consent Agenda."

8.1	Agenda with Commentary	1-6
8.2	Minutes from January 14, 2019 Regular Meeting	7-14
8.3	Contracts/Agreements Under \$10,000	15-17
8.4	Resolution to Declare Surplus Items	18

9. ACTION ITEMS (MOTION REQUIRED)

9.1 Consider and Take Action on the Following District Financial Reports

A.	FY19 Budget Amendments.....	19-34
B.	FY19 General Fund Encumbrances #934-#1051.....	35-38
C.	FY19 Building Fund Encumbrance #84	39

D.	FY19 Child Nutrition Encumbrances #123-#131	40
E.	2016 LRB Improvement Bond 30 Encumbrance #10.....	41
F.	2016 Building Bond 36 Encumbrance #7	42
G.	2018 Building Bond 38 Encumbrance #6.....	43
H.	FY19 Gifts and Endowment Encumbrances #74-#80	44
I.	Summary Change Order Listing as of 02/04/2019	45-52
J.	FY19 Budget Analysis Reports	53-63
K.	Bond Fund Reports	64-67
L.	Booster Club Fundraiser Requests.....	68-69
M.	Activity Fund Reports/Requests	70-82
N.	Treasurer’s Reports	83-85
O.	Ratification & Approval of Payrolls	

Brenda Storie will answer questions on the financial reports on pages 19-85.

RECOMMENDED ACTION

The Superintendent recommends approval of the financial reports.

- 9.2 Board to consider and take action on a resolution determining the maturities of, and setting a date, time and place for the sale of the \$1,905,000 General Obligation Building Bonds of the School District. 86-88**

Commentary:

Stephen H. McDonald & Associates, Inc., the district’s financial advisor, is recommending the sale of \$1,905,000 General Obligation Building Bonds at a special board meeting to be held on the 5th day of March 2019 at 12:00 o’clock noon. A copy of the resolution setting the date, time and place of the sale is included on pages 86-88 of the agenda. Shelley Arrott or Brenda Storie will answer questions.

RECOMMENDED ACTION

The Superintendent recommends approval.

- 9.3 Consider and Take Action on the Ponca City School District Calendar for the 2019-2020 School Year89**

Commentary:

The District Calendar Committee has a draft of the 2019-2020 school year calendar ready to be approved by the Board. School is slated to start on Wednesday, August 14 and end on Friday, May 15. This calendar includes 167 instructional days (student contact days) and two (2) parent/teacher conference days. Winter break will be from December 23 through January 6 for students. Spring break will be March 16-20. The calendar has two (2) snow days built in (May 1 and April 10). School will be dismissed on those days if we do not use them. A copy of the proposed calendar is shown on page 89. Curtis Layton will answer questions.

RECOMMENDED ACTION

The Superintendent recommends approval.

9.4 Consider and Take Action on Declaring March 1, 2019 as “Read Across America Day” in Ponca City Public Schools

Commentary:

Many people in the United States, particularly students, parents and teachers, join forces on *Read Across America Day*, annually held on the first school day closest to March 2. This nationwide observance coincides with the birthday of Dr. Seuss, who is known for writing children’s books. The Ponca City Board of Education stands firmly committed to promoting reading as the catalyst for our students’ future academic success, their preparation for America’s jobs of the future, and their ability to compete in a global economy. Motivating children to read is an important factor in student achievement and creating lifelong successful readers. Research has shown that children who are motivated and spend more time reading do better in school.

The Ponca City Board of Education calls on each school in the district to promote March 1, 2019 as “Read Across America Day.” Students in Ponca City Public Schools will join millions of their peers across the country to celebrate the annual *Read Across America Day*.

RECOMMENDED ACTION

The Superintendent recommends approval.

9.5 Motion and Vote to Convene in Executive Session for the Following Purposes: to Discuss the Possible Termination, Reassignment, Resignation, and Employment of Personnel on the Attached Detailed Personnel Report [Authority for Executive Session: 25 O.S. Section 307 (B) (1)]; to Discuss Confidential Conversations with the Board’s Attorney Concerning Pending Claims and Litigation [Authority for Executive Session: 25 O.S. Section 307 (B) (4)]

Motion for Executive Session if one is desired.

9.6 Return to Open Session

9.7 Recital by Board President that Minutes of Executive Session Were Kept by the Board Minutes Clerk and Will Remain Confidential.

9.8 Consider and Take Action on Recommendations for Termination, Reassignment, Resignation, and Employment of Personnel..... 90-94

Commentary:

A copy of the proposed personnel report is included on pages 90-94 of the agenda.

RECOMMENDED ACTION

The Superintendent recommends approval of the personnel report as presented and/or amended.

10. NEW BUSINESS

11. ADJOURNMENT

***Motion required for adjournment**

(Special accommodations may be made available for this Board meeting. Requests should be made by calling the office of the Superintendent of Schools at (580) 767-8000 no later than Friday, preceding the Board meeting.)

CONSENT AGENDA ITEMS				
(Contracts/Agreements Under \$10,000.00)				
Board of Education Meeting - February 11, 2019				
	COMPANY NAME	SERVICE PROVIDED	AMOUNT OF CONTRACT	CONTRACT DATE
1	Kuta Software LLC	Ratification of Kuta Software for Infinite Algebra I for the High School Math Department. This is used at Ponca City High School (serves~250 students) 3 year licenses (3rd year of 3 years).	NO COST TO DISTRICT	2016-2019
2	Kuta Software LLC	Ratification of Kuta software that produces specific skill problems for Infinite Geometry that is used at Ponca City High School (serves ~250 students) 3 year licenses (3rd year of 3 years).	NO COST TO DISTRICT	2016-2019
3	BSN Sports	Ratification of BSN Sports Sideline Store Program (online spirit store) will pay royalty rate of 10% Net Sales to the district.	NO COST TO DISTRICT	2018-2019
4	OneNet	Ratification of OneNet which is the internet provider for the district. This contract provides service starting July 1, 2018 and is renewable every year for up to five (5) years without having to rebid internet service through Erate.	NO COST TO DISTRICT	July 1, 2019-June 2020
5	ImageNet Consulting	Maintenance & Licensing agreement for 2019-2020 for the Special Services Department's records.	General Fund/ Special Services \$1,331.00	March 27, 2019- March 26, 2020
6	Mascot Media (formerly Five Star Sports)	Mascot Media is the agency that Athletic Department uses to print all of the admission tickets for the sporting events for Ponca City Public Schools.	NO COST TO DISTRICT	January 22, 2019

7	Tubbesing Solutions LLC	The Symmetra UPS is the battery backup system for the district server room. This system keeps the servers, the SAN, and the network up long enough for the generator to kick on. This system also filters power to the servers and SAN so that they maintain correct voltage and don't burn out due to over or under charge from the incoming power lines. The cost of this maintenance is \$4,829.99.	Bond 38 \$4,829.99	February 11, 2019- February 10, 2020
8	Hudl (Agile Sports Technologies, Inc.)	Hudl is software for the soccer teams to use for stats of their players. Total cost is \$735.00.	Activity Fund	February 22, 2019- February 21, 2020
9	Chef's Corner Food	Winnie Chang or Chef's Corner Food, will conduct a Wellness Presentation on February 18, 2019 for the Child Nutrition staff of Ponca City Public Schools. Total cost is \$1,500.00.	CNP \$1,500.00	February 18, 2019
10	E.W. Marland Estate Facility	Rental of the E.W. Marland Estate Facility for the 2019 Prom. Total cost is \$1,250.00, plus a refundable damage deposit of \$100.00.	Activity Fund	April 20, 2019
11	World's Finest Chocolate	Fundraiser for Lincoln Elementary.	Activity Fund	March 1, 2019- March 15, 2019
12	Gallup Inc.	Prorated agreement for Teacher Insight and Principal Insight interviews. Prorating will allow the renewal to take place during the appropriate fiscal year.	General Fund/Title II \$5,328.00	March 10, 2019-June 30, 2019
13	3P Learning	Mathseeds is a computer based learning used by Woodlands Elementary students Kindergarten-2nd grade. This is for a five (5) month prorated to match with our fiscal year.	General Fund \$450.00	January 31, 2019- June 30, 2019

PONCA CITY PUBLIC SCHOOLS LOGO AND LICENSING AGREEMENTS

14	Team Fitz Graphics LLC	Team Fitz Graphics LLC will use logos to create a dry erase court board for the Po Hi girls' basketball locker room. Not for retail purposes.	No Royalty	January 16, 2019- June 30, 2019
15	Mascot Media, LLC	Mascot Media, LLC will use logos on ticket products for the Po Hi Athletic Department tickets and various items.	No Royalty	January 24, 2019

TERMINATION OF CONTRACT

16	Unique Travels & Tours	Po Hi Chorale will be going to St. Louis, MO with ~60 travelers. Transportation for the upcoming trip will be two (2) motor coaches at a cost of \$5,972.00 each. Along with three (3) nights accommodation at the Drury Plaza Hotel Chesterfield, along with many excursions included in the cost. The rooms will be quad occupancy costing \$379.00 per person. Total cost is \$34,684.00.	Activity Fund \$34,684.00	Organization did not reach reasonable number of students for this trip. No payments were made and the terms of cancellation were met.
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RESCINED CONTRACT

17	Jostens, Inc.	Jostens, Inc. contract was inadvertently approved for 2019 yearbooks, however it was for the 2020 yearbook. 2020 yearbook will be included on the April 8, 2019 Board Agenda.	Activity Fund	2019-2020
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Encumbrance Register

Options: Year: 2018-2019, Date Range: 7/1/2018 - 6/30/2019, PO Range: 934 - 1051, Fund Codes: 11

Fund	PO No	Date	Vendor No	Vendor	Description	Amount
11	934	01/08/2019	12331	COPY CENTER	WOODLANDS/INST/COPY PAPER	450.00
11	935	01/08/2019	11852	PROSPERITY BANK 46514	TITLE I/INDIRECT COST/TRAVEL/POWERSCHOOL	1,600.00
11	936	01/08/2019	11852	PROSPERITY BANK 46514	TITLE I/INDIRECT COST/POWERSCHOOL REGISTRATION	2,200.00
11	937	01/08/2019	87072	CHRISTINE CARSON	TRAVEL/F19 IN DISTRICT TRAVEL	200.00
11	938	01/08/2019	86352	LESLIE BINTZ	WDLANDS/INST/NAEA CONV EXPENSES	220.00
11	939	01/08/2019	12095	STANDLEY SYSTEMS, LLC	WDLANDS/INST/COPIER MAINT #2	1,300.00
11	940	01/08/2019	12095	STANDLEY SYSTEMS, LLC	UNION/INST/COPIER/MAINT/ #2	1,000.00
11	941	01/08/2019	12095	STANDLEY SYSTEMS, LLC	LINCOLN/INST/COPIER MAINT/COPIES #2	1,050.00
11	942	01/08/2019	87318	JOSEPH ZUVANICH	TITLE I/INDIRECT COST/POWERSCHOOL TRAVEL	470.00
11	943	01/09/2019	36935	TURTLE'S DONUT SHOP	EAST/TITLE 1/PARENT INV/STAR STUDENT	300.00
11	944	01/09/2019	12331	COPY CENTER	WPK/INST/COPY PAPER	300.00
11	945	01/09/2019	67292	PROSPERITY BANK-SDE-STAFF DEV EDUC	WPK/TITLE 1/SDE CONF/REGIST	2,600.00
11	946	01/09/2019	11911	PROSPERITY BANK-HILTON GARDEN INN	WPK/TITLE 1/SDE CONF/HOTEL INN	400.00
11	947	01/09/2019	99070	TRANSPORTATION DEPARTMENT	WPK/TITLE 1/SDE CONF/EXPEDITION	292.50
11	948	01/09/2019	83082	LAURA J GLOWACKI	WPK/TITLE 1/SDE CONF/TRAVEL	70.00
11	949	01/09/2019	81223	EMILY R GREENHAGEN	WPK/TITLE 1/SDE CONFERENCE/TRAVEL	70.00
11	950	01/09/2019	86066	JENNIFER PENA	WPK/TITLE 1/SDE CONFERENCE/TRAVEL	70.00
11	951	01/09/2019	81147	KENDRA S SMITH	WPK/TITLE 1/SDE CONFERENCE/TRAVEL	70.00
11	952	01/09/2019	87520	JENNA CHAMBERS	WPK/TITLE 1/SDE CONFERENCE/TRAVEL	70.00
11	954	01/09/2019	66205	HOBBY LOBBY	WEST/INST/MATH + INTEGERS UNIT	30.00
11	955	01/09/2019	10132	MERRIFIELD OFFICE SUPPLY	HS/INST/TONER/BUS. OFFICE	86.79
11	956	01/09/2019	35906	PAYNE EDUCATION CENTER	UNION/TITLE 1/PAYNE REG/MATERIALS	525.00
11	957	01/09/2019	87390	CHRISTINE GOSCHA	UNION/TITLE 1/PAYNE ED EXPENSES	121.00
11	959	01/09/2019	99070	TRANSPORTATION DEPARTMENT	LINCOLN/INST/BUS/ORFF	279.00
11	960	01/09/2019	32007	FOLLETT SCHOOL SOLUTIONS, INC	EAST/INST/BAR CODE SCANNER	463.31
11	961	01/10/2019	11903	PROSPERITY BANK-MARRIOTT	TITLE IIA/BRUSTEIN CONF/HOTEL/CUSICK	1,203.53
11	962	01/15/2019	35830	KAGAN PROFESSIONAL DEVELOPMENT	EAST/TITLE 1/KAGAN/REGISTRATION	2,793.00
11	963	01/15/2019	12062	PROSPERITY BANK-EXPEDIA	EAST/TITLE 1/KAGAN/FLIGHTS	4,500.00

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Fund	PO No	Date	Vendor No	Vendor	Description	Amount
11	964	01/15/2019	12126	PROSPERITY BANK-WESTGATE LAS VEGAS	EAST/TITLE 1/KAGAN/HOTEL	1,750.00
11	965	01/15/2019	49603	DOUGLAS D BEATHARD	MAINT-REMOVE TREE	900.00
11	966	01/15/2019	49501	LIGHTSPEED TECHNOLOGIES	LIBERTY/INST/REDCAT MIC/BATTERIES	220.00
11	967	01/15/2019	20863	A+ PRINTING LLC	WPK/INST/LETTERHEAD/ENVELO PES	191.00
11	968	01/15/2019	10132	MERRIFIELD OFFICE SUPPLY	WDLANDS/INST/CLOCK/STAPLER /PAPER	500.00
11	969	01/15/2019	39880	OK ASSOC OF CAREER & TECHNOLOGY ED	HS/FACS/TEACHER ACADEMY/REGIST	35.00
11	970	01/15/2019	12095	STANDLEY SYSTEMS, LLC	UNION/INST/PRINTER	574.24
11	971	01/15/2019	31160	CCOSA	WEST/TITLE 1/2019 OASSP/OMLEA CONF/REG	894.00
11	972	01/15/2019	99070	TRANSPORTATION DEPARTMENT	WEST/TITLE 1/OASSP/OMLEA CONF	408.00
11	973	01/15/2019	87082	TRENTON MURNER	WEST/TITLE 1/OASSP/OMLEA CONF	271.44
11	974	01/15/2019	35830	KAGAN PROFESSIONAL DEVELOPMENT	TITLE II/KAGAN TRAINING/DISTRICT WIDE	10,950.00
11	975	01/15/2019	12399	PROSPERITY BANK-BRUNSTEIN-MANASEVIT	TITLE IIA/REGISTRATION BRUNSTEIN	2,270.00
11	976	01/15/2019	11860	PROSPERITY BANK- SOUTHWEST AIR	TITLE IIA/BRUSTEIN CONF/AIR	800.00
11	977	01/15/2019	80653	BARBARA CUSICK	TITLE IIA/BRUSTEIN TRAVEL EXP	330.00
11	978	01/15/2019	83995	TERI A VOGELE	TITLE IIA/BRUSTEIN TRAVEL EXP	330.00
11	979	01/15/2019	99070	TRANSPORTATION DEPARTMENT	SPED/AUTISM TRAINING/OKC	408.00
11	980	01/15/2019	31959	SCHOLASTIC BOOK FAIRS	LINCOLN/515/CLASSRM LIBRARY BOOKS	4,360.60
11	981	01/16/2019	12331	COPY CENTER	MAINT/COPY PAPER	150.00
11	982	01/16/2019	99070	TRANSPORTATION DEPARTMENT	SPED/AUTISM CONF	408.00
11	983	01/16/2019	11976	VWR FUNDING, LLC	WEST/INST/SCIENCE SPHERES	215.02
11	984	01/17/2019	87497	ANGELA BULLER	HS/FACS/OUT OF DIST TRAVEL	100.00
11	985	01/17/2019	11852	PROSPERITY BANK 46514	HS/FACS/KNIVES/TONER/GRIDDL E BRICK	300.00
11	986	01/17/2019	10068	WAL-MART COMM/GECRB ID#46514	WCA/INST/WIPES/PAPER/KLEEN EX	200.00
11	987	01/17/2019	31711	CPI- CRISIS PREVENTION INSTITUTE	SPED/CPI TRAINERS/MEMBERSHIP FEE	300.00
11	988	01/17/2019	20093	FARHA WHOLESAL	ROOS/INST/WHITE SACKS/ART	17.72
11	989	01/17/2019	10140	CARSON-DELLOSA PUBLISHING CO	WEST/INST/EBOOKS FOR CLASSROOMS	139.87
11	990	01/17/2019	34738	PENDERS MUSIC CO.	WOOD/INST/2-3 GR MUSIC PROGRAM	92.84
11	991	01/21/2019	10263	WEST MUSIC	GARFIELD/INST/GUIRO/FRAME DRUMS	212.07
11	992	01/21/2019	67301	PCM-G	CARL PERKINS/COMPUTER EQUIPMENT/WEST	2,952.08

Encumbrance Register

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Fund	PO No	Date	Vendor No	Vendor	Description	Amount
11	993	01/21/2019	11871	PROSPERITY BANK-AMAZON	TITLE IIIA/ELL/HEADPHONES	500.00
11	994	01/21/2019	86745	LORI COX	TITLE IIA/LEADERSHIP CONF/MEALS	330.00
11	995	01/21/2019	67300	PROSPERITY BANK-HOBBY LOBBY	WPK/TITLE 1/BUTTONS/LETTERS/NUMBERS	1,200.00
11	996	01/21/2019	83082	LAURA J GLOWACKI	WPK/TITLE 1/CONF RESOURCE ITEMS	300.00
11	997	01/21/2019	67305	BOB HURLEY DODGE CHRYSLER JEEP	DIST/2019 RAM 1500 4WD	26,608.00
11	998	01/22/2019	99070	TRANSPORTATION DEPARTMENT	EAST/INST/EVOLVE-ED	204.00
11	999	01/22/2019	11925	DREW EICHELBERGER	EAST/INST/WORKSHOP/REGIST	540.00
11	1000	01/22/2019	67306	CHASE - SOUTHWEST AIRLINES	TITLE I/NCEA AIR/ST MARYS	1,000.00
11	1001	01/22/2019	67307	CHASE - HYATT REGENCY	TITLE I/NCEA HOTEL/ST MARYS	1,880.00
11	1002	01/22/2019	12324	SARAH HUNSAKER	TITLE I/NCEA CONF TRAVEL/ST MARY'S	500.00
11	1003	01/22/2019	87068	JARRETT AUSCHWITZ	TITLE I/NCEA CONF TRAVEL/ST MARY'S	350.00
11	1004	01/22/2019	12325	DONNA ROCHE	TITLE I/NCEA TRAVEL/ST MARYS	350.00
11	1005	01/22/2019	35720	KNOW BUDDY RESOURCES	WEST/LIBRARY/20 NON FICT BKS	501.60
11	1006	01/22/2019	11072	LOOKOUT BOOKS	WEST/LIBRARY/42 LIBRARY BOOKS	821.14
11	1007	01/22/2019	10967	MIDAMERICA BOOKS	WEST/LIBRARY/14 BOOKS	321.30
11	1008	01/22/2019	11264	LIBRARIANS BOOK EXPRESS	WEST/LIBRARY/25 BOOKS	532.55
11	1009	01/22/2019	67066	LIBRARIANS' BOOK EXPRESS	WEST/LIBRARY/16 BOOKS	326.15
11	1010	01/22/2019	10658	BROAD REACH	WEST/LIBRARY/21 NON FICTION BOOKS	606.92
11	1011	01/22/2019	10068	WAL-MART COMM/GECRB ID#46514	LINCOLN/INST/FLOATING COMP DESK	28.59
11	1012	01/24/2019	67308	PROSPERITY BANK-ATWOODS	WPK/TITLE 1/MATH CENTERS	100.00
11	1013	01/24/2019	66913	SCHOOL SPECIALTY INC	WPK/LIBRARY/3 TABLES	600.00
11	1014	01/24/2019	83099	AUDRA L MASON	HS/INST/TRAVEL	139.20
11	1015	01/24/2019	35638	GALE/CENGAGE GROUP	HS/LIBRARY/E BOOKS	1,432.20
11	1016	01/24/2019	67263	SIGNCASTER CORPORATION	HS/BMITE/LASER ENGRAVING BLANKS/MARK SPRAY	2,000.00
11	1017	01/24/2019	10792	LOWE'S HOME CENTERS, INC	MAINT/GENERAL SUPPLIES	5,000.00
11	1018	01/24/2019	10026	SMART APPLE MEDIA	WEST/LIBRARY/42 NON FICTION TITLES	838.20
11	1019	01/24/2019	31487	OSSAA	WEST/INST/CHORUS/GROUP/SO LO ENTRY	180.00
11	1020	01/24/2019	99070	TRANSPORTATION DEPARTMENT	WEST/056/CHORUS/CTSWS	101.25
11	1021	01/24/2019	99070	TRANSPORTATION DEPARTMENT	WEST/056/CHORUS/MUSTANG HS	234.00
11	1022	01/24/2019	99070	TRANSPORTATION DEPARTMENT	WEST/056/CHORUS/ALVA	436.50
11	1023	01/24/2019	12020	IMAGENET CONSULTING, LLC	SPED/STORAGE FOR SCANNED DOC	1,331.00
11	1024	01/25/2019	67254	NORTHEASTERN STATE UNIVERSITY	HR/NSU CAREER FAIR/REGIST	75.00
11	1025	01/28/2019	12331	COPY CENTER	GARFIELD/INST/6 CASES PAPER	180.00

Encumbrance Register

Options: Year: 2018-2019, Date Range: 7/1/2018 - 6/30/2019, PO Range: 934 - 1051, Fund Codes: 11

Fund	PO No	Date	Vendor No	Vendor	Description	Amount
11	1026	01/28/2019	66205	HOBBY LOBBY	WPK/TITLE 1/READING/MATH CENTERS	100.90
11	1027	01/28/2019	35906	PAYNE EDUCATION CENTER	WPK/TITLE 1/MATH LEARNING CENTER	300.00
11	1028	01/28/2019	67066	LIBRARIANS' BOOK EXPRESS	WEST/LIBRARY/12 NON FICTION TITLES	239.40
11	1029	01/30/2019	86118	MIKE MARAZAS	MAINT/CEU FOR LICENSES/TRAVEL	125.00
11	1030	01/31/2019	66913	SCHOOL SPECIALTY INC	LIBERTY/INST/CLASSROOM RUG	490.00
11	1031	01/31/2019	35217	PONCA CITY ART ASSOCIATION	TROUT/GT/ART ENTRY FEES	20.00
11	1032	01/31/2019	67101	SHERATON MIDWEST CITY	HS/MKTED/ADVISOR RM/STATE CONF	250.00
11	1033	02/04/2019	10263	WEST MUSIC	LINC/GT/RECORDER DUET MUSIC	39.90
11	1034	02/04/2019	11418	OKLAHOMA ORFF CHAPTER	LINCOLN/GT/ORFF REGIST	20.00
11	1035	02/04/2019	20305	EVANS & ASSOCIATES CONST CO. INC.	DIST/GRAVEL/AG BUILDING PARKING/DRIVE	19,088.75
11	1036	02/04/2019	31239	OAGCT	GIFTED/REG/OAGCT CONF	327.00
11	1037	02/04/2019	87527	RENA GRISSOM	GIFTED/CONF TRAVEL	155.50
11	1038	02/04/2019	87072	CHRISTINE CARSON	SPED/EMERGING LEADERS CONF/TRAVEL	80.00
11	1039	02/04/2019	87497	ANGELA BULLER	HS/FACS/TRAVEL	100.00
11	1040	02/04/2019	40464	OKLAHOMA FCCLA	HS/FACS/STATE CONV TICKET	25.00
11	1041	02/04/2019	40701	RCB PIONEER BANK	GF/REPAY BANK FOR DIRECT DEPOSIT	8,984.56
11	1042	02/05/2019	67311	JENSEN LEARNING	UNION/TITLE 1/GAME CHANGERS/REGIST	495.00
11	1043	02/05/2019	12292	PROSPERITY BANK-OMNI	UNION/TITLE 1/ HOTEL/GAME CHANGER TRAINING	457.50
11	1044	02/05/2019	86737	DR TRINA RESLER	UNION/TITLE 1/ MEALS/ GAME CHANGER TRAINING	280.00
11	1045	02/05/2019	10674	BUSINESS PROFESSIONAL OF AMERICA	EAST/BITE/NATIONAL DUES	400.00
11	1046	02/05/2019	99070	TRANSPORTATION DEPARTMENT	EAST/INST/NOC/MUSIC APPREC	67.50
11	1047	02/05/2019	11871	PROSPERITY BANK-AMAZON	WEST/TITLE1/MATH/MERGE CUBES	75.00
11	1048	02/05/2019	11871	PROSPERITY BANK-AMAZON	WEST/TITLE1/SKELETAL SYSTEM PROJECT	1,120.00
11	1049	02/05/2019	67312	WOODBURN PRESS	TROUT/TITLE I/KINDER READINESS	161.32
11	1050	02/05/2019	12331	COPY CENTER	LIBERTY/INST/COPY PAPER	750.00
11	1051	02/05/2019	20410	FRUHAUF UNIFORMS, INC.	DIST/BAND UNIFORMS	84,835.03

Non-Payroll Total:	\$221,548.97
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Payroll Total:	\$0.00
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Balance Forward:	\$0.00
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Report Total:	\$221,548.97
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Encumbrance Register

Options: Year: 2018-2019, Date Range: 7/1/2018 - 6/30/2019, PO Range: 84 - 84, Fund Codes: 21

Fund	PO No	Date	Vendor No	Vendor	Description	Amount
21	84	02/04/2019	11852	PROSPERITY BANK 46514	BUILDING OPER/EQUIPMENT SERVICES	5,000.00
Non-Payroll Total:						\$5,000.00
Payroll Total:						\$0.00
Balance Forward:						\$0.00
Report Total:						\$5,000.00

Encumbrance Register

Options: Year: 2018-2019, Date Range: 7/1/2018 - 6/30/2019, PO Range: 123 - 131, Fund Codes: 22

Fund	PO No	Date	Vendor No	Vendor	Description	Amount
22	123	01/09/2019	67293	CHEF'S CORNER FOODS	PROF DEV SPEAKER/SUPPLIES	1,500.00
22	124	01/10/2019	67294	JOY REDFORD	LUNCH REFUND/HS	160.00
22	125	01/11/2019	67296	BRANDY SISCO	LUNCH REFUND/HS	32.40
22	126	01/14/2019	67297	BETTY THOMPSON	LUNCH REFUND/LINCOLN	18.60
22	127	01/21/2019	67304	VICKY EWING	LUNCH REFUND/HS	46.10
22	128	01/22/2019	35515	U.S. FOODSERVICE - OKLAHOMA DIVISIO	FOOD FOR EAST	30,000.00
22	129	01/22/2019	67215	PETERSON FARMS FRESH, INC	DIRECT SHIPMENTS/SLICED APPLES	7,200.00
22	130	01/22/2019	10068	WAL-MART COMM/GEGRB ID#46514	NONFOOD FOR SITES	500.00
22	131	01/28/2019	67310	LACEY GREEN	LUNCH REFUND/ROOS/PK	30.90
Non-Payroll Total:						\$39,488.00
Payroll Total:						\$0.00
Balance Forward:						\$0.00
Report Total:						\$39,488.00

Ponca City Public Schools**Encumbrance Register****Options:** Year: 2018-2019, Date Range: 7/1/2018 - 6/30/2019, PO Range: 10 - 10, Fund Codes: 30

Fund	PO No	Date	Vendor No	Vendor	Description	Amount
30	10	01/15/2019	10344	LEWIS ASSOCIATES ARCHITECTS	HS/ENTRY/ELEVATOR/AUDITORI UM	60,000.00
Non-Payroll Total:						\$60,000.00
Payroll Total:						\$0.00
Balance Forward:						\$0.00
Report Total:						\$60,000.00

Ponca City Public Schools**Encumbrance Register****Options:** Year: 2018-2019, Date Range: 7/1/2018 - 6/30/2019, PO Range: 7 - 7, Fund Codes: 36

Fund	PO No	Date	Vendor No	Vendor	Description	Amount
36	7	01/15/2019	10344	LEWIS ASSOCIATES ARCHITECTS	CONCERT HALL/PO #2	22,945.41
Non-Payroll Total:						\$22,945.41
Payroll Total:						\$0.00
Balance Forward:						\$0.00
Report Total:						\$22,945.41

Encumbrance Register

Options: Year: 2018-2019, Date Range: 7/1/2018 - 6/30/2019, PO Range: 6 - 6, Fund Codes: 38

Fund	PO No	Date	Vendor No	Vendor	Description	Amount
38	6	01/25/2019	67309	TUBBESING SOLUTIONS LLC	TECH/UPS MAINTENANCE	4,829.99
Non-Payroll Total:						\$4,829.99
Payroll Total:						\$0.00
Balance Forward:						\$0.00
Report Total:						\$4,829.99

Encumbrance Register

Options: Year: 2018-2019, Date Range: 7/1/2018 - 6/30/2019, PO Range: 74 - 80, Fund Codes: 81

Fund	PO No	Date	Vendor No	Vendor	Description	Amount
81	74	01/15/2019	40310	TDK, LLC	TOY/TOY FLOWERS	30.00
81	75	01/15/2019	11852	PROSPERITY BANK	46514 OTG/MEETING SNACKS/SUPPLIES #2	2,000.00
81	76	01/17/2019	11852	PROSPERITY BANK	46514 OTG/HEADPHONES/FLASH CARDS/WILLIAMS	704.63
81	77	01/23/2019	10144	DAKTRONICS, INC.	ROBSON/ALL SPORT CONSOLE W/RADIO	1,250.00
81	78	01/24/2019	20374	BSN SPORTS	SHARE DREAM/PAWS ACADEMY SHIRTS/LINCOLN	199.71
81	79	01/25/2019	66913	SCHOOL SPECIALTY INC	PCSF/FALL 2018/COMPREHENSION GAME SET	131.02
81	80	01/30/2019	67298	DREAMERS SCREEN PRINT EMB. & MORE	LIBERTY/OTG/ORFF T-SHIRTS	171.99

Non-Payroll Total:	\$4,487.35
Payroll Total:	\$0.00
Balance Forward:	\$0.00
Report Total:	\$4,487.35

**PONCA CITY SCHOOLS
PERSONNEL REPORT**

February 11, 2019

<u>NAME</u>	<u>ASSIGNMENT</u>	<u>EFFECTIVE DATE</u>	<u>PROJ. #</u>	<u>SALARY</u>
<u>CERTIFIED PERSONNEL</u>				
Love, Dana	Art Teacher .50 *Union / .50 Garfield (Was SPED TA @ Garfield	2019-2020	000	Salary Schedule
Lyness, Kellan	Elementary Teacher for 2019-2020	2019-2020	000	Salary Schedule
Toktosunova, Sadat	5th Grade Teacher @ Liberty from Contract Sub	1/3/2019	000	Salary Schedule
<u>SUPPORT PERSONNEL</u>				
Amaya-Villalobos, Denise	ELL Teacher Assistant @ Lincoln	11/6/2018	042	Salary Schedule
Campbell, Cody	Special Education Teacher Assistant @ Union	2/11/2019	028	Salary Schedule
Cindle, Christy	Pre-K Teacher Assistant @ PRE-K Center	2/1/2019	000	Salary Schedule
Denton, Jeff	Child Nutrition Director Consultant	2/4/2019	CNP	Salary Schedule
Maples, Peggy	Concert Hall Coordinator	2/7/2019	000	Salary Schedule
Neal, Randy	Substitute Driver to Bus Driver 4.25hrs	1/28/2019	000	Salary Schedule
Pemberton, Teresa	Bus Driver 6.25hrs	1/16/2019	000	Salary Schedule
Pickard, Jonathan	Custodian @ Sr-Hi	1/24/2019	000	Salary Schedule
Ramey, Taylor	Special Education Teacher Assistant @ Union	1/24/2019	028	Salary Schedule

ADDITIONAL SR-HI WORK STUDY STUDENTS 2018-2019

Coburn, Latavia
Cooper, Nicholas
Huerta, Tommy
South, Dalton

SEPARATIONS

SUPPORT PERSONNEL

Burgess-Lockett, Rose	Child Nutrition @ West 7hrs	1/29/2019		
Dickenson, Keesha	Teacher Assistant @ Pre-K Center	1/22/2019		
Ellis, Brenda	Child Nutrition @ East 6hrs	1/29/2019		
Fruits, Elizabeth	Title I Teacher Assistant @ Roosevelt	1/15/2019		
Hollingsworth, Sarah	Special Education Teacher Assistant @ Union	1/25/2019		
Koopman, Charles	Custodian @ Sr-Hi	1/14/2019		
Lake, Amanda	Special Education Teacher Assistant @ Union	1/8/2019		
Seward, Dailyn	Child Nutrition @ West 7hrs	1/16/2019		

CHANGE OF STATUS

CERTIFIED PERSONNEL

Dickinson, Adriana	Counselor .50 *Trout/.50 Garfield to .60 *Trout/.40 Garfield	1/25/2019	000	no change
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SUPPORT PERSONNEL

Barker, Angela	Child Nutrition @ PreK Center 3hrs to Child Nutrition @ East 6h	2/1/2019	CNP	Salary Schedule
Hannon, Jennifer	CNP 3 hrs from Woodlands to Pre-K Center	2/1/2019	CNP	no change
Murray, Seth	CNP Operations Lead @ East to Lead Truck Driver (10 month) @ CNP	1/7/2019	CNP	Salary Schedule

PONCA CITY SCHOOLS PERSONNEL REPORT

February 11, 2019

PAGE 2

<u>NAME</u>	<u>ASSIGNMENT</u>	<u>EFFECTIVE DATE</u>	<u>PROJ. #</u>	<u>SALARY</u>
<u>CERTIFIED PERSONNEL</u>				
Harmon, Jeffrey	Non-Periodic Performance Pay	Feb 15, 2019	qtrback club	2,786.81
Hertzog, Lindsay	After School Bus Duty @ Union	Jan-May 2019	103	\$23/hr up to 25 hrs
Love, Casey	Non-Periodic Performance Pay	Feb 15, 2019	qtrback club	928.94
Smith, Heather	Gifted & Talented Academy @ West	March 2019	161/505	\$23/hr up to 5hrs
Swain, Joshua	Resign Softball Coaching position only	1/24/2019		

<u>SUPPORT PERSONNEL</u>				<u>NON-CONTRACT DUTY</u>
Adams, Chris	Video Board Training	Feb-March '19	000	reg rate pay up to 3hrs
Amaya-Villalobos, Denis	Spanish Interpreting	Jan-May 2019	028	reg rate pay up to 25hrs
Denoya, Jeremy	Video Board Training	Feb-March '19	000	reg rate pay up to 3hrs
Harbeson, Tammy	Paraprofessional Training	Jan 21, 2019	028	reg rate pay up to 6hrs

<u>SUPPORT PERSONNEL</u>				<u>CONTRACT DUTY</u>
Anson, Dawn	Diaper Changer Stipend @ Woodlands	Jan 2019	028	\$100 payable June 2019
Colquhoun, Dixie	Diaper Changer Stipend @ Sr-Hi	Jan 2019	028	\$100 payable June 2019
Ramey, Taylor	Diaper Changer Stipend @ Union	Jan 2019	028	\$100 payable June 2019
Valdez, Brittany	Diaper Changer Stipend @ Sr-Hi	Jan 2019	028	\$100 payable June 2019

FIRST AID AND CPR TRAINING

*See Attachment A

CNP LEAD TRUCK DRIVER 10 MONTH SALARY SCHEDULE

*See Attachment B

SUBSTITUTES

ADDITIONS FOR THE 2018-2019 SCHOOL YEAR

(Teacher Substitute: \$60/day, Teacher Asst. Substitute: \$50/day)

* SEE ATTACHED

NON-CONTRACT EXTRA DUTY REQUEST

Extra Duty Assignment: First Aid and CPR Training

Date(s): February 18, 2019 Funded By Project: 028

Compensation By Hour, Per Diem, or Stipend:

Hourly Rate: Reg rate of pay Up To 6 Hours per Day

Per Diem Rate: _____ Up To _____ Days

Stipend Amount: _____

Blue Timesheet Required: X YES _____ NO

Name of Participant(s):

- Anson, Dawn – Woodlands
- Brown, Hollie – Liberty
- Clark, Kaitlynn – PCHS
- Harrington, Joshua – Trout
- Harrington, Josie – PCHS
- Hill, Alison – Trout
- Love, Dana – Garfield
- Morris, Ali – Union
- Seeliger, Kathryn - Union
- Thurber, Carol – PCHS

Requesting Site/Department: Special Services Date: 1/11/2019

Requesting Administrator/Principal: *Amy Swartz*

Board Approved: _____	Okay To Pay _____
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**2018-2019
 SUPPORT SALARY SCHEDULE
 CHILD NUTRITION**

Step	CN1	CN2	CN3	CN4	CN5	CN6	CN7	CN8	CN9	CN10	CN11	CN12	CN13	CN14	CN15	CN16	CN17	CN18	CNDR
0	8.50	8.50	8.50	8.50	8.50	8.50	8.50	8.50	8.50	8.50	9.50	11.15	13.30	8.50	9.50	10.90	11.70	33,900	11.70
1	9.65	9.65	9.65	9.65	9.65	9.90	9.80	9.72	9.65	9.45	10.45	12.15	14.40	9.33	10.33	11.78	12.53	35,960	12.53
2	9.85	9.85	9.85	9.85	9.85	10.10	10.00	9.92	9.85	9.65	10.65	12.40	14.75	9.53	10.53	12.03	12.73	36,760	12.73
3	10.05	10.05	10.05	10.05	10.05	10.30	10.20	10.12	10.05	9.85	10.85	12.65	15.10	9.73	10.73	12.28	12.93	37,560	12.93
4	10.25	10.25	10.25	10.25	10.25	10.50	10.40	10.32	10.25	10.05	11.05	12.90	15.45	9.93	10.93	12.53	13.13	38,360	13.13
5	10.45	10.45	10.45	10.45	10.45	10.70	10.60	10.52	10.45	10.25	11.25	13.15	15.80	10.13	11.13	12.78	13.33	39,160	13.33
6	10.65	10.65	10.65	10.65	10.65	10.90	10.80	10.72	10.65	10.45	11.45	13.40	16.15	10.33	11.33	13.03	13.53	39,960	13.53
7	10.85	10.85	10.85	10.85	10.85	11.10	11.00	10.92	10.85	10.65	11.65	13.65	16.50	10.53	11.53	13.28	13.73	40,760	13.73
8	11.05	11.05	11.05	11.05	11.05	11.30	11.20	11.12	11.05	10.85	11.85	13.90	16.85	10.73	11.73	13.53	13.93	41,560	13.93
9	11.25	11.25	11.25	11.25	11.25	11.50	11.40	11.32	11.25	11.05	12.05	14.15	17.20	10.93	11.93	13.78	14.13	42,360	14.13
10	11.45	11.45	11.45	11.45	11.45	11.70	11.60	11.52	11.45	11.25	12.25	14.40	17.55	11.13	12.13	14.03	14.33	43,160	14.33
11	11.65	11.65	11.65	11.65	11.65	11.90	11.80	11.72	11.65	11.45	12.45	14.65	17.90	11.33	12.33	14.28	14.53	43,960	14.53
12	11.85	11.85	11.85	11.85	11.85	12.10	12.00	11.92	11.85	11.65	12.65	14.90	18.25	11.53	12.53	14.53	14.73	44,760	14.73
13	12.05	12.05	12.05	12.05	12.05	12.30	12.20	12.12	12.05	11.85	12.85	15.15	18.60	11.73	12.73	14.78	14.93	45,560	14.93
14	12.25	12.25	12.25	12.25	12.25	12.50	12.40	12.32	12.25	12.05	13.05	15.40	18.95	11.93	12.93	15.03	15.13	46,360	15.13
15	12.45	12.45	12.45	12.45	12.45	12.70	12.60	12.52	12.45	12.25	13.25	15.65	19.30	12.13	13.13	15.28	15.33	47,160	15.33
16	12.65	12.65	12.65	12.65	12.65	12.90	12.80	12.72	12.65	12.45	13.45	15.90	19.65	12.33	13.33	15.53	15.53	47,960	15.53
17	12.85	12.85	12.85	12.85	12.85	13.10	13.00	12.92	12.85	12.65	13.65	16.15	20.00	12.53	13.53	15.78	15.73	48,760	15.73
18	13.05	13.05	13.05	13.05	13.05	13.30	13.20	13.12	13.05	12.85	13.85	16.40	20.35	12.73	13.73	16.03	15.93	49,560	15.93
19	13.25	13.25	13.25	13.25	13.25	13.50	13.40	13.32	13.25	13.05	14.05	16.65	20.70	12.93	13.93	16.28	16.13	50,360	16.13
20	13.45	13.45	13.45	13.45	13.45	13.70	13.60	13.52	13.45	13.25	14.25	16.90	21.05	13.13	14.13	16.53	16.33	51,160	16.33
21	13.65	13.65	13.65	13.65	13.65	13.90	13.80	13.72	13.65	13.45	14.45	17.15	21.40	13.33	14.33	16.78	16.53	51,960	16.53
22	13.85	13.85	13.85	13.85	13.85	14.10	14.00	13.92	13.85	13.65	14.65	17.40	21.75	13.53	14.53	17.03	16.73	52,760	16.73
23	14.05	14.05	14.05	14.05	14.05	14.30	14.20	14.12	14.05	13.85	14.85	17.65	22.10	13.73	14.73	17.28	16.93	53,560	16.93
24	14.25	14.25	14.25	14.25	14.25	14.50	14.40	14.32	14.25	14.05	15.05	17.90	22.45	13.93	14.93	17.53	17.13	54,360	17.13
25	14.45	14.45	14.45	14.45	14.45	14.70	14.60	14.52	14.45	14.25	15.25	18.15	22.80	14.13	15.13	17.78	17.33	55,160	17.33
26	14.65	14.65	14.65	14.65	14.65	14.90	14.80	14.72	14.65	14.45	15.45	18.40	23.15	14.33	15.33	18.03	17.53	55,960	17.53
27	14.85	14.85	14.85	14.85	14.85	15.10	15.00	14.92	14.85	14.65	15.65	18.65	23.50	14.53	15.53	18.28	17.73	56,760	17.73
28	15.05	15.05	15.05	15.05	15.05	15.30	15.20	15.12	15.05	14.85	15.85	18.90	23.85	14.73	15.73	18.53	17.93	57,560	17.93
29	15.25	15.25	15.25	15.25	15.25	15.50	15.40	15.32	15.25	15.05	16.05	19.15	24.20	14.93	15.93	18.78	18.13	58,360	18.13
30	15.45	15.45	15.45	15.45	15.45	15.70	15.60	15.52	15.45	15.25	16.25	19.40	24.55	15.13	16.13	19.03	18.33	59,160	18.33

CN1	3 hours	CN6	6 hours	CN10	10-month: Stocker; Custodian	CN15	12-month: Production Lead
CN2	3.5 hours	CN7	6.5 hours	CN11	10-month: Operation Lead; Office Lead	CN16	12-month: Production Manager
CN3	4.5 hours	CN8	7 hours	CN12	10-month: Site Manager	CN17	12-month: Whse/Lead Driver
CN4	5 hours	CN9	7.5 hours	CN13	10-month: CN Analyst	CN18	CN Assistant Director
CN5	5.5 hours			CN14	12-month: Stocker; Custodian; Asst Food Truck Driver	CNDR	10-month: Whse/Lead Driver

Fringe

Each support employee who works 30 hours/week will receive a flex benefit of either \$189.69 cash option or the member health premium paid if the employee chooses to take the school district's health insurance. The amount is only guaranteed year by year, if the State of Ed funds it.

**FOR BOARD APPROVAL
SUBSTITUTE TEACHERS
FEBRUARY 2019**

1. Baker, Derek
2. Baldwin, Chelsie\$
3. Boyer, Paige
4. Carter, Jimmie
5. Courtney, Gary\$
6. Deibler, Buffie
7. Duncan, Jennifer
8. Fahs, Valorie
9. Hawkins, Jaden
10. Hutson, Railey
11. Ochuru, Ego\$
12. Overton, Rachael
13. Thomas, Aiyana

Receiving OTRS Payment

\$ Bachelors or above

* Certified