

THE BOARD OF EDUCATION OF INDEPENDENT SCHOOL DISTRICT NO. 71 OF KAY COUNTY, STATE OF OKLAHOMA, MET IN REGULAR MEETING AT THE ADMINISTRATION BUILDING BOARD ROOM, 613 EAST GRAND AVENUE, IN SAID SCHOOL DISTRICT ON AUGUST 13, 2018 AT 6:00 P.M.

MEMBERS PRESENT AT BEGINNING OF MEETING:  
KINKAID, NUZUM, RILEY,  
ZIMMERSCHIED

MEMBER ARRIVING AT 6:10 P.M.: THROOP

Others Present: Shelley Arrott, Bret Smith, Brenda Storie, Curtis Layton, Barbara Cusick, Teri Vogeles, Amy Swartz, Jason Ridenour, Jeff Denton, Randy Empting, Gary Bracken, and Betty Johnston.

Prior to December 15 of the last calendar year, the date, time, and place of the regular meetings were filed in the office of the County Clerk of Kay County, Oklahoma. At least twenty-four (24) hours prior to this meeting, excluding Saturdays, Sundays, and holidays, notice of the date, time, place, and agenda of this meeting was posted in prominent public view at the Ponca City Administration Building, 613 East Grand Avenue and on the school district's website located at [www.pcps.us](http://www.pcps.us) (posted on August 9, 2018 at 1:50 p.m.).

NOTICE OF MEETING

President Don Nuzum called the meeting to order.

CALL TO ORDER

The President led the flag salute.

FLAG SALUTE

Bret Smith gave the invocation.

The Deputy Minutes Clerk called roll at 6:00 p.m. Roll Call established four (4) members of the Board were present. Member Judy Throop was absent at time of roll call.

ROLL CALL

The President stated no individuals submitted a request prior to the meeting to address the Board during Public Comments.

PUBLIC COMMENTS

Superintendent Arrott presented a PowerPoint presentation titled "Personnel and Facility Updates Report" (see insert). In the presentation, Arrott informed the Board of personnel updates for FY 2019. Also, Arrott discussed the many facility updates across the district.

SUPERINTENDENT'S REPORT

Superintendent Arrott discussed the 2018-2019 Accreditation Status Report. The district had no deficiencies.

Board Member Judy Throop arrived at 6:10 p.m.

It was moved by Kinkaid, seconded by Throop, to approve the Consent Agenda (see inserts):

CONSENT AGENDA

- A. Agenda with Commentary
- B. Minutes: July 16, 2018 (Regular)
- C. Contracts/Agreements Under \$10,000

A roll call vote was taken as follows:

|              |     |     |
|--------------|-----|-----|
| KINKAID      | --- | AYE |
| NUZUM        | --- | AYE |
| RILEY        | --- | AYE |
| THROOP       | --- | AYE |
| ZIMMERSCHIED | --- | AYE |

Motion carried.

It was moved by Riley, seconded by Zimmerschied, to approve the following financial reports:

FINANCIAL REPORTS

- A. FY18 Budget Amendments
- B. FY18 Summary Change Order Listing as of August 7, 2018 for Funds 11, 21, 22, 30, 36, 37, and 81;
- C. FY18 Budget Analysis Reports
- D. FY18 Bond Fund Reports
- E. FY19 Budget Amendments
- F. FY19 General Fund 11 Encumbrances #345 - #450 in the amount of \$351,637.21;

- G. FY19 Building Fund 21 Encumbrances #36 - #46 in the amount of \$589,628.60;
- H. FY19 Child Nutrition Fund 22 Encumbrances #72 - #83 in the amount of \$39,766.00;
- I. FY19 Gifts and Endowments Fund 81 Encumbrances #28 - #30 in the amount of \$141,300.00;
- J. FY19 LRB 2016 Improvement Fund 30 Encumbrance #9 in the amount of \$9,500.00;
- K. FY19 2016 Building Bond 36 Encumbrance #6 in the amount of \$157,919.94;
- L. FY19 2018 Building Bond Fund 38 Encumbrance #2 in the amount of \$8,608,912.00;
- M. FY19 Summary Change Order Listing as of August 6, 2018 for Funds 11, 21, 30 and 36;
- N. FY19 Budget Analysis Reports
- O. FY19 Bond Fund Reports
- P. Booster Club Fundraiser Requests
- Q. Activity Fund Reports/Transfers
- R. Activity Fund Budgets/Amendments/ Fundraiser Approval Forms/Budget Projections for 2018-2019
- S. Treasurer's Reports
- T. Ratification of July 2018 payrolls for General Fund and Child Nutrition Fund previously approved by the Board and authority to issue payrolls for August 2018.

A roll call vote was taken as follows:

|              |     |     |
|--------------|-----|-----|
| KINKAID      | --- | AYE |
| NUZUM        | --- | AYE |
| RILEY        | --- | AYE |
| THROOP       | --- | AYE |
| ZIMMERSCHIED | --- | AYE |

Motion carried.

It was moved by Kinkaid, seconded by Zimmerschied, to approve Jason Leavitt as Activity Custodian for Athletics. A roll call vote was taken as follows:

APPROVAL OF JASON LEAVITT AS ACTIVITY CUSTODIAN FOR ATHLETICS

|         |     |     |
|---------|-----|-----|
| KINKAID | --- | AYE |
| NUZUM   | --- | AYE |
| RILEY   | --- | AYE |

|              |     |     |
|--------------|-----|-----|
| THROOP       | --- | AYE |
| ZIMMERSCHIED | --- | AYE |

Motion carried.

It was moved by Kinkaid, seconded by Riley, to approve the Ponca City Public Schools Logo Approval Form and Licensing Agreement and Proposed Fee Schedule (see insert). A roll call vote was taken as follows:

APPROVAL OF PONCA CITY  
PUBLIC SCHOOLS LOGO  
APPROVAL FORM AND  
LICENSING AGREEMENT  
AND PROPOSED FEE  
SCHEDULE

|              |     |     |
|--------------|-----|-----|
| KINKAID      | --- | AYE |
| NUZUM        | --- | AYE |
| RILEY        | --- | AYE |
| THROOP       | --- | AYE |
| ZIMMERSCHIED | --- | AYE |

Motion carried.

It was moved by Throop, seconded by Zimmerschied, to approve revisions to Board Policy 5.12 - Wellness (see insert). A roll call vote was taken as follows:

APPROVE REVISIONS TO  
BOARD POLICY 5.12 -  
WELLNESS

|              |     |     |
|--------------|-----|-----|
| KINKAID      | --- | AYE |
| NUZUM        | --- | AYE |
| RILEY        | --- | AYE |
| THROOP       | --- | AYE |
| ZIMMERSCHIED | --- | AYE |

Motion carried.

It was moved by Kinkaid, seconded by Zimmerschied, to approve the following Contracts/Agreements for the 2018-2019 School Year (see inserts):

APPROVAL OF  
CONTRACTS/AGREEMENTS

- A. Agreement with YMCA to provide the use of the Aquatic Facility at a monthly charge of \$1,287.50 for 12 months, for a total of \$15,450.00.
- B. Agreement with Tamra Wink, Physical Therapist, to provide Physical Therapy Services at an estimated cost of \$65,000.00.
- C. Agreement with Payne Education Center for Training in First Grade Foundations (First Grade Training). This training is for 22 teachers at a cost of

\$1,126.00 per teacher. The onsite training and travel fee is an additional \$2,500.00, for a total of \$27,272.00.

A roll call vote was taken as follows:

|              |     |     |
|--------------|-----|-----|
| KINKAID      | --- | AYE |
| NUZUM        | --- | AYE |
| RILEY        | --- | AYE |
| THROOP       | --- | AYE |
| ZIMMERSCHIED | --- | AYE |

Motion carried.

It was moved by Zimmerschied, seconded by Kinkaid, to approve the following Change Orders (see inserts):

APPROVAL OF CHANGE ORDERS

- A. Change Order No. 1 to the Washington Pre-K Remodel Phase I - ADA. Accessibility Project for \$23,924.00.
- B. Change Order No. 1 to the Wildcat Academy and Teen PEP Remodel Project for \$11,222.00.
- C. Change Order No. 1 to the Roosevelt Elementary Parking Lot Expansion Project was tabled.

A roll call vote was taken as follows:

|              |     |     |
|--------------|-----|-----|
| KINKAID      | --- | AYE |
| NUZUM        | --- | AYE |
| RILEY        | --- | AYE |
| THROOP       | --- | AYE |
| ZIMMERSCHIED | --- | AYE |

Motion carried.

It was moved by Zimmerschied, seconded by Kinkaid, to approve the revised 2018-2019 School Year Calendar (see insert). Instructional days will be reduced from 170 to 167. A roll call vote was taken as follows:

APPROVAL OF REVISED 2018-2019 SCHOOL YEAR CALENDAR

|              |     |     |
|--------------|-----|-----|
| KINKAID      | --- | AYE |
| NUZUM        | --- | AYE |
| RILEY        | --- | AYE |
| THROOP       | --- | AYE |
| ZIMMERSCHIED | --- | AYE |

Motion carried.

It was moved by Throop, seconded by Zimmerschied, to convene in Executive Session for the following purposes: to discuss the possible termination, reassignment, resignation, and employment of personnel on the attached detailed Personnel Report [25 O.S. Section 307 (B) (1)]; to discuss confidential conversations with the Board's Attorney concerning pending claims and litigation [25 O.S. Section 307(B) (4)]; and to discuss Negotiations [25 O.S. Section 307 (B) (2)].

EXECUTIVE SESSION

A roll call vote was taken as follows:

|              |     |     |
|--------------|-----|-----|
| KINKAID      | --- | AYE |
| NUZUM        | --- | AYE |
| RILEY        | --- | AYE |
| THROOP       | --- | AYE |
| ZIMMERSCHIED | --- | AYE |

Motion carried.

The Board adjourned into Executive Session to discuss the possible termination, reassignment, resignation, and employment of personnel on the attached detailed Personnel Report [25 O.S. Section 307 (B) (1)]; to discuss confidential conversations with the Board's Attorney concerning pending claims and litigation [25 O.S. Section 307 (B) (4)]; and to discuss Negotiations [25 O.S. Section 307 (B) (2)] at 6:39 p.m.

The Board reconvened into Open Session at 8:10 p.m.

RETURN TO OPEN SESSION

The Board President stated Minutes of Executive Session were kept by the Board Minutes Clerk and will remain confidential.

It was moved by Zimmerschied, seconded by Kinkaid, to approve the recommendations for termination, reassignment, resignation, salary adjustments and employment of personnel as follows:

APPROVAL OF PERSONNEL

Persons listed in the Personnel Report (including addendum, if applicable), and employed as of the effective date specified; contracts to be executed in the name of the district by the Superintendent or person(s) designated by her, and assignments to be made by the Superintendent (see insert) including salary adjustments.

A roll call vote was taken as follows:

|              |     |     |
|--------------|-----|-----|
| KINKAID      | --- | AYE |
| NUZUM        | --- | AYE |
| RILEY        | --- | AYE |
| THROOP       | --- | AYE |
| ZIMMERSCHIED | --- | AYE |

Motion carried.

It was moved by Throop, seconded by Zimmerschied, to approve the Negotiated Agreement with the Ponca City Public Schools' Association of Classroom Teachers (ACT) for 2018-2019 School Year, pending ratification by the ACT (see insert).

APPROVAL OF NEGOTIATED  
AGREEMENT WITH THE  
PONCA CITY PUBLIC  
SCHOOLS' ASSOCIATION  
OF CLASSROOM TEACHERS  
FOR 2018-2019 SCHOOL  
YEAR

A roll call vote was taken as follows:

|              |     |     |
|--------------|-----|-----|
| KINKAID      | --- | AYE |
| NUZUM        | --- | AYE |
| RILEY        | --- | AYE |
| THROOP       | --- | AYE |
| ZIMMERSCHIED | --- | AYE |

Motion carried.

Curtis Layton, Executive Director of Human Resources, informed the Board of an error on the Transportation Support Salary Schedule. A new Support Salary Schedule was presented to the Board. It was moved by Throop, seconded by Riley, to approve the new Support Salary Schedule for FY19 as presented. A roll call vote was taken as follows:

NEW BUSINESS

|         |     |     |
|---------|-----|-----|
| KINKAID | --- | AYE |
| NUZUM   | --- | AYE |
| RILEY   | --- | AYE |

THROOP --- AYE  
ZIMMERSCHIED --- AYE

Motion carried.

It was moved by Kinkaid, seconded by  
Zimmerschied, to adjourn meeting.

ADJOURNMENT

A roll call vote was taken as follows:

KINKAID --- AYE  
NUZUM --- AYE  
RILEY --- AYE  
THROOP --- AYE  
ZIMMERSCHIED --- AYE

Motion carried.

The meeting adjourned at 8:12 p.m.

(A DVD of this meeting is on file in the  
office of the Clerk of the Board of  
Education.)

READ AND APPROVED:

\_\_\_\_\_  
PRESIDENT

\_\_\_\_\_  
MEMBER

\_\_\_\_\_  
MEMBER

\_\_\_\_\_  
MEMBER

\_\_\_\_\_  
MEMBER

ATTEST: \_\_\_\_\_ Date: \_\_\_\_\_  
Minute Clerk