

THE BOARD OF EDUCATION OF INDEPENDENT SCHOOL DISTRICT NO. 71 OF KAY COUNTY, STATE OF OKLAHOMA, MET IN REGULAR MEETING AT THE ADMINISTRATION BUILDING, 613 EAST GRAND, IN SAID SCHOOL DISTRICT ON THE 9TH DAY OF MAY, 2016 AT 6:00 P.M. AGENDA AND MEETING NOTICE WERE POSTED AT 3:15 P.M., FRIDAY, MAY 6TH, 2016 IN ACCORDANCE WITH 25 O.S. § 311.

MEMBERS PRESENT: CLARK, KINKAID, NUZUM, RILEY, THROOP

Others Present: Dr. David Pennington, Bret Smith, Christy Guinn, Brenda Storie, Gary Bracken, Barbara Cusick, Teri Vogeles, Jason Ridenour, Randy Empting, Jeff Denton, Jan Miller and other various administrators, employees, and members of the community.

Notice of this meeting was given in writing to the County Clerk of Kay County, Oklahoma, forty-eight (48) hours prior to such meeting, and public notice of this meeting was posted in prominent view on the outside door at the Ponca City Administration Building, 613 East Grand Avenue, at least twenty-four (24) hours prior to this meeting, excluding Saturdays, Sundays and legal holidays, all in compliance with the Oklahoma Open Meeting Act.

NOTICE OF MEETING

The meeting was called to order by President Judy Throop.

CALL TO ORDER

The President led the flag salute.

FLAG SALUTE

Bret Smith gave the invocation.

The Minute Clerk called roll at 6:00 p.m. Roll call established that all five (5) members of the Board were present.

ROLL CALL

A presentation was made to all retiring Ponca City Public School Employees.

PRESENTATION TO RETIREES

Certified

Christina Chapman  
Ellen Cobb  
Jana Gardner  
Charles Hedgcoth  
Jan McKay  
Tony Moyer  
James Sharon  
Larry Williams

Support

Patricia Bush  
Delores Cady  
Mary Forbes  
Delma Holmes  
Mary Lou Jennings  
Jim Ladd  
Marty Ladd  
Becky North  
Claire Russell

Certified Employee of the Month Award was presented to Teri Vogeles, Associate Director of Curriculum.

CERTIFIED EMPLOYEE OF  
THE MONTH AWARD

Support Employee of the Month Award was presented to Casey VanHoesen, teacher assistant at Woodlands Elementary.

SUPPORT EMPLOYEE OF  
THE MONTH AWARD

Friend of Education Award was presented to St. Luke's Nazarene Church for working with our Transportation Department on providing the church's parking lot for our buses to pick up children to be transported to different schools in our district. Pastor David Frees accepted the award.

FRIEND OF EDUCATION  
AWARD

The President inquired if there were any interested citizens who wished to express their views to the Board; there were none.

PUBLIC COMMENTS

Dr. Pennington gave legislative and budget updates. Dr. Pennington stated there is not a proposed budget to date from the state. Also, education legislation is waiting to be acted upon.

SUPERINTENDENT'S  
REPORT

It was moved by Clark, seconded by Nuzum,

CONSENT AGENDA

to approve the Consent Calendar:

- A. Agenda with Commentary
- B. Minutes: April 4, 2016 (Regular)  
April 20, 2016 (Special)
- C. Contracts/Agreements Under \$10,000  
(see inserts)

A roll call vote was taken as follows:

CLARK	---	AYE
KINKAID	---	AYE
NUZUM	---	AYE
RILEY	---	AYE
THROOP	---	AYE

Motion carried.

It was moved by Nuzum, seconded by Kinkaid, to FINANCIAL REPORTS approve the following financial reports:

- A. FY16 Budget Amendments
- B. FY16 General Fund Encumbrances #1573 - #1588 in the amount of \$73,633.76;
- C. FY16 Building Fund Encumbrances #70 - #77 in the amount of \$181,566.63;
- D. FY16 Child Nutrition Fund Encumbrances #156 - #165 in the amount of \$28,923.16;
- E. FY16 Gift Fund Encumbrances #44 - #47 in the amount of \$13,000.00;
- F. FY16 LRB Improvement Bond Fund 30 Encumbrances #1 - #20 in the amount of \$4,117,672.00;
- G. 2013 Transportation Bond 32 Encumbrance #6 in the amount of \$1,845.55;
- H. 2015 Construction Bond 34 Encumbrances #36 - #39 in the amount of \$361,997.66;
- I. 2016 Construction Bond 36 Encumbrances #6 - #8 in the amount of \$1,107,600.00;
- J. FY16 Summary Change Order Listing as of May 2, 2016 for Fund 11, 21, 22, 34, and 81.
- K. FY16 Expenditure Summary Reports
- L. FY16 Bond Fund Reports
- M. Activity Fund Reports/Requests
- N. Treasurer's Reports
- O. Ratification of May 2016 payrolls for General Fund and Child Nutrition Fund previously approved by the Board and authority to issue payrolls for June 2016.

A roll call vote was taken as follows:

CLARK	---	AYE
KINKAID	---	AYE
NUZUM	---	AYE
RILEY	---	AYE
THROOP	---	AYE

Motion carried.

It was moved by Clark, seconded by Kinkaid, to approve adopting Board Policy 2.15 - 2.0 Employee Fundraising (see insert). A roll call vote was taken as follows:

APPROVAL OF ADOPTING  
BOARD POLICY 2.15 -  
2.0 EMPLOYEE  
FUNDRAISING

CLARK	---	AYE
KINKAID	---	AYE
NUZUM	---	AYE
RILEY	---	AYE
THROOP	---	AYE

Motion carried.

It was moved by Nuzum, seconded by Clark, to approve the Application for the Participation in the 2016 Summer Food Service Program for Children. Program participation will be June 1 - 30, 2016 (see insert). A roll call vote was taken as follows:

APPROVAL OF  
APPLICATION FOR THE  
PARTICIPATION IN THE  
2016 SUMMER FOOD  
SERVICE PROGRAM FOR  
CHILDREN

CLARK	---	AYE
KINKAID	---	AYE
NUZUM	---	AYE
RILEY	---	AYE
THROOP	---	AYE

Motion carried.

It was moved by Riley, seconded by Kinkaid, to approve an increase in full-priced student breakfast and lunches for the 2016-2017 school year. The new lunch prices are as follows: Elementary \$2.25; West Middle School \$2.35; East Middle School \$2.35; Sr. High School \$2.50. The new breakfast prices are as follows: Elementary \$1.25; West Middle School \$1.25; East Middle School \$1.25; Sr. High

APPROVAL OF AN  
INCREASE IN FULL-  
PRICED STUDENT LUNCH  
AND BREAKFAST FOR THE  
2016-2017 SCHOOL YEAR

School \$1.50. A roll call vote was taken as follows:

CLARK	---	AYE
KINKAID	---	AYE
NUZUM	---	AYE
RILEY	---	AYE
THROOP	---	AYE

Motion carried.

It was moved by Nuzum, seconded by Riley, to approve the following contracts (see inserts).

APPROVAL OF  
CONTRACTS/AGREEMENTS

- A. Renewal of Agreement with Burnett Security and Investigation, Inc. for two security guards at Ponca City High School for the 2016-2017 school year. Estimated cost of services is \$42,338.40.
- B. Renewal of Contract with Burnett Security and Investigation, Inc. for courier services for the 2016-2017 school year. The estimated cost of services is \$13,275.00.
- C. Agreement with Beckett Bros. Wood Floor Systems, LLC, to provide repairs to the gym floor at West Middle School. The total amount of repairs is \$18,599.20.
- D. Agreement with Lewis Associates Architects for Architectural Services for FY17.
- E. Agreement with IXL Learning which allows teachers to track student progress, print individual student reports, and create individual interventions for each student. The program will be funded with ACE funds in the amount of \$10,244.00.
- F. Agreement with Engage2Learn which provides training and coaching for the implementation of project-based learning. This will be funded by the Title II Federal Program in the amount of \$56,450.00.
- G. Contract with Oklahoma Specialty Supply for the purchase and installation of new lockers at Trout Elementary School. The contract is for \$10,560.00 and will be funded by the Building Fund.
- H. Agreement with 2 Fellas & A Big Vehicle Moving Company to move Trout Elementary School back to its original site. The quoted amount is \$22,590.00.

- I. Agreement with Gary Bracken, Attorney at Law, for his engagement as Attorney for the District. The retainer fee for the 2016-2017 school year will be \$43,200.00.
- J. Agreement between Galaxie Business Equipment Inc. and Ponca City Public Schools for six (6) district copiers plus supplies. This agreement will be funded from various funds for over \$10,000.00.
- K. Agreement with Standley for maintenance on district copiers and duplicators. Total cost for this agreement is over \$10,000.00 and will be funded from various funds.
- L. Agreement with Emporia State University Dance Camp for our 2016-2017 Po-Hi Steppers to attend the Dance/Drill Team Camp June 3-5, 2016. Total cost will be \$11,084.00 from Activity Funds.

A roll call vote was taken as follows:

CLARK	---	AYE
KINKAID	---	AYE
NUZUM	---	AYE
RILEY	---	AYE
THROOP	---	AYE

Motion carried.

It was moved by Nuzum, seconded by Clark, to accept the corrected bid total for the Administrative Office Seminar Room. The corrected bid amount is \$258,582.50. This is \$4,360.00 less than the bid approved on February 8, 2016 (see insert). A roll call vote was taken as follows:

APPROVAL TO ACCEPT THE  
CORRECTED BID TOTAL  
FOR THE ADMINISTRATIVE  
OFFICE SEMINAR ROOM

CLARK	---	AYE
KINKAID	---	AYE
NUZUM	---	AYE
RILEY	---	AYE
THROOP	---	AYE

Motion carried.

It was moved by Nuzum, seconded by Kinkaid, to accept the bids for the Washington Elementary School classroom restroom remodel. Bids were submitted on April 28, 2016 (see insert). A roll call vote was taken as follows:

APPROVAL TO ACCEPT  
BIDS FOR THE  
WASHINGTON ELEMENTARY  
SCHOOL CLASSROOM  
RESTROOM REMODEL

CLARK	---	AYE
KINKAID	---	AYE
NUZUM	---	AYE
RILEY	---	AYE
THROOP	---	AYE

Motion carried.

It was moved by Kinkaid, seconded by Nuzum, to approve a recommendation to utilize the former Washington Elementary School for the establishment of a Pre-Kindergarten Center. The newly named Washington Pre-K Center will open its doors on August 17, 2016. A roll call vote was taken as follows:

APPROVAL OF RECOMMENDATION TO UTILIZE THE FORMER WASHINGTON ELEMENTARY SCHOOL FOR THE ESTABLISHMENT OF A PRE-KINDERGARTEN CENTER

CLARK	---	AYE
KINKAID	---	AYE
NUZUM	---	AYE
RILEY	---	AYE
THROOP	---	AYE

Motion carried.

It was moved by Kinkaid, seconded by Nuzum, to approve changing the grade span of Garfield, Liberty, Lincoln, Roosevelt, Trout and Woodlands Elementary Schools. Change will be implemented for the 2016-2017 school year. With the establishment of a pre-kindergarten center, the grade span for the above mentioned elementary schools will change to kindergarten through grade 5. The only exception is Union Elementary where a non-graded special education program is housed. A roll call vote was taken as follows:

APPROVAL OF CHANGING THE GRADE SPAN OF GARFIELD, LIBERTY, LINCOLN, ROOSEVELT, TROUT AND WOODLANDS ELEMENTARY SCHOOLS

CLARK	---	AYE
KINKAID	---	AYE
NUZUM	---	AYE
RILEY	---	AYE
THROOP	---	AYE

Motion carried.

It was moved by Nuzum, seconded by Riley, to approve Resolution for Schools and Libraries Universal Services (E-Rate) for 2016-2017

APPROVAL OF RESOLUTION FOR SCHOOLS AND LIBRARIES UNIVERSAL

(see insert). A roll call vote was taken as follows:

SERVICES (E-RATE) FOR  
2016-2017

CLARK	---	AYE
KINKAID	---	AYE
NUZUM	---	AYE
RILEY	---	AYE
THROOP	---	AYE

Motion carried.

It was moved by Kinkaid, seconded by Riley, to approve the amended Ponca City School District Calendar for the 2016-2017 school year. The change is replacing six (6) student contact days with six (6) professional development days. One of the days would be an all-employee professional development day to allow for required state training and safety training. The other five (5) days will be designated professional development days for certified staff only (see insert). A roll call vote was taken as follows:

APPROVAL OF AMENDED  
PONCA CITY SCHOOL  
DISTRICT CALENDAR FOR  
THE 2016-2017 SCHOOL  
YEAR

CLARK	---	AYE
KINKAID	---	AYE
NUZUM	---	AYE
RILEY	---	AYE
THROOP	---	AYE

Motion carried.

It was moved by Clark, seconded by Riley, to approve renewal of the following Assistant Principals for the 2016-2017 school year:

APPROVE RENEWAL OF  
ASSISTANT PRINCIPALS  
FOR THE 2016-2017  
SCHOOL YEAR

Assistant Principals

Chuck Bayha  
Tamara Chaney  
Tami Flaspohler  
Jared Freeman  
DaLana Hawkins  
Kevin LaRue  
Dawn Mills  
Trenton Murner

A roll call vote was taken as follows:

CLARK	---	AYE
KINKAID	---	AYE



NUZUM	---	AYE
RILEY	---	AYE
THROOP	---	AYE

Motion carried.

It was moved by Nuzum, seconded by Kinkaid, to approve the recommendations for termination, reassignment, resignation and employment of personnel as follows:

APPROVAL OF PERSONNEL

Persons listed in the Personnel Report (including addendum, if applicable), and employed as of the effective date specified; contracts to be executed in the name of the district by the Superintendent or person(s) designated by him, and assignments to be made by the Superintendent (see insert) including salary adjustments.

A roll call vote was taken as follows:

CLARK	---	AYE
KINKAID	---	AYE
NUZUM	---	AYE
RILEY	---	AYE
THROOP	---	AYE

Motion carried.

It was moved by Kinkaid, seconded by Clark, to approve Dr. Pennington's recommendation to approve a fundraiser for the high school football team. Discount card sales will be deposited in the Football Activity Fund. Sales will take place during May - June, 2016. A roll call vote was taken as follows:

NEW BUSINESS

CLARK	---	AYE
KINKAID	---	AYE
NUZUM	---	AYE
RILEY	---	AYE
THROOP	---	AYE

Motion carried.

It was moved by Kinkaid, seconded by Clark, to approve Dr. Pennington's recommendation to approve Purchase Order 1116-1590 for \$9,000.00

to Riggs, Abney, Neal, Turpen, Orbison & Lewis. This Purchase Order is for Ponca City Public School's portion of legal fees for the auto tag issue. The original Purchase Order to Sand Springs Public School will be canceled. A roll call vote was taken as follows:

CLARK --- AYE  
KINKAID --- AYE  
NUZUM --- AYE  
RILEY --- AYE  
THROOP --- AYE

Motion carried.

It was moved by Kinkaid, seconded by Riley, to ADJOURNMENT adjourn meeting. The meeting adjourned at 7:20 p.m. A roll call vote was taken as follows:

CLARK --- AYE  
KINKAID --- AYE  
NUZUM --- AYE  
RILEY --- AYE  
THROOP --- AYE

Motion carried.

(A DVD of this meeting is on file in the office of the Clerk of the Board of Education.)

READ AND APPROVED:

\_\_\_\_\_  
PRESIDENT MEMBER

\_\_\_\_\_  
MEMBER MEMBER

\_\_\_\_\_  
MEMBER

ATTEST: \_\_\_\_\_ Date: \_\_\_\_\_  
Minute Clerk