

THE BOARD OF EDUCATION OF INDEPENDENT SCHOOL DISTRICT NO. 71 OF KAY COUNTY, STATE OF OKLAHOMA, MET IN REGULAR MEETING AT THE ADMINISTRATION BUILDING BOARD ROOM, 613 EAST GRAND AVENUE, IN SAID SCHOOL DISTRICT ON DECEMBER 11, 2017 AT 6:00 P.M.

MEMBERS PRESENT: KINKAID, NUZUM, RILEY,  
THROOP, ZIMMERSCHIED

Others Present: Shelley Arrott, Bret Smith,  
Brenda Storie, Curtis Layton, Barbara  
Cusick, Amy Swartz, Jason Ridenour,  
Betty Johnston and Jan Miller.

Prior to December 15 of the last calendar year, the date, time, and place of the regular meetings were filed in the office of the County Clerk of Kay County, Oklahoma. At least twenty-four (24) hours prior to this meeting, excluding Saturdays, Sundays, and holidays, notice of the date, time, place, and agenda of this meeting was posted in prominent public view at the Ponca City Administration Building, 613 East Grand Avenue and on the school district's website located at [www.pcps.us](http://www.pcps.us) (posted on December 7, 2017 at 10:30 a.m.).

NOTICE OF MEETING

President David Kinkaid called the meeting to order.

CALL TO ORDER

The President led the flag salute.

FLAG SALUTE

Bret Smith gave the invocation.

The Minute Clerk called roll at 6:00 p.m. Roll Call established all five (5) members of the Board were present.

ROLL CALL

Certified Employee of the Month Award was presented to Heather Smith, math teacher at West Middle School.

CERTIFIED EMPLOYEE OF  
THE MONTH AWARD

Support Employee of the Month was presented to Sally Tubbs, Ponca City High School Jobs Coach and Career Exploration Coordinator.

SUPPORT EMPLOYEE OF THE MONTH AWARD

Friend of Education Award was presented to Evans & Associates Enterprises, Inc, Lincoln Elementary PIE Partner. Karen Hollick accepted the award.

FRIEND OF EDUCATION AWARD

Paige Marsh-Smith presented to the Board a proposal for the London, Paris & Madrid Educational Field Trip. This trip is planned for March 18-26, 2020 (see insert).

PRESENTATIONS

Three Ponca City High School Student Council representatives, under the direction of Betsy Easley, discussed activities of STUCO. A Gold Chapter Award plaque for the Student Council was presented to Thad Dilbeck, principal of Ponca City High School.

The President stated no individuals submitted a request prior to the meeting to address the Board during Public Comments.

PUBLIC COMMENT

It was moved by Nuzum, seconded by Throop, to recess regular Board Meeting and call a Public Hearing for Tribal Leaders and Native American parents to discuss the participation of Native American students in educational programs, to comment on educational programs and to review proposed changes to Section 2.5, the Board Policy "Native American Community Relations" (see insert). A roll call vote was taken as follows:

PUBLIC HEARING FOR TRIBAL LEADERS AND NATIVE AMERICAN PARENTS

KINKAID	---	AYE
NUZUM	---	AYE
RILEY	---	AYE
THROOP	---	AYE
ZIMMERSCHIED	---	AYE

Motion carried.

The meeting recessed at 6:24 p.m.

MEETING RECESSED

Chris Littlecook, Title VI Project Director, discussed Impact Aid and Title VI for the District. He reported Native American students comprise 18.16% of Grades 9-12 and Impact Aid funding for FY18, based on 180 students, is \$41,913. He also reviewed proposed changes to Section 2.5 (Native American Community Relations) in Board Policy (see insert).

It was moved by Throop, seconded by Zimmerschied, to return to open session. A roll call vote was taken as follows:

KINKAID	---	AYE
NUZUM	---	AYE
RILEY	---	AYE
THROOP	---	AYE
ZIMMERSCHIED	---	AYE

Motion carried.

The regular meeting reconvened at 6:33 p.m.

RETURN TO OPEN SESSION

Liz Hargraves, Lincoln Elementary principal, presented to the Board a PowerPoint showing Lincoln's Spring 2017 state test results (see insert). Hargraves discussed goals and accomplishments set by staff and students.

BUILDING ASSESSMENT  
REVIEWS

Lori Cox, principal at Garfield Elementary, presented a PowerPoint showing data comparing STAR testing results to OSTP testing results for 2016-2017 (see insert). Cox stated the staff is continuing to grow and improve through professional development training and by using the PLC process.

It was moved by Nuzum, seconded by Riley, to approve the Consent Calendar as amended (see inserts):

CONSENT AGENDA

- A. Agenda with Commentary
- B. Minutes: November 13, 2017 (Regular)
- C. Contracts/Agreements Under \$10,000 (see insert)

A roll call vote was taken as follows:

KINKAID	---	AYE
NUZUM	---	AYE
RILEY	---	AYE
THROOP	---	AYE
ZIMMERSCHIED	---	AYE

Motion carried.

It was moved by Nuzum, seconded by Zimmerschied, to approve the following financial reports as amended, addition of General Fund Encumbrance #959:

FINANCIAL REPORTS

- A. FY18 Budget Amendments
- B. FY18 General Fund Encumbrances #878 - #946 and #959 in the amount of \$115,466.09;
- C. FY18 Building Fund Encumbrance #52 in the amount of \$11,702.00;
- D. FY18 Child Nutrition Fund Encumbrances #96 - #106 in the amount of \$117,414.95;
- E. FY18 Gifts and Endowments Fund Encumbrances #49 - #58 in the amount of \$21,302.84;
- F. FY18 2016 LRB Improvement Bond 30 Fund Encumbrances #20 - #21 in the amount of \$3,273,000.00;
- G. FY18 2016 Transportation Bond 35 Fund Encumbrances #1 - #2 in the amount of 56,963.00;
- H. FY18 2016 Building Bond 36 Fund Encumbrances #18 - #21 in the amount of \$1,638,288.26;
- I. FY18 2017 Building Bond 37 Fund Encumbrance #2 in the amount of \$58,920.69;
- J. FY18 Summary Change Order Listing as of December 4, 2017 for Funds 11, 21, 22 and 81;
- K. FY18 Budget Analysis Reports
- L. FY18 Bond Fund Reports
- M. Booster Club Fundraiser Requests (see insert)
- N. School Activity Fund Reports & Requests (see insert)
- O. Treasurer's Reports
- P. Ratification of November 2017 payrolls for General Fund and Child Nutrition Fund previously approved by the Board and authority to issue payrolls for December 2017.

A roll call vote was taken as follows:

KINKAID	---	AYE
NUZUM	---	AYE
RILEY	---	AYE
THROOP	---	AYE
ZIMMERSCHIED	---	AYE

Motion carried.

It was moved by Nuzum, seconded by Zimmerschied, to approve AIA Contract to employ Construction Manager, Kyler Construction Group, Inc., for projects from the 2015 Bond Issue (see insert). The contract is for the new Concert Hall and the West Middle School Remodel Projects. A roll call vote was taken as follows:

APPROVAL TO ACCEPT  
RATIFICATION OF THE  
AIA CONTRACT TO EMPLOY  
KYLER CONSTRUCTION  
GROUP, INC.

KINKAID	---	AYE
NUZUM	---	AYE
RILEY	---	AYE
THROOP	---	AYE
ZIMMERSCHIED	---	AYE

Motion carried.

It was moved by Nuzum, seconded by Riley, to approve AIA Contract to employ Construction Manager, Rick Scott Construction Company, for projects from the 2015 Bond Issue. This contract is for the Ponca City High School Projects on the New Football Locker Room, Weight Training Facility Addition, Remodel of Old Football Locker Room, Awnings and Improvements for the Ball Fields and Parking Lot. A roll call vote was taken as follows:

APPROVAL TO ACCEPT  
RATIFICATION OF THE  
AIA CONTRACT TO EMPLOY  
RICK SCOTT  
CONSTRUCTION COMPANY

KINKAID	---	AYE
NUZUM	---	AYE
RILEY	---	AYE
THROOP	---	AYE
ZIMMERSCHIED	---	AYE

Motion carried.

It was moved by Nuzum, seconded by Zimmerschied, to approve accepting sub-

APPROVAL OF ACCEPTING  
SUB-CONTRACT BID FOR

contract bid in the amount of \$41,700.00 for the demolishing portion of the West Middle School Flooring and Restroom Remodel Project(see insert). A roll call vote was taken as follows:

DEMOLISHING PORTION OF THE PROJECT FOR WEST MIDDLE SCHOOL FLOORING AND RESTROOM REMODEL PROJECT

KINKAID	---	AYE
NUZUM	---	AYE
RILEY	---	AYE
THROOP	---	AYE
ZIMMERSCHIED	---	AYE

Motion carried.

It was moved by Nuzum, seconded by Throop, to approve the Guaranteed Maximum Price (GMP) of \$1,484,217.00 for the West Middle School Remodel Project (see insert). A roll call vote was taken as follows:

APPROVAL OF GUARANTEED MAXIMUM PRICE (GMP) FOR THE WEST MIDDLE SCHOOL REMODEL PROJECT

KINKAID	---	AYE
NUZUM	---	AYE
RILEY	---	AYE
THROOP	---	AYE
ZIMMERSCHIED	---	AYE

Motion carried.

It was moved by Riley, seconded by Throop, to approve the Guaranteed Maximum Price (GMP) of \$3,049,184.50 for the High School Football Locker Room Project (see insert). A roll call vote was taken as follows:

APPROVAL OF GUARANTEED MAXIMUM PRICE (GMP) FOR THE HIGH SCHOOL FOOTBALL LOCKER ROOM PROJECT

KINKAID	---	AYE
NUZUM	---	AYE
RILEY	---	AYE
THROOP	---	AYE
ZIMMERSCHIED	---	AYE

Motion carried.

It was moved by Zimmerschied, seconded by Throop, to accept donating property owned by Ponca City Public Schools, located East of the Attucks Community Center, to the City of Ponca City. A roll call vote was taken as follows:

APPROVAL TO DONATE PROPERTY OWNED BY PCPS LOCATED EAST OF THE ATTUCKS COMMUNITY CENTER TO CITY OF PONCA CITY

KINKAID	---	AYE
NUZUM	---	AYE
RILEY	---	AYE
THROOP	---	AYE
ZIMMERSCHIED	---	AYE

Motion carried.

It was moved by Nuzum, seconded by Riley, to accept revisions to Section 2.5 of the Board Policy "Native American Community Relations" (see insert). A roll call vote was taken as follows:

APPROVAL OF REVISIONS  
TO SECTION 2.5 OF THE  
BOARD POLICY "NATIVE  
AMERICAN COMMUNITY  
RELATIONS"

KINKAID	---	AYE
NUZUM	---	AYE
RILEY	---	AYE
THROOP	---	AYE
ZIMMERSCHIED	---	AYE

Motion carried.

It was moved by Nuzum, seconded by Riley, to approve the following Contracts/Agreements (see inserts).

APPROVAL OF  
CONTRACTS/AGREEMENTS

- A. Agreement with Stewart Signs for a LED Full Color Display Sign located at the Administration Office located at 613 East Grand.
- B. Agreement with Pinnacle to Purchase a Replacement Server Room Uninterruptible Power Supply (UPS) to replace the existing UPS that provides battery backup for the server room.
- C. Agreement with Catapult Learning for Ponca City Public Schools Teacher Training to provide five (5) full days of Literacy First Training for 17 teachers in Literacy First Intermediate Notebook and Phonics.
- D. Agreement with Explorica Travel on the 9-day London, Paris & Madrid Educational Field Trip commencing on March 18, 2020.
- E. Agreement with Sunbelt Staffing to provide Speech and Language Services for students.
- F. Agreement with Presence Learning to provide Speech and Language Services for students.

A roll call vote was taken as follows:

KINKAID	---	AYE
NUZUM	---	AYE
RILEY	---	AYE
THROOP	---	AYE
ZIMMERSCHIED	---	AYE

Motion carried.

It was moved by Zimmerschied, seconded by Throop, to convene in Executive Session for the following purposes: to discuss the possible termination, reassignment, resignation, and employment of personnel on the attached detailed Personnel Report [Authority for Executive Session: 25 O.S. Section 307 (B) (1)]; to discuss confidential conversations with the Board's Attorney concerning pending claims and litigation [Authority for Executive Session: 25 O.S. Section 307 (B) (4)]; and discussion of the Evaluation of the Superintendent of Schools [Authority for Executive Session: 25 O.S. Section 307 (B) (1)];

EXECUTIVE SESSION

A roll call vote was taken as follows:

KINKAID	---	AYE
NUZUM	---	AYE
RILEY	---	AYE
THROOP	---	AYE
ZIMMERSCHIED	---	AYE

Motion carried.

The Board adjourned into Executive Session to discuss the possible termination, reassignment, resignation, and employment of personnel on the attached detailed Personnel Report [Authority for Executive Session: 25 O.S. Section 307 (B) (1)]; to discuss confidential conversations with the Board's Attorney concerning pending claims and litigation [Authority for Executive Session: 25 O.S. Section 307 (B) (4)]; and discussion of the Evaluation of the Superintendent of Schools [Authority for Executive Session : 25 O.S. Section 307 (B) (1)] at 7:14 p.m.



The Board reconvened into Open Session at 9:01 p.m.

RETURN TO OPEN SESSION

The Board President stated Minutes of Executive Session were kept by the Board Minutes Clerk and will remain confidential.

It was moved by Riley, seconded by Nuzum, to approve the recommendations for termination, reassignment, resignation, salary adjustments and employment of personnel as follows:

APPROVAL OF PERSONNEL

Persons listed in the Personnel Report (including addendum, if applicable), and employed as of the effective date specified; contracts to be executed in the name of the district by the Superintendent or person(s) designated by him, and assignments to be made by the Superintendent (see insert) including salary adjustments.

A roll call vote was taken as follows:

KINKAID	---	AYE
NUZUM	---	AYE
RILEY	---	AYE
THROOP	---	AYE
ZIMMERSCHIED	---	AYE

Motion carried.

There being no New Business, it was moved by Riley, seconded by Nuzum, to adjourn meeting.

ADJOURNMENT

A roll call vote was taken as follows:

KINKAID	---	AYE
NUZUM	---	AYE
RILEY	---	AYE
THROOP	---	AYE
ZIMMERSCHIED	---	AYE

Motion carried.

The meeting adjourned at 9:02 p.m.

(A DVD of this meeting is on file in the office of the Clerk of the Board of Education.)

READ AND APPROVED:

\_\_\_\_\_  
PRESIDENT

\_\_\_\_\_  
MEMBER

\_\_\_\_\_  
MEMBER

\_\_\_\_\_  
MEMBER

\_\_\_\_\_  
MEMBER

ATTEST: \_\_\_\_\_ Date: \_\_\_\_\_  
Minute Clerk