

**AGENDA WITH COMMENTARY  
REGULAR BOARD OF EDUCATION MEETING  
PONCA CITY BOARD OF EDUCATION  
PONCA CITY INDEPENDENT SCHOOL DISTRICT I-71  
ADMINISTRATION CENTER  
BOARD ROOM  
613 EAST GRAND AVE  
PONCA CITY, OK 74601  
MONDAY, APRIL 4, 2016  
6:00 P.M.**

**1. CALL TO ORDER**

- 1.1 Call Meeting to Order** (President)
- 1.2 Flag Salute**
- 1.3 Roll Call** (Minutes Clerk of the Board)

**2. PRESENTATIONS/RECOGNITIONS**

**2.1 Presentation of the Employee of the Month and Friend of Education Awards**

The President of the Board will preside over presenting the Employee of the Month and Friend of Education Awards to the following individuals.

Certified Employee of the Month for **March**.....Michael Webb  
Science Teacher at West Middle School

Support Employee of the Month for **March**.....Karrie Payne  
Secretary at Garfield Elementary

Friend of Education for **March** .....RCB North Branch  
Reading Mentors at Trout Elementary

Certified Employee of the Month for **April** .....Carol Lynes  
Special Education Teacher at Trout Elementary

Support Employee of the Month for **April**..... Sharon Chamberlin  
Pre-Kindergarten Teacher Assistant Liberty Elementary

Friend of Education for **April**.....Sarah Linn  
Mentor at Wildcat Academy

### **3. PUBLIC COMMENT**

#### **3.1 Comments from the Public**

The Ponca City Public School Board of Education recognizes the value to school governance of public comment on educational issues and the importance of involving members of the public in board meetings. The board has established guidelines to govern public participation in board meetings necessary to conduct its meetings and to maintain order. After checking in with the board clerk, individuals or groups wishing to speak during the public comment period must provide the following information, in writing, in order to speak before the board:

- Name and address of the individual
- The agenda action item(s) the individual wishes to address
- The organization the individual represents or is affiliated with, if applicable

Anyone who would like to speak to the board during public comment period of the meeting must check in with the board clerk *at least 15 minutes prior to the start of the board meeting*. There will be a form available they will need to fill out and return to the board clerk before they can be heard by the board.

Participants must be recognized by the president or other presiding officer and must preface their comments by an announcement of their name and group affiliation, if applicable.

Comments of the speaker must relate to an item on the meeting agenda. Generally, participants shall be limited to comment of a maximum of three (3) minutes duration unless altered by the presiding officer, with the approval of the board. All public comments during any one regular meeting shall be limited to no more than fifteen (15) minutes. No participant may speak more than once during a single meeting. All statements shall be directed to the presiding officer; no participant may address or question board members individually.

For more information regarding Speaking Privileges of the Public, please refer to Board Policy 2.4 *Speaking Privileges of the Public*, that is available at the board meeting, or in the board policy manual located on the district website, [www.pcps.us](http://www.pcps.us), under *Board of Education*.

### **4. SUPERINTENDENT REPORT**

#### **4.1 Funding Update**

### **5. CONSENT CALENDAR**

\*Motion required: Motion required for the approval of the "Consent Calendar" as printed

(or as amended). Board members may, however, call for a vote on each of the items listed on the "Consent Calendar."

**5.1 Agenda with Commentary ..... 1-6**  
**5.2 Minutes..... 7-21**  
**5.3 Consent Agenda/Agreements under \$10,000.....22**

**6. ACTION ITEMS (MOTION REQUIRED)**  
**CONSIDERATION OF AND VOTE TO APPROVE OR NOT APPROVE THE FOLLOWING ITEMS:**

**6.1 Consideration of and Vote to Approve or Not Approve the Following District Financial Reports**

A. FY16 Budget Amendments..... 23-35  
B. General Fund Encumbrances #1513-#1572.....36  
C. Building Fund Encumbrances #66-#68 .....37  
D. Child Nutrition Encumbrances #154-#155 .....38  
E. Gifts and Endowment Encumbrances #36-#43.....39  
F. Summary Change Orders Listing as of 03/28/2016..... 40-47  
G. Expenditure Summary Reports ..... 48-59  
H. Bond Issue Reports ..... 60-64  
I. Activity Fund Reports & Requests ..... 65-71  
J. Ratification & Approval of Payrolls

Brenda Storie will answer questions regarding the financial reports included on pages 23-71.

**RECOMMENDED ACTION**

The Superintendent recommends approval of the financial reports.

**6.2 Consideration of and Vote to Approve or Not Approve the Following Contracts:**

**A. Contract with High Tech Tronics Communication Systems**

Commentary:

This is an agreement with High Tech Tronics Communication Systems to provide additional security cameras for Ponca City High School and West Middle School in areas needed for safety and security of the sites. The cost for the High School is \$10,697.00 and West Middle School is \$4,618.75, for a total of \$15,315.75. This will be paid from bond funds. Bret Smith will answer questions.

**B. Agreement with ISDefender Content Keeper for Web Filter**

Commentary:

Content Keeper is a CIPA (Children’s Internet Protection Act) compliant web filter that will offer on-and-off site filtering of Internet content. Our current filter, Lightspeed, is not able to keep up with our existing bandwidth, and it was necessary to look for other options. Content Keeper has been tested and appears to meet our needs. The cost is \$34,407.39 which will be paid from bond funds. Jason Ridenour will answer questions.

**C. Agreement with Artist Travel Consultants for Travel Package to New York City for Po Hi Chorale Trip**

Commentary:

The Po Hi Chorale will be traveling to New York City on June 16-19, 2017 to perform at Carnegie Hall. The cost of the trip will include round trip coach airfare between Oklahoma City and New York City, round airport transfers within New York City, four (4) night hotel accommodations, and meals. Also included are tickets to a Broadway show, and subway/bus passes. The cost per individual is \$1,675.00, with an estimated thirty (30) participants, for a total cost \$50,250.00. There will be no cost to the district as this will be paid from activity funds.

**RECOMMENDED ACTION**

The Superintendent recommends approval.

**6.3 Consideration of and Vote to Approve or Not Approve Quotes and Guaranteed Maximum Price (GMP) for the Lincoln Elementary Remodel & Addition Project**

Commentary:

Bids for the Lincoln Elementary Remodel & Addition project were approved at the March 9, 2016 board meeting. Five quotes for other portions of the project have since been submitted for a cost of \$57,950.00. The new Guaranteed Maximum Price (GMP) for the project is \$890,000.00. A copy of the Quotes Recommended for Approval and new GMP for the project is included in the handouts. Bret Smith will answer questions.

**RECOMMENDED ACTION**

The Superintendent recommends approval.

**6.4 Consideration of and Vote to Approve or Not Approve the Guaranteed Maximum Price (GMP) for the East Middle School Window Replacement Project**

Commentary:

The bids for the East Middle School Window Replacement project were approved at the February 26, 2016 special meeting. The Guaranteed Maximum Price for the project is \$734,000.00 and requires board approval. A copy of the GMP is included in the handouts. Bret Smith will answer questions.

#### **RECOMMENDED ACTION**

The Superintendent recommends approval.

- 6.5 Consideration of and Vote to Approve or Not Approve a Proposed Executive Session for the Following Purposes: to Discuss the Possible Termination, Reassignment, Resignation, and Employment of Personnel on the Attached Detailed Personnel Report [Authority for Executive Session: 25 O.S. Section 307 (B) (1)]; to Discuss the Employment of Principals [Authority for Executive Session: 25 O.S. Section 307(B)(1)];to Discuss Confidential Conversations with the Board’s Attorney Concerning Pending Claims and Litigation [Authority for Executive Session: 25 O.S. Section 307 (B) (4)]; to Discuss the Purchase or Appraisal of Real Property [Authority for Executive Session: 25 O.S. Section 307 (B) (3)]; and to Discuss Negotiations [Authority for Executive Session: 25 O.S. Section 307 (B) (2)]**

**Motion for Executive Session if one is desired.**

- 6.6 Return to Open Session**
- 6.7 Recital by Board President that Minutes of Executive Session Were Kept by the Board Minutes Clerk and Will Remain Confidential**
- 6.8 Vote to Approve or Not Approve Renewal of the Following Administrative Contracts for the 2016-17 School Year:**

#### **Principals**

Lori Cox  
Barbara Davis  
Thad Dilbeck  
Carla Fry  
Elisabeth Hargraves  
Curtis Layton  
Jennifer Martinez  
Ronda Merrifield  
Dr. Trina Resler  
Tim Williams

**6.9 Vote to Approve or Not Approve Recommendations for Termination, Reassignment, Resignation, and Employment of Personnel.....72**

Commentary:

A copy of the proposed personnel report included on page 72 of the agenda.

**RECOMMENDED ACTION**

The Superintendent recommends approval of the personnel report as presented and/or amended.

**7. NEW BUSINESS**

**8. ADJOURNMENT  
\*Motion required for adjournment**

*(Special accommodations may be made available for this Board meeting. Requests should be made by calling the office of the Superintendent of Schools no later than Friday, preceding the Board meeting.)*