

**AGENDA WITH COMMENTARY  
REGULAR BOARD OF EDUCATION MEETING  
PONCA CITY BOARD OF EDUCATION  
INDEPENDENT SCHOOL DISTRICT I-71  
ADMINISTRATION CENTER  
BOARD ROOM  
613 EAST GRAND  
PONCA CITY, OK 74601**

**MONDAY, AUGUST 13, 2018**

**6:00 P.M.**

**1. CALL TO ORDER**

**1.1 Call Meeting to Order** (President)

**1.2 Flag Salute**

**1.3 Roll Call** (Minutes Clerk of the Board)

**2. PUBLIC COMMENT**

**2.1 Comments from the Public**

The Ponca City Public School Board of Education recognizes the value to school governance of public comment on educational issues and the importance of involving members of the public in board meetings. The board has established guidelines to govern public participation in board meetings necessary to conduct its meetings and to maintain order. After checking in with the board clerk, individuals or groups wishing to speak during the public comment period must provide the following information, in writing, in order to speak before the board:

- Name and address of the individual
- The agenda action item(s) the individual wishes to address
- The organization the individual represents or is affiliated with, if applicable

Anyone who would like to speak to the board during public comment period of the meeting must check in with the board clerk at least 15 minutes prior to the start of the board meeting. There will be a form available they will need to fill out and return to the board clerk before they can be heard by the board.

Participants must be recognized by the president or other presiding officer and must preface their comments by an announcement of their name and group affiliation, if applicable.

Comments of the speaker must relate to an item on the meeting agenda. Generally, participants

shall be limited to comment of a maximum of three (3) minutes duration unless altered by the presiding officer, with the approval of the board. All public comments during any one regular meeting shall be limited to no more than fifteen (15) minutes. No participant may speak more than once during a single meeting. All statements shall be directed to the presiding officer; no participant may address or question board members individually.

For more information regarding Speaking Privileges of the Public, please refer to Board Policy 2.4 *Speaking Privileges of the Public*, that is available at the board meeting, or in the board policy manual located on the district website, www.pcps.us, under Board of Education.

**3. SUPERINTENDENT’S REPORT WITH POTENTIAL BOARD DISCUSSION**

- 3.1 Personnel & Facilities Update**
- 3.2 2018-2019 Accreditation Status Report**

**4. CONSENT AGENDA**

\*Motion required: Motion required for the approval of the "Consent Agenda" as printed (or as amended). Board members may, however, call for a vote on each of the items listed on the "Consent Agenda."

- 4.1 Agenda with Commentary ..... 1-7**
- 4.2 Minutes from July 16, 2018 Regular Meeting ..... 8-15**
- 4.3 Contacts/Agreements Under \$10,000 ..... 16-19**

**5. ACTION ITEMS (MOTION REQUIRED)**

**5.1 Consider and Take Action on the Following District Financial Reports:**

- A. FY18 Budget Amendments..... 20-36
- B. FY18 Summary Change Order Listing as of 8/7/2018 ..... 37-49
- C. FY18 Budget Analysis Reports..... 50-62
- D. FY18 Bond Fund Reports ..... 63-68
- E. FY19 Budget Amendments..... 69-86
- F. FY19 General Fund Encumbrances #345-#450..... 87-90
- G. FY19 Building Fund Encumbrances #36-#46 ..... 91
- H. FY19 Child Nutrition Encumbrances #72-#83 ..... 92
- I. FY19 Gifts & Endowments Fund Encumbrances #28-#30 ..... 93
- J. FY19 2016 LRB Improvement Fund 30 Encumbrance #9 ..... 94
- K. FY19 2016 Building Bond 36 Encumbrance #6..... 95
- L. FY19 2018 Building Bond Fund 38 Encumbrance #2..... 96
- M. FY19 Summary Change Order Listing as of 8/6/2018 ..... 97-100

N. FY19 Budget Analysis Reports.....	101-108
O. FY19 Bond Fund Reports .....	109-112
P. Booster Club Fundraiser Requests .....	113-123
Q. Activity Fund Reports/Transfers.....	124-131
R. Activity Fund Budgets/Amendments/Fundraiser Requests .....	132-138
S. Treasurer’s Report.....	139
T. Ratification and Approval of Payrolls	

Brenda Storie will answer questions regarding the financial reports included on pages 20-139.

**RECOMMENDED ACTION**

The Superintendent recommends approval of the financial reports.

**5.2 Consider and Take Action to Name Jason Leavitt as Activity Custodian for Athletics**

Commentary:

Due to the resignation of Jared Freeman as Athletic Director, it is necessary to name a new Activity Fund Custodian for Athletics. We are recommending Jason Leavitt as the replacement. Shelley Arrott or Brenda Storie will answer questions.

**RECOMMENDED ACTION**

The Superintendent recommends approval.

**5.3 Consider and Take Action on Ponca City Public Schools Logo Approval Form and Licensing Agreement and Proposed Fee Schedule**

Commentary:

In rebranding of the District, new logos have been created. In an effort to spread the Wildcat spirit, we are eager to share our new logos with school sites and public entities. To ensure equity, a logo licensing agreement and fee schedule is proposed for consideration by the Board. A copy of the licensing agreement and proposed fee schedule is included in the handouts. Shelley Arrott will answer questions.

**RECOMMENDED ACTION**

The Superintendent recommends approval.

**5.4 Consider and Take Action on Revisions to Board Policy 5.12 *Wellness***

Commentary:

According to the USDA and State Department Education, a policy must be established to allow an exemption waiver for each attendance site to be able to sell food items as fundraisers on campus during the school day. The policy outlines specific issue such as review

procedures, days allowed for each fundraiser and amount of fundraisers selling food items at each site. As stated by the USDA and SDE, food fundraiser items cannot be sold during meal periods. This policy will be a part of the Wellness Policy. A copy of policy 5.12 *Wellness* with the proposed changes is included in the handouts. Jeff Denton will answer questions.

## **RECOMMENDED ACTION**

The Superintendent recommends approval.

### **5.5 Consider and Take Action on the Following Contracts/Agreements for the 2018-2019 School Year**

#### **A. Agreement with YMCA to Provide the Use of the Aquatic Facility**

Commentary:

The purpose of this agreement is to use the aquatic facilities including the pool facilities at the YMCA center in Ponca City, Oklahoma for the purposes of swimming instruction, special education aquatic programs and swimming as an athletic sport. Monthly charge of \$1,287.50 for 12 months, beginning July 1, 2018 through June 30, 2019, for a total of \$15,450.00. Bret Smith will answer questions.

#### **B. Agreement with Tamra Wink, Physical Therapist, to Provide Physical Therapy Services**

Commentary

The purpose of this agreement is to provide for physical therapy services for students enrolled in Ponca City Schools as indicated by physicians, parental consent, and school criteria. The authorized District personnel shall identify the students who need the services and shall approve each individual situation as provided for under state and federal regulations. Ms. Wink shall provide the services at \$80.00 per hour from August 13, 2018 through June 30, 2019 based on student needs as approved by the Special Ed Director. The estimated cost is \$65,000.00 based on 2017-2018 expenses. Ms. Wink is responsible for providing the district with a copy of current Workers' Compensation Insurance or a letter of exemption from the agency that oversees the State Insurance Fund of Oklahoma. Ms. Wink is also responsible for filling out all Medicaid forms on students who are served and eligible for Medicaid. Amy Swartz will answer questions.

#### **C. Agreement with Payne Education Center for Training in First Grade Foundations (First Grade Training)**

Commentary:

The purpose of this training is to prepare First Grade teachers to be able to use a multisensory, scripted program that is sequential, systematic, and explicit to teach students how to read. FGF instructional focus is on phonological awareness,

comprehension, vocabulary, phonics, fluency, grammar, and spelling. Each lesson contains a decodable story for fluency practice and it includes periodic formative assessments. Each teacher will also receive a class-size kit that will include materials for each student so implementation can begin immediately upon the teachers return to the classroom. The training for 22 teachers will be held on October 23-24, 2018 and November 6-7, 2018 at a cost of \$1,126.00 per teacher. The onsite training and travel fee is an additional \$2,500.00, for a total of \$27,272.00. Teri Vogele will answer questions.

**RECOMMENDED ACTION**

The Superintendent recommends approval.

**5.6 Consider and Take Action on the Following Change Orders:**

**A. Change Order No. 1 to the Washington Remodel Phase I – ADA Accessibility Project .....140**

Commentary:

Change Order Number 1 for the Washington Pre-K, Phase 1, ADA Remodel Project for \$23,924.00. This Change Order was to replace the gas main and the electrical main which we found to be in the way of the new ramp on the east end of the building. These two mains did not meet code and would not have been allowed with today’s regulations. A copy of the Change Order is shown on page 140. Bret Smith will answer questions.

**B. Change Order No. 1 to the Wildcat Academy and Teen PEP Remodel Project..141**

Commentary:

Change Order Number 1 for the Wildcat/Teen PEP Remodel Project for \$11,222.00. This Change Order was to replace the ceiling in all rooms in the new Teen PEP classrooms. We attempted to replace and repair existing ceilings, but found it was too time consuming and costly, and still was not able get a good result. A copy of the Change Order is shown on page 141. Bret Smith will answer questions.

**C. Change Order No. 1 to the Roosevelt Elementary Parking Lot Expansion Project .....142**

Commentary:

Change Order Number 1, Item (1) will add a six (6) inch curb at the top of the west embankment to protect cars from driving off the edge, and Item (2) is to add a wider steel walk plate over the flume to meet ADA access requirements. We had a choice of installing a handrail or the steel plate. The cost of the change order is \$3,363.70. A copy of the Change Order is shown on page 142. Bret Smith will answer questions.

**RECOMMENDED ACTION**

The Superintendent recommends approval.

**5.7 Consider and Take Action to Revise 2018-2019 School Year Calendar**

Commentary:

We are proposing to revise the 2018-2019 school year calendar by reducing the number of instructional days from 170 to 167. The last day of school will change from May 23 to May 17, and teacher checkout will occur on May 21. Snow day #1 will move from May 3 to May 20. A copy of the revised calendar is included in the handouts. Shelley Arrott will answer questions.

**RECOMMENDED ACTION**

The Superintendent recommends approval.

**5.8 Consider and Take Action on a Proposed Executive Session, if desired, for the Following Purposes: to Discuss the Possible Termination, Reassignment, Resignation, and Employment of Personnel on the Attached Detailed Personnel Report [25 O.S. Section 307 (B) (1)]; to Discuss Confidential Conversations with the Board’s Attorney Concerning Pending Claims and Litigation [25 O.S. Section 307 (B) (4)]; and to Discuss Negotiations [25 O.S. Section 307 (B) (2)]**

**Motion for Executive Session if one is desired.**

**5.9 Acknowledge of the Return to Open Session**

**5.10 Executive Session Minutes Compliance Announcement**

**5.11 Consider and Take Action on Recommendations for Termination, Reassignment, Resignation, and Employment of Personnel..... 143-160**

Commentary:

A copy of the proposed personnel report is included on pages 143-160 of the agenda.

**RECOMMENDED ACTION**

The Superintendent recommends approval.

**5.12 Consider and Take Action on the Negotiated Agreement with the Ponca City Public Schools’ Association of Classroom Teachers (ACT) for the 2018-2019 School Year Pending Ratification by the ACT**

**RECOMMENDED ACTION**

The Superintendent recommends approval.

6. **NEW BUSINESS**

7. **ADJOURNMENT**

**\*Motion required for adjournment**

*(Special accommodations may be made available for this Board meeting. Requests should be made by calling the office of the Superintendent of Schools no later than Thursday, preceding the Board meeting.)*

<b>CONSENT AGENDA ITEMS</b>			
<b>(Contracts/Agreements Under \$10,000.00)</b>			
<b>Board of Education Meeting - August 13, 2018</b>			
	<b>COMPANY NAME</b>	<b>AMOUNT OF CONTRACT</b>	<b>CONTRACT DATE</b>
1	Houghton Mifflin Harcourt/System 44	<b>General Fund/Title I</b> \$600.00	September 30, 2018-September 29, 2019
2	Johnson Controls (formerly Simplex Grinnell LP-Tyco)	<b>General Fund /Maintenance</b> ~\$5,000.00	2018-2019
3	Catapult Learning	<b>Title I</b> \$1,100.00	2018-2019
4	Payne Education Center	<b>General Funds/RSA</b> \$6,984.00	September 25- 26, 2018
5	Gale/Cengage Learning	<b>General Fund</b> \$2,653.28	October 8, 2018- October 7, 2019
6	Gale/Cengage Learning	<b>General Fund</b> \$787.50	January 29, 2019-January 28, 2020
7	Quaver's Music	<b>General Fund</b> \$1,560.00	2018-2019
8	Hindman Lawn Care	<b>Building Fund</b> \$1,345.00	August 2, 2018
9	Chuck Hoddy Glass	<b>Building Fund</b> \$9,500.00	August 2, 2018
10	City Of Ponca City (Lew Wentz Golf Course)	<b>Building Fund</b> \$1,500.00	2018-2019
11	Ponca City Country Club	<b>Building Fund</b> \$450.00	2018-2019
12	Tony Garcia's Lawn Care Service	<b>Building Fund</b> \$505.00	August 3, 3028
13	Ecolab Pest Elimination	<b>CNP</b> \$3,666.60	2018-2019
14	Dylan Labon	<b>Activity Fund</b>	August 2, 2018- August 15, 2018
15	Dawson Leffingwell	<b>Activity Fund</b>	August 2, 2018- October 31, 2018
16	Ponca City Takedown Club	<b>Activity Fund</b>	August 31, 2018- October 26, 2018

17	Food Pyramid	<b>Activity Fund</b>	September 24, 2018-October 1, 2018
18	American Fidelity Assurance Company	<b>No Charge to District</b>	2018-2019
19	Safran/MorphoTrust USA	<b>No Cost To District</b>	2018-2019
20	Oklahoma Career Tech	district receives reimbursement from the state	2018-2019
21	Grand Lake Mental Health Center	<b>No Cost to District</b>	August 13, 2018- July 31, 2019
22	Jimmie K. James	<b>No Cost to District</b>	August 13, 2018- July 31, 2019
23	Northern Oklahoma Youth Services & Shelter, Inc.	<b>No Cost to District</b>	August 13, 2018- July 31, 2019
24	Kara M. Smith, MCP	<b>No Cost to District</b>	August 13, 2018- July 31, 2019
25	Lighthouse Counseling Clinic	<b>No Cost to District</b>	August 13, 2018- July 31, 2019
26	Day Springs Community Service Counseling Services	<b>No Cost to District</b>	August 13, 2018- July 31, 2019
27	City Of Ponca City	<b>No Cost To District</b>	August 31, 2018- October 26, 2018
28	St. Mary's School Ponca City	<b>No Charge to District</b>	2018-2019
29	UCO Behavior Consultation Project	<b>No Charge to District</b>	August 13, 2018- May 24, 2019

## Ponca City Public Schools

## Encumbrance Register

Options: Year: 2018-2019, Date Range: 7/1/2018 - 6/30/2019, PO Range: 345 - 450, Fund Codes: 11

Fund	PO No	Date	Vendor No	Vendor	Description	Amount
11	345	07/10/2018	12338	MYSTERY SCIENCE, INC	LINCOLN/TITLE I/SCIENCE SOFTWARE	1,165.00
11	346	07/11/2018	86546	CURTIS LAYTON	HR/OUT OF DISTRICT TRAVEL	1,000.00
11	347	07/16/2018	83144	CINDY BECK	HR/OUT OF DISTRICT TRAVEL	200.00
11	348	07/16/2018	40388	ANGIE HINCH	HR/OUT OF DISTRICT TRAVEL	200.00
11	349	07/16/2018	83458	CHRISTINA LARIMER	HR/OUT OF DISTRICT TRAVEL	200.00
11	350	07/16/2018	84010	PAMELA J RATLIFF	HR/OUT OF DISTRICT TRAVEL	200.00
11	351	07/16/2018	80894	PONCA CITY NEWS	HR/EMPLOYMENT ADS	700.00
11	352	07/16/2018	12095	STANDLEY SYSTEMS, LLC	HR/COPIER CHARGES/TONER/SUPPLIES	1,500.00
11	353	07/16/2018	36430	T&G IDENTIFICATION SYSTEMS, INC	HR/SUPPLIES FOR BADGE MACHINE	1,000.00
11	354	07/16/2018	10810	TEACHERS' RETIREMENT SYSTEM	GF/PAY TRS FOR FRINGE BENEFITS	500.00
11	355	07/16/2018	10810	TEACHERS' RETIREMENT SYSTEM	GF/PAY TRS FOR FRINGE	2,500.00
11	356	07/16/2018	20059	MUNICIPAL ACCOUNTING SYSTEMS	DIST FORMS/W-2/1095C/ENVELOPES	700.00
11	357	07/16/2018	10186	AMC URGENT CARE PLUS, LLC	DRUG TESTING/EMPLOYEES	1,000.00
11	358	07/16/2018	10775	CINTAS CORPORATION NO 2	FNGR PRT/FIRST AID SUPPLIES	1,500.00
11	359	07/16/2018	12021	FAMILY DISCOUNT PHARMACY	FNGR PRNT/EMPLOYEE IMMUNIZATIONS	1,000.00
11	360	07/16/2018	83355	HEATHER MONKS	HS/MKT ED/SUMMER CONF TRAVEL EXP	700.00
11	361	07/16/2018	20675	GRIMSLEYS	MAINT/CUSTODIAL SUPPLIES	20,305.47
11	362	07/16/2018	10031	LEACH PAPER CO.	MAINT/PAPER TOWELS/TOILET PAPER	7,953.00
11	363	07/16/2018	10166	SOUTHWEST PAPER, INC - OKC	MAINT/CUSTODIAL SUPPLIES	15,610.50
11	364	07/16/2018	12444	P&T ENTERPRISES, LLC	MAINT/CUSTODIAL SUPPLIES	15,293.32
11	365	07/17/2018	11555	OKLA DRUG & ALCOHOL TESTING SERV	FNGR PRNT/EMPLOYEE DRUG TESTING	5,000.00
11	366	07/17/2018	11555	OKLA DRUG & ALCOHOL TESTING SERV	FNGR PRNT/STUDENTS/DRUG TESTING	3,000.00
11	367	07/17/2018	40412	VARSITY SPIRIT CORP.	CHEER/VARSITY UNIFORMS	500.00
11	368	07/18/2018	10132	MERRIFIELD OFFICE SUPPLY	GARFIELD/INST/8 OFFICE CHAIRS	762.80
11	369	07/18/2018	12352	TEACHER INNOVATIONS, INC	GF/INST/PLANBOOK FY19	243.00
11	370	07/18/2018	20374	BSN SPORTS	ATH/CONES/ROPES	2,498.48
11	371	07/18/2018	20374	BSN SPORTS	ATH/BARS/BALLS	4,282.93
11	372	07/18/2018	10132	MERRIFIELD OFFICE SUPPLY	BUS OFC/4 DESKS	5,000.00
11	373	07/18/2018	31160	CCOSA	BOE/DISTRICT LEVEL SERV PROGRAM	2,000.00
11	374	07/23/2018	20863	A+ PRINTING	DIST FORMS/AF REC/CUM FOLDERS	500.00
11	375	07/23/2018	84151	CHRISTOPHER L LITTLECOOK	TITLE 6/IN DIST MILEAGE	500.00
11	376	07/23/2018	84151	CHRISTOPHER L LITTLECOOK	TITLE 6/OUT OF DIST MILEAGE	300.00
11	377	07/23/2018	11948	PROSPERITY BANK-UNITED AIRLINES	TITLE 6/NIEA CONF/AIR	350.00
11	378	07/23/2018	84151	CHRISTOPHER L LITTLECOOK	TITLE 6/NIEA CONF/TRAVEL EXP	1,010.00

## Ponca City Public Schools

## Encumbrance Register

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Fund	PO No	Date	Vendor No	Vendor	Description	Amount
11	379	07/23/2018	10082	NATIONAL INDIAN EDUCATION ASSOC.	TITLE 6/NIEA CONF/REGIST	450.00
11	380	07/23/2018	36093	PONCA CITY TAKEDOWN CLUB	MAINT/CLEAN UP STADIUM AFTER FOOTBALL GAMES	1,000.00
11	381	07/23/2018	37132	RESOURCES FOR EDUCATORS	GARFIELD/TITLE 1/PARENT NEWSLETTER	248.50
11	382	07/23/2018	10715	SCHOOLHOUSE OUTFITTERS, LLC	GARFIELD INST/STOOLS/RUG/DESK	2,505.28
11	383	07/23/2018	35844	REALLY GOOD STUFF	GARFIELD/INST/CHAIR POCKETS/BK HOLDERS	651.78
11	384	07/23/2018	11651	HOUGHTON MIFFLIN HARCOURT	GARFIELD/TITLE 1/SYSTEM 44 INTERVENTION	1,216.76
11	385	07/23/2018	99070	TRANSPORTATION DEPARTMENT	EXTRA CURRIC/OUT OF DIST TRAVEL	1,025.00
11	386	07/23/2018	99070	TRANSPORTATION DEPARTMENT	BUS OFC/EXTRA CURRIC TRAVEL	4,000.00
11	387	07/23/2018	36713	UNITED COMMUNITY ACTION PROG., INC	HEAD START/UCAP/TUITION	39,600.00
11	388	07/24/2018	30822	OKLAHOMA STATE SCHOOL BOARDS ASSN	RISK/UNEMPLOYMENT COMP	36,000.00
11	389	07/24/2018	11056	JFL ENTERPRISES, INC	SPED/READING PROGRAM	7,150.00
11	390	07/24/2018	12248	LUCY LOKEIJAK	SPED/ TRANSPORT STUDENT	600.00
11	391	07/24/2018	80609	JAN MCKAY	SPED/ SURROGATE PARENT	200.00
11	392	07/24/2018	11971	MARY VANNEST	SPED/SURROGATE PARENT	200.00
11	393	07/24/2018	11138	PONCA CITY PUBLIC SCHOOLS	SPED/FY 19 COPIES	200.00
11	394	07/24/2018	37390	OKLA SOCIETY TO PREVENT BLINDNESS	NURSES/VISION SCREENING/8 SITES	800.00
11	395	07/24/2018	31746	COUGHLIN COMPANIES,LLC	LINCOLN/INST/SOFTWARE LICENSE	1,165.00
11	396	07/24/2018	39880	OK ASSOC OF CAREER & TECHNOLOGY ED	EAST/FACS/SUMMER CONF/REGIST	105.00
11	397	07/24/2018	87532	KIMBERLY SULIVANT	EAST/FACS/SUMMER CONF/TRAVEL	300.00
11	398	07/24/2018	39880	OK ASSOC OF CAREER & TECHNOLOGY ED	EAST/BITE/SUMMER CONF/REGIST	85.00
11	399	07/24/2018	86503	BRANT STEFFEY	EAST/BITE/SUMMER CONF/TRAVEL	241.50
11	400	07/24/2018	10473	MCGRAW-HILL COMPANY	TEXTBKS/TEACHER MANUALS/MATH	4,092.00
11	403	07/25/2018	20416	SAIED MUSIC CO.	DIST/STEINWAY PIANO	11,237.00
11	404	07/26/2018	25923	GALAXIE BUSINESS EQUIP. INC.	CURR/REG CENTER/COPIER MAINT	1,300.00
11	405	07/26/2018	10068	WAL-MART COMM/GEGRB ID#46514	LINCOLN/INST/MARKERS/RUG/L AM POUCHES	160.00
11	406	07/26/2018	30074	DEMCO, INC.	LINCOLN/INST/BOOKMARKS/BOOK TAPE/DECOR	160.00
11	407	07/26/2018	31787	LAKESHORE BASICS	LINCOLN/INST/ST CLOCKS/MAGNETICS	200.00

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11	408	07/26/2018	35844	REALLY GOOD STUFF	LINCOLN/INST/COMP CADDIES/BINS	65.00
11	409	07/26/2018	36709	CDW-G	TXT BKS/GOGUARDIAN SOFTWARE	22,044.10
11	410	07/26/2018	11871	PROSPERITY BANK-AMAZON	WPK/TITLE I/ BOOK STUDY BOOKS	300.00
11	411	07/26/2018	10074	BRACE BOOK & MORE, INC.	SPED/EAST READING LAB BOOKS	300.00
11	412	07/30/2018	99070	TRANSPORTATION DEPARTMENT	HS/INST MUSIC/TRANSPORTATION	13,725.00
11	413	07/30/2018	11138	PONCA CITY PUBLIC SCHOOLS	INST MUSIC/HAND BOOKS/ETC	300.00
11	414	07/30/2018	34738	PENDERS MUSIC CO.	HS/INST MUSIC/MUSIC/BATONS/PARTS	1,500.00
11	415	07/30/2018	10252	OKLAHOMA STRINGS, INC	HS/INST MUSIC/STRINGS/MUTES/BOWS	5,000.00
11	416	07/30/2018	10189	MIDWEST MUSIC, LLC	HS/INST MUSIC/REEDS/STICKS/BOOKS	3,800.00
11	417	07/30/2018	20416	SAIED MUSIC CO.	HS/INST MUSIC/PADS/BOOKS/DRUM HEADS	3,000.00
11	418	07/30/2018	66843	STAPLES REMIT	HS/INST MUSIC/BINDERS/PENS/MARKERS	600.00
11	419	07/30/2018	12003	BEHAVIOR DOCTOR SERVICES	SPED/TRAINING/DR RIFFEL	4,000.00
11	420	07/30/2018	10473	MCGRAW-HILL COMPANY	SP ED/TEACHER GUIDES/MIKE ARNOLD	1,024.52
11	421	07/31/2018	11852	PROSPERITY BANK 46514	HS/LIBRARY/BOOKS/AUDIOVISU ALS	9,000.00
11	422	07/31/2018	11852	PROSPERITY BANK 46514	HS/BITE/TONER/INK/CABLES/PH OTO PAPER	5,000.00
11	423	07/31/2018	11117	ARCHWAY SCM, LLC	TESTBK/HS/FRENCH/SPANISH	1,959.30
11	424	07/31/2018	11671	BRENT W. DIECKHOFF	TITLE IIA/FIRST LUTH/REGISTRATION	2,000.00
11	425	08/01/2018	67164	JUKE PERFORMANCE INC	ATHLETIC/15 MASS SUITS	3,375.00
11	426	08/02/2018	10132	MERRIFIELD OFFICE SUPPLY	EAST/INST/PENS/FOLDERS/POST- ITS	750.00
11	427	08/02/2018	11138	PONCA CITY PUBLIC SCHOOLS	GARFIELD/INST/COPIES FY19	1,500.00
11	428	08/03/2018	10228	SCHOLASTIC MAGAZINES	LINCOLN/TITLE 1/SOC STUDIES NEWSPAPERS/GR 1-4	1,700.00
11	429	08/03/2018	10068	WAL-MART COMM/GEGRB ID#46514	LINCOLN/INST/9 CLASSROOM CRATES	40.00
11	430	08/03/2018	12331	COPY CENTER	GARFIELD/TITLE 1/PAPER/RDG/MATH	1,000.00
11	431	08/03/2018	10074	BRACE BOOK & MORE, INC.	ROOS/TITLE 1/PROF DEV BOOKS	240.00
11	432	08/03/2018	12338	MYSTERY SCIENCE, INC	LINCOLN/TITLE 1/SCIENCE SOFTWARE	1,499.00
11	433	08/03/2018	10140	CARSON-DELLOSA PUBLISHING CO	LINC/515/5 GR SCI NOTEBOOKS	700.00
11	434	08/03/2018	31019	READ NATURALLY, INC	LINC/515/PROGRESS MONITOR KITS	2,500.00

## Ponca City Public Schools

## Encumbrance Register

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Fund	PO No	Date	Vendor No	Vendor	Description	Amount
11	435	08/03/2018	10068	WAL-MART COMM/GECRB ID#46514	LINC/515/CD PLAYERS	600.00
11	436	08/03/2018	10839	SOLUTION TREE	LINC/515/PD BOOKS	850.00
11	437	08/03/2018	36673	PERMA-BOUND BOOKS	LINC/515/10 CLSRM SETS SEQUOYAH BKS	3,000.00
11	438	08/03/2018	35906	PAYNE EDUCATION CENTER	RSA/PAYNE TRAINING/K/1ST GRADE	33,480.00
11	439	08/03/2018	10443	FITNESS FINDERS INC.	LINCOLN/INST/TRACKING SYSTEM	145.95
11	440	08/03/2018	10074	BRACE BOOK & MORE, INC.	EAST/LIBRARY/BOOKS	1,000.00
11	441	08/03/2018	36673	PERMA-BOUND BOOKS	EAST/LIBRARY/BOOKS	269.73
11	442	08/03/2018	12095	STANDLEY SYSTEMS, LLC	EAST/INST/COPIER MAINTENANCE	2,508.24
11	443	08/03/2018	11860	PROSPERITY BANK- SOUTHWEST AIR	TITLE III/WIDA CONF/AIR	750.00
11	444	08/03/2018	11138	PONCA CITY PUBLIC SCHOOLS	C&I/COPIES AND LAMINATION	294.05
11	445	08/03/2018	11138	PONCA CITY PUBLIC SCHOOLS	TITLE 6/COPIES FY19	300.00
11	446	08/03/2018	10068	WAL-MART COMM/GECRB ID#46514	TITLE 6/PAPER/PENS/PENCILS/INK	1,000.00
11	447	08/06/2018	85774	RYAN D DOOLEY	TECH/OUT OF DIST TRAVEL	200.00
11	448	08/06/2018	33774	PONCA CITY COUNTRY CLUB	BLDG OPER/GOLF/TENNIS FEES	4,650.00
11	449	08/06/2018	31160	CCOSA	WEST/INST/SCHOOL LAW CONF/REG	1,000.00
11	450	08/06/2018	10877	AIRGAS	HS/VO AG/WELDING SUPPLIES	600.00
<b>Non-Payroll Total:</b>						<b>\$351,637.21</b>
<b>Payroll Total:</b>						<b>\$0.00</b>
<b>Balance Forward:</b>						<b>\$0.00</b>
<b>Report Total:</b>						<b>\$351,637.21</b>

## Ponca City Public Schools

## Encumbrance Register

Options: Year: 2018-2019, Date Range: 7/1/2018 - 6/30/2019, PO Range: 36 - 46, Fund Codes: 21

Fund	PO No	Date	Vendor No	Vendor	Description	Amount
21	36	07/16/2018	11806	INTERFACE SERVICES, INC	BLDG OP/EMS/CARPET	64,417.40
21	37	07/18/2018	40763	BANC FIRST	RENTAL PAYMENTS	3,000.00
21	38	07/19/2018	31719	KYLER CONSTRUCTION GROUP, INC	REMODEL TEEN PEP/WCA	284,722.35
21	39	07/23/2018	31719	KYLER CONSTRUCTION GROUP, INC	WASH PK/REMODEL PHASE 1/ADA ACCESSIBILITY	194,976.70
21	40	07/25/2018	20374	BSN SPORTS	BLDG OPER/SIDELINE CHAIRS	8,114.15
21	41	07/31/2018	10132	MERRIFIELD OFFICE SUPPLY	BLDG OP/NEW FOOTBALL DRESSING ROOM FURNITURE	12,873.00
21	42	07/31/2018	30520	AMERICAN TELEPHONE	BLDG OPER/NEW/OLD FB/WT TRAIN	2,650.00
21	43	08/03/2018	20261	YMCA OF PONCA CITY	BLDG OPER/POOL RENTAL	15,000.00
21	44	08/06/2018	11022	THYSSENKRUPP ELEVATOR CORPORATION	UPS BACKUP SYSTEM TO ELEVATORS PER CODE	2,025.00
21	45	08/06/2018	67165	HINDMAN ENTERPRISES LLC	DISTRICT MOWING	1,345.00
21	46	08/06/2018	12362	TONY GARCIA'S LAWN CARE, INC	MOWING FOR DISTRICT SITES	505.00
<b>Non-Payroll Total:</b>						<b>\$589,628.60</b>
<b>Payroll Total:</b>						<b>\$0.00</b>
<b>Balance Forward:</b>						<b>\$0.00</b>
<b>Report Total:</b>						<b>\$589,628.60</b>

## Ponca City Public Schools

## Encumbrance Register

Options: Year: 2018-2019, Date Range: 7/1/2018 - 6/30/2019, PO Range: 72 - 83, Fund Codes: 22

Fund	PO No	Date	Vendor No	Vendor	Description	Amount
22	72	07/12/2018	67163	KAYLA HILLHOUSE	LUNCH REFUND/LINCOLN FY18	40.00
22	73	07/17/2018	11852	PROSPERITY BANK 46514	DECORATIONS FOR SITES	1,000.00
22	74	07/17/2018	12243	THIRSTY COCONUT, INC	WEST/MIX FOR SLUSHIE MACHINES	5,000.00
22	75	07/17/2018	12243	THIRSTY COCONUT, INC	HS/MIX FOR SLUSHIE MACHINE	5,000.00
22	76	07/17/2018	20371	GRAINGER	PARTS FOR EQUIPMENT	5,000.00
22	77	07/17/2018	10735	SCHOOL NUTRITION ASSOCIATION	CONFERENCE REGISTRATIONS	3,000.00
22	78	07/17/2018	12331	COPY CENTER	PURCHASE PAPER FROM DIST	1,200.00
22	79	07/18/2018	21037	DEPT. OF HUMAN SERVICES	COMMODITY STORAGE	8,000.00
22	80	07/23/2018	12436	CHRISTY HARLAND	LUNCH REFUND/HS/FY18	40.00
22	81	07/24/2018	30220	CABLE ONE, INC	CABLE SERVICE FOR CN OFFICE	486.00
22	82	07/24/2018	12354	FRESHPOINT OKLAHOMA	WATERMELONS ALL SITES	10,000.00
22	83	07/24/2018	11852	PROSPERITY BANK 46514	VARIOUS ON LINE PURCHASES	1,000.00
<b>Non-Payroll Total:</b>						<b>\$39,766.00</b>
<b>Payroll Total:</b>						<b>\$0.00</b>
<b>Balance Forward:</b>						<b>\$0.00</b>
<b>Report Total:</b>						<b>\$39,766.00</b>

**Ponca City Public Schools**

**Encumbrance Register**

**Options:** Year: 2018-2019, Date Range: 7/1/2018 - 6/30/2019, PO Range: 28 - 30, Fund Codes: 81

<b>Fund</b>	<b>PO No</b>	<b>Date</b>	<b>Vendor No</b>	<b>Vendor</b>	<b>Description</b>	<b>Amount</b>
81	28	07/25/2018	20416	SAIED MUSIC CO.	MARY COOPER/STEINWAY PIANO/W/COVER	130,100.00
81	29	07/31/2018	99999	COUNTY OF KAY / PONCA CITY SCH	P66/SAL REIMB/C JOHNSTON	11,000.00
81	30	07/31/2018	99999	COUNTY OF KAY / PONCA CITY SCH	P66/MILEAGE REIMB/C Johnston	200.00
<b>Non-Payroll Total:</b>						<b>\$141,300.00</b>
<b>Payroll Total:</b>						<b>\$0.00</b>
<b>Balance Forward:</b>						<b>\$0.00</b>
<b>Report Total:</b>						<b>\$141,300.00</b>



**Ponca City Public Schools**

**Encumbrance Register**

**Options:** Year: 2018-2019, Date Range: 7/1/2018 - 6/30/2019, PO Range: 6 - 7, Fund Codes: 36

<b>Fund</b>	<b>PO No</b>	<b>Date</b>	<b>Vendor No</b>	<b>Vendor</b>	<b>Description</b>	<b>Amount</b>
36	6	08/03/2018	31719	KYLER CONSTRUCTION GROUP, INC	CONCERT HALL CONSTRUCTION	157,919.94
<b>Non-Payroll Total:</b>						<b>\$157,919.94</b>
<b>Payroll Total:</b>						<b>\$0.00</b>
<b>Balance Forward:</b>						<b>\$0.00</b>
<b>Report Total:</b>						<b>\$157,919.94</b>

### Ponca City Public Schools

#### Encumbrance Register

Options: Year: 2018-2019, Date Range: 7/1/2018 - 6/30/2019, PO Range: 2 - 2, Fund Codes: 38

Fund	PO No	Date	Vendor No	Vendor	Description	Amount
38	2	07/17/2018	40763	BANC FIRST	ACQUISITION PAYMENT	8,608,912.00
<b>Non-Payroll Total:</b>						<b>\$8,608,912.00</b>
<b>Payroll Total:</b>						<b>\$0.00</b>
<b>Balance Forward:</b>						<b>\$0.00</b>
<b>Report Total:</b>						<b>\$8,608,912.00</b>

**PONCA CITY SCHOOLS  
PERSONNEL REPORT  
August 13, 2018**

<u>NAME</u>	<u>ASSIGNMENT</u>	<u>EFFECTIVE DATE</u>	<u>PROJ. #</u>	<u>SALARY</u>
<b><u>EMPLOYMENTS</u></b>				
<b><u>CERTIFIED PERSONNEL</u></b>				
Allison, Caleb	ELL Teacher @ *East .20 / Sr-Hi .80	8/13/2018	042	Salary Schedule
Blackstar, Oliver	Social Studies Teacher @ Sr-Hi	8/13/2018	000	Salary Schedule
Grider, Anne	Special Education Teacher @ Sr-Hi	8/13/2018	028	Salary Schedule
Pena, Jennifer	Pre-Kindergarten Teacher @ Pre-K Center	8/13/2018	000	Salary Schedule
<b><u>CERTIFIED RETIREE SALARY ADJUSTMENT</u></b>				
Gardner, Jana		8/13/2018	000	\$4,634.40
Gibson, Tanya		8/13/2018	000	\$4,634.40
Hedgecoth, Charles		8/13/2018	000	\$3,368.82
Taylor, Nancy		8/13/2018	000	\$4,248.20
Theobald, Hollye		8/13/2018	000	\$4,812.60
Winterrowd, Cynthia		8/13/2018	000	\$4,248.20
<b><u>SUPPORT PERSONNEL</u></b>				
Conley, Samantha	Bus Assistant 4.25hrs	8/14/2018	000	Salary Schedule
Cox, Patricia	Child Nutrition 6hrs @ East	8/14/2018	CNP	Salary Schedule
Craig, Lottie	Guidance Office Secretary @ Sr-Hi	8/1/2018	000	Salary Schedule
Hall, Angela	Title I Teacher Assistant @ Trout	8/14/2018	511	Salary Schedule
Jump, Leslie	Bus Assistant 4.25hrs	8/14/2018	000	Salary Schedule
Layton, Scott	Bus Driver 4.25hrs	8/14/2018	000	Salary Schedule
Martin, Teresa	Child Nutrition 3.5hrs @ Roosevelt	8/14/2018	CNP	Salary Schedule
Pope, Michelle	Finance Office Cashier Assistant @ Sr-Hi	8/14/2018	000	Salary Schedule
Runnels, Ashley	Title I Teacher Assistant @ West	8/14/2018	511	Salary Schedule
Seeliger, Kathryn	Special Education Teacher Assistant @ Union	8/14/2018	028	Salary Schedule
Thomas, Latisha	Attendance Office Assistant @ Sr-Hi	8/14/2018	000	Salary Schedule
Willis, Hope	Title I Teacher Assistant @ Lincoln	8/14/2018	511	Salary Schedule
<b><u>SEPARATIONS</u></b>				
<b><u>CERTIFIED PERSONNEL</u></b>				
Bayha, Chuck	Internship Coordinator @ Sr-Hi	5/29/2018		
Bright, Monyue	Special Education Teacher Assistant @ *Garfield.50/Lincoln.50	5/29/2018		
Johnston, Laura	Medical Leave of Absence	2018-2019		
Markle, Carisa	ELL Teacher @ *East .20 / Sr-Hi .80	5/29/2018		
Philbrick, Erika	Social Studies Teacher @ Sr-Hi	5/29/2018		
<b><u>SUPPORT PERSONNEL</u></b>				
Brien, Shannon	Guidance Office Secretary @ Sr-Hi	6/6/2018		
Fredrick, Rachael	Title I Teacher Assistant @ Trout	6/4/2018		
Lynch, Jayne	Bus Assistant 4hrs	5/25/2018		
Maxwell, Sondra	Child Nutrition @ East 6hrs	5/25/2018		
<b><u>CHANGE OF STATUS</u></b>				
<b><u>CERTIFIED PERSONNEL</u></b>				
Cassens, Rick	Special Education Teacher from Sr-Hi to Garfield & Lincoln	8/13/2018	028	no change
Christy, David	Home Site from Sr-Hi to East	8/13/2018	000	no change
Figie, Lynn	Special Education Teacher @ Sr-Hi to Contract Sub @ Sr-Hi	8/13/2018	000	Contract Substitute
Harris, Heather	Special Education Teacher Asst@Sr-Hi to PE Teacher@Liberty	8/13/2018	000	Salary Schedule
Leavitt, Jason	Computer Ed Teacher @ Sr-Hi to Athletic Director	7/19/2018	000	Salary Schedule
McDaniel, Svetlana	Correction, change to 4th Grade Teacher @ Liberty	8/13/2018	000	no change
McLelland, Alisha	3rd Grade Teacher to 4th Grade Teacher @ Woodlands	8/13/2018	000	no change
Vogeles, Teri	Assoc Dir of Curr & Fed Prog 215 days to 250 days	7/1/2018	000	Salary Schedule
Williams, Brooke	1st Grade Teacher to 3rd Grade Teacher @ Roosevelt	8/13/2018	000	no change
Wynn, Jared	PE Teacher @ Liberty to PE/Computer Tech Teacher @ Sr-Hi	8/13/2018	000	no change

PONCA CITY SCHOOLS PERSONNEL REPORT

August 13, 2018

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<u>NAME</u>	<u>ASSIGNMENT</u>	<u>EFFECTIVE DATE</u>	<u>PROJ. #</u>	<u>SALARY</u>
<b><u>SUPPORT PERSONNEL</u></b>				
Albee, Calvia	Special ED Teacher Assistant @ Garfield to East	8/14/2018	028	no change
Baldwin, Katelynne	Title I Teacher Asst @ Lincoln to Title VI Teacher Asst @ East	8/14/2018	561	Salary Schedule
Bohon, Beth	CNP 3hrs @ Lincoln to 3hrs @ Pre-K Center	2018-2018	CNP	no change
Briggs, Teresa	Special Ed Teacher Asst to Office Asst/CNP @ Liberty	8/14/2018	000/cnp	Salary Schedule
Colbath, Debra	CNP 3hrs to 5.5hrs @ Union	2018-2019	CNP	Salary Schedule
Lamb, Neil	Plumber 4hrs a day to 3hrs a day	7/1/2018	000	Salary Schedule
Lambert, Janie	Sped Teacher Asst from MCH to Sr-Hi	8/14/2018	028	Salary Schedule
Looper, Scott	Special ED Teacher Assistant @ Sr-Hi to Job Coach	8/14/2018	028	Salary Schedule
McCarty, Holli	Bus Driver from 4 to 6.25hrs	8/14/2018	000	Salary Schedule
Murray, Seth	Operatons Lead relief for the district CNP sites	2018-2019	CNP	no change
Reynolds, BrightPath	Sped Teacher Asst from MCH to Union	8/14/2018	028	no change
Ritter, Delores	Crossing Guard @ Lincoln & Custodian 2hr @ Teen Pep to Custodian 4 hrs @ Wildcat/Teen Pep	8/6/2018	000	Salary Schedule
White, Barbara	CNP 4hrs @ Pre-K Center to 4hrs @ Union	2018-2019	CNP	no change
Williams, Payton	Special Ed Teacher Asst to Title I Teacher Asst @ Union	8/14/2018	511	Salary Schedule

**EXTRA DUTY**

**CERTIFIED PERSONNEL**

Andrews, Jotham	Curriculum Work	Aug 3, 2018	541	\$23/hr up to 6hrs
Blankenship, Margaret	PAWS Curriculum Planning - evenings	July-Sept 2018	552	\$23/hr up to 5hrs
Bodenstein, Michelle	Curriculum Work	Aug 3, 2018	541	\$23/hr up to 6hrs
Bridges, Kassie	Schedule pick-up @ West	Aug 7-8, 2018	000	\$10/hr up to 7 hrs
Carson, Christine	Supervising Katie Clayton SLPA	2018-2019	028	\$1,000
Chaney, Tamara	Recruitment Stipend	2018-2019	000	\$4,411.55
Degan, Larry	Cross Country Summer Running Club Performance Pay	July 2018	xcnty booster club	\$500
Eakins, Amber	Special Services Compliance Coordinator for District	2018-2019	028	\$24.15/hr up to 300hrs
Easley, Betsy	Schedule Pick-up @ Sr-Hi	8/7/2018	000	\$10/hr up to 13 hrs
Fisher, Crystina	PAWS Curriculum Planning - evenings	July-Sept 2018	552	\$23/hr up to 5hrs
Fortney, Kelsey	Curriculum Work	Aug 3, 2018	541	\$23/hr up to 6hrs
Freeman, Chandra	PAWS Curriculum Planning - evenings	July-Sept 2018	552	\$23/hr up to 5hrs
Gartside, Donya	Curriculum Work	July 30-Aug 2 '18	012	\$23/hr up to 28 hrs
Hargraves, Elizabeth	PAWS Curriculum Planning - evenings	July-Sept 2018	552	\$23/hr up to 5hrs
Holland, Cara	PAWS Curriculum Planning - evenings	July-Sept 2018	552	\$23/hr up to 5hrs
Landes, Wendy	Cross Country Summer Running Club Performance Pay	July 2018	xcnty booster club	\$60
Larimer, Brad	Curriculum Work	Aug 3, 2018	541	\$23/hr up to 6hrs
Lawrence, Britany	Curriculum Work	Aug 3, 2018	541	\$23/hr up to 6hrs
Lewallen, Jennifer	PAWS Curriculum Planning - evenings	July-Sept 2018	552	\$23/hr up to 5hrs
Maier, Christopher	Cross Country Summer Running Club Performance Pay	July 2018	xcnty booster club	\$80
Marsh, Paige	Schedule Pick-up @ Sr-Hi	8/7/2018	000	\$10/hr up to 13 hrs
Meadows, Amanda	Schedule pick-up @ West	Aug 7-8, 2018	000	\$10/hr up to 7 hrs
Metzger, Kathryn	PAWS Curriculum Planning - evenings	July-Sept 2018	552	\$23/hr up to 5hrs
Mills, Dawn	PAWS Curriculum Planning - evenings	July-Sept 2018	552	\$23/hr up to 5hrs
Parent, Leisa	Curriculum Work	Aug 3, 2018	541	\$23/hr up to 6hrs
Partin, Jeri	Curriculum Work	Aug 3, 2018	541	\$23/hr up to 6hrs
Rhoads, Susan	Schedule pick-up @ West	Aug 7-8, 2018	000	\$10/hr up to 7 hrs
Schatz, Susan	Homebased Instruction	2018-2019	028	\$24.15/hr up to 4.5hrs/week
Schiltz, Delores	Curriculum Work	Aug 3, 2018	541	\$23/hr up to 6hrs
Smith, Kristin	Schedule Pick-up @ Sr-Hi	8/7/2018	000	\$10/hr up to 13 hrs
Snelding, Debbie	Additional Hours for Registration	July 2018	000	\$10/hr up to 9hrs
Steffey, Brant	Cross Country Summer Running Club Performance Pay	July 2018	xcnty booster club	\$300
Steichen, Ben	Curriculum Work	Aug 3, 2018	541	\$23/hr up to 6hrs
Sulivant, James	Curriculum Work	Aug 3, 2018	541	\$23/hr up to 6hrs
Swanson, Gineta	Supervising Tonya Dugan SLPA	2018-2019	028	\$1,000
Swartz, Amy	PAWS Curriculum Planning - evenings	July-Sept 2018	552	\$23/hr up to 5hrs
VanZant, Nancy	Supervising Jennifer Walenciak SLPA	2018-2019	028	\$1,000
Vogele, Teri	PAWS Curriculum Planning - evenings	July-Sept 2018	552	\$23/hr up to 5hrs

**NON-CONTRACT DUTY**

**CERTIFIED PERSONNEL**

Mayo, Zurishaddai	Child Find	2018-2019	028	\$1,700.00
Swearingen, Chelsie	2nd Grade PLC in place of Sandy Hasenfratz	2018-2019	000	\$1,000.00

**CONTRACT DUTY**

PONCA CITY SCHOOLS PERSONNEL REPORT

August 13, 2018

PAGE 3

<u>NAME</u>	<u>ASSIGNMENT</u>	<u>EFFECTIVE DATE</u>	<u>PROJ. #</u>	<u>SALARY</u>
<b><u>SUPPORT PERSONNEL</u></b>				<b><u>NON-CONTRACT DUTY</u></b>
Bentley, Vicki	Interpreter for Hearing Impaired Meetings	2018-2019	028	reg rate pay up to 20 hrs
DeNoya, Jeremy	Mowing of Baseball & Softball fields additional	Summer 2018	011	\$15/hr up to 28 hrs
Dugan, Tonya	SLPA additional work	2018-2019	028	reg rate pay up to 42 hrs
Fonseca, Milagros	Spanish Interpreting	2018-2019	028	reg rate pay up to 20 hrs
Graham, Laurie	Registration	Aug 6-9, 2018	000	reg rate pay up to 40 hrs
Graham, Laurie	Additional Hours for Registration	July 2018	000	reg rate pay up to 9hrs
Harris, Ellen	Registration	Aug 6-9, 2018	000	\$14.70/hr up to 40 hrs
Harris, Ellen	Additional Hours for Registration	July 2018	000	reg rate pay up to 9hrs
Jack, Barbara	Summer Scheduling @ West	July 23-25 '18	109	reg rate pay up to 14 hrs
McClelland, Karen	Additional Hours for Registration	July 2018	000	reg rate pay up to 9hrs
Mills, Jamia	Additional Hours for Registration	July 2018	000	reg rate pay up to 9hrs
Ortiz, Betty	Registration	Aug 6-9, 2018	000	reg rate pay up to 40 hrs
Raulston, Tamra	Household Applications Process for CNP	Aug 2018	CNP	reg rate pay up to 64 hrs
Rice, Denee	Transporting Deaf Students Sun & Thurs evenings	2018-2019	028	reg rate pay up to 5hrs/wk
Ritter, Delores	Cleaning in new building @ Wildcat	Aug 6, 2018	000	reg rate pay up to 2hrs
Robertson, Willma	Schedule pick-up @ West	Aug 7-8, 2018	000	reg rate pay up to 7 hrs
Smith, Janie	Interpreter for Hearing Impaired Meetings	2018-2019	028	reg rate pay up to 20 hrs
Tubbs, Sally	Job Coaching Responsibilities	2018-2019	456	reg rate pay up to \$1,700

**SUMMER WEIGHT ROOM SUPERVISION JULY 2018. 24 HRS PER WEEK, 4 WEEKS TOTAL OF 96 HOURS. \$15 PER HOUR. REIMBURSED BY THE QUARTERBACK CLUB**

McHenry, Steve Roland, Josh  
 Nordquist, Mike Sims, Josh  
 Parker, Brent

**ALL NEW TEACHERS REPORTING TO NEW TEACHER ORIENTATION WILL RECEIVE \$200 FOR EACH DAY ATTENDED. AUGUST 8,9,10, 2018**

**SUPPORT SALARY SCHEDULE FOR 2018-2019**

\*SEE ATTACHMENTS A

**ALL SUPPORT STAFF THAT WORKED 120 DAYS OR MORE IN THE 2017-2018 SCHOOL YEAR WILL ADVANCE 2 STEPS FOR THIS SCHOOL YEAR, 2018-2019.**

The 2 step increase is in line with the 2 step increase negotiated for Certified Staff.

**ALL ADMINISTRATIVE STAFF THAT WORKED 120 DAYS OR MORE IN THE 2017-2018 SCHOOL YEAR WILL ADVANCE 2 STEPS FOR THIS SCHOOL YEAR, 2018-2019.**

The 2 step increase is in line with the 2 step increase negotiated for Certified Staff.

**EXTRA COMPENSATION FOR 2018-2019**

\*SEE ATTACHMENT B

**SENIOR HIGH SITE EXTRA DUTY FOR 2018-2019**

\*SEE ATTACHMENTS C

**ATHLETICS EXTRA DUTY FOR 2018-2019**

\*SEE ATTACHMENT D

**COACHING ASSIGNMENTS FOR 2018-2019**

\*SEE ATTACHMENTS E

**COACHES/STAFF DRIVING FOR 2018-2019**

\*SEE ATTACHMENT F

**SUBSTITUTES**

**ADDITIONS FOR THE 2018-2019 SCHOOL YEAR**

(Teacher Substitute: \$60/day, Teacher Asst. Substitute: \$50/day)

\* SEE ATTACHED

Adkins, Elizabeth	Bus Substitute Substitute Only	Bush, Patricia	Child Nutrition Substitute Only
Conley, Tonya	Bus Driver Substitute Only	Cady, Delores	Child Nutrition Substitute Only
Jump, Joseph	Bus Assistant Substitute Only	Forbes, Mary	Child Nutrition Substitute Only
Kirchenbauer, Art	Bus Driver Substitute Only	Sanders, Marily	Child Nutrition Substitute Only
Lynch, Jayne	Bus Assistant Substitute Only		
Neal, Randy	Bus Driver Substitute Only		
Porter, Carl	Bus Driver Substitute Only		
Randall, Eddie	Bus Driver Substitute Only		