

**AGENDA WITH COMMENTARY  
REGULAR BOARD OF EDUCATION MEETING  
PONCA CITY BOARD OF EDUCATION  
INDEPENDENT SCHOOL DISTRICT I-71  
ADMINISTRATION CENTER  
BOARD ROOM  
613 EAST GRAND  
PONCA CITY, OK 74601**

**MONDAY, AUGUST 8, 2016**

**6:00 P.M.**

**1. CALL TO ORDER**

**1.1 Call Meeting to Order** (President)

**1.2 Flag Salute**

**1.3 Roll Call** (Minutes Clerk of the Board)

**2. PUBLIC COMMENT**

**2.1 Comments from the Public**

The Ponca City Public School Board of Education recognizes the value to school governance of public comment on educational issues and the importance of involving members of the public in board meetings. The board has established guidelines to govern public participation in board meetings necessary to conduct its meetings and to maintain order. After checking in with the board clerk, individuals or groups wishing to speak during the public comment period must provide the following information, in writing, in order to speak before the board:

- Name and address of the individual
- The agenda action item(s) the individual wishes to address
- The organization the individual represents or is affiliated with, if applicable

Anyone who would like to speak to the board during public comment period of the meeting must check in with the board clerk at least 15 minutes prior to the start of the board meeting. There will be a form available they will need to fill out and return to the board clerk before they can be heard by the board.

Participants must be recognized by the president or other presiding officer and must preface their comments by an announcement of their name and group affiliation, if applicable.

Comments of the speaker must relate to an item on the meeting agenda. Generally, participants shall be limited to comment of a maximum of three (3) minutes duration unless altered by the presiding officer, with the approval of the board. All public comments during any one regular

meeting shall be limited to no more than fifteen (15) minutes. No participant may speak more than once during a single meeting. All statements shall be directed to the presiding officer; no participant may address or question board members individually.

For more information regarding Speaking Privileges of the Public, please refer to Board Policy 2.4 *Speaking Privileges of the Public*, that is available at the board meeting, or in the board policy manual located on the district website, www.pcps.us, under Board of Education.

**3. PRESENTATIONS**

**3.1 Children’s Internet Protection Act (CIPA) *(Jason Ridenour)***

**4. DISCUSSION TOPICS**

**4.1 2016 Policy Updates *(Dr. Pennington)***

**5. SUPERINTENDENT’S REPORT**

**5.1 Wind Farm Tiff**

**6. CONSENT CALENDAR**

\*Motion required: Motion required for the approval of the "Consent Calendar" as printed (or as amended). Board members may, however, call for a vote on each of the items listed on the "Consent Calendar."

<b>6.1</b>	<b>Agenda with Commentary .....</b>	<b>1-6</b>
<b>6.2</b>	<b>Minutes .....</b>	<b>7-15</b>
<b>6.3</b>	<b>Consent Agenda/Agreements Under \$10,000.....</b>	<b>16-20</b>

**7. ACTION ITEMS (MOTION REQUIRED)**

**CONSIDERATION OF AND VOTE TO APPROVE OR NOT APPROVE THE FOLLOWING ITEMS:**

**7.1 Consideration of and Vote to Approve or Not Approve the Following District Financial Reports**

A.	FY16 Budget Amendments .....	21-36
B.	FY16 Summary Change Order Listing as of 08/01/2016.....	37-42
C.	FY16 Expenditure Summary Reports.....	43-55
D.	FY16 Bond Fund Reports.....	56-61
E.	FY17 Budget Amendments .....	62-77
F.	FY17 General Fund Encumbrances #273-#404 .....	78-80
G.	FY17 Building Fund Encumbrances #23-#33 .....	81
H.	FY17 Child Nutrition Encumbrances #69-#73.....	82

I. FY17 Gifts and Endowment Encumbrances #8-#17 .....	83
J. FY17 2016 LRB Improvement Fund 30 Encumbrances #1-#10.....	84
K. FY17 2015 Construction Bond 34 Encumbrances #7-#8 .....	85
L. FY17 2009 Transportation Bond 35 Encumbrance #2 .....	86
M. FY17 Summary Change Order Listing as of 08/01/2016.....	87-88
N. FY17 Expenditure Summary Reports.....	89-94
O. FY17 Bond Fund Reports .....	95-98
P. Request for Raffle.....	99
Q. Booster Club Fundraiser Requests.....	100-108
R. Activity Fund Reports/Budgets/Amendments.....	109-212
S. Treasurer’s Report .....	213-217
T. Ratification and Approval of Payrolls	

Brenda Storie will answer questions regarding the financial reports included on pages 21-217.

**RECOMMENDED ACTION**

The Superintendent recommends approval of the financial reports.

**7.2 Consideration of and Vote to Approve or Not Approve Appointing Betty Johnston as Board Clerk and Kathy Conrad as Deputy Clerk**

Christy Guinn has resigned from the district and it is necessary to appoint a new board clerk. We recommend that Betty Johnston be appointed board clerk and Kathy Conrad as deputy clerk. Dr. Pennington will answer questions.

**RECOMMENDED ACTION**

The Superintendent recommends approval.

**7.3 Administration of the Oath of Office Betty Johnston, Board Clerk and for Kathy Conrad, Deputy Clerk**

**7.4 Consideration of and Vote to Approve or Not Approve the Following Contracts/Agreements for the 2016-17 School Year**

**A. Agreement with Marquita Pogue with Ardor Health Solutions to Provide Speech and Language Services for the 2016-2017 School Year**

Commentary:

The purpose of this agreement is to provide services for students enrolled in Ponca City Schools as indicated by parent content and school criteria. The authorized personnel of Ponca City Public Schools (party) shall identify the students who need their services and shall approve each individual situation as provided for under state and federal regulations. Through Ardor Health Solutions, Ms. Marquita Pogue shall provide the speech and language services

at \$65.00 per hour at a 37.5 hours per week from August 17, 2016 through May 22, 2017. The District shall not be required to make payment for lunch, break time, sick time or holidays. Ardor Health Solutions agrees to follow the school calendar holidays, days off, early student release days, professional development days and emergency school closings. Ms. Pogue is responsible for providing the district with a copy of current worker's compensation insurance or a letter of exemption from the agency that oversees the State Insurance Fund of Oklahoma. The total cost of the agreement is \$90,187.50. Jill Henderson will answer questions.

**B. Contract with Younger-Holmes Electrical Contractors, Inc. to Provide Electrical Services**

Commentary:

Younger-Holmes Electrical Contractors, Inc. will cover various electrical needs as they arise in the district for the 2016-2017 school year until a school electrician can be found. The cost of the contract is \$10,000.00. Bret Smith will answer questions.

**C. Agreement with Frontline Technologies for Aesop Subscription**

Commentary:

This is the annual subscription renewal for our Automated Educational Substitute Operator (AESOP) software program. This is a substitute placement and absence management service that automatically calls substitutes and tracks all absences for employees. Employees requiring substitutes call in by phone or go online to request a sub, leave a sub preference list, and attach notes and lesson plans. The annual charge is \$10,173.60. Shelley Arrott will answer questions.

**D. Agreement with Renaissance Learning for Reading and Math Training**

Commentary:

This agreement covers reading and math training over Renaissance Place to be held on scheduled professional development days. The cost of the agreement is \$12,000.00. Teri Vogele will answer questions.

**E. Memorandum of Understanding between Ponca City Public Schools and Pioneer Technology Center for Dropout Recovery Program (SHARE)**

Commentary:

This SHARE Agreement concerns the enrollment and funding of sophomore,

junior, and senior students in the Dropout Recovery Program. Ponca City Public Schools agrees to pay Pioneer Technology Center seventy-five percent (75%) of the student grade weight funding for secondary students received from the State Department of Education in the form of ADM for each student enrolled from the district in the program. Ponca City Public Schools agrees to provide transcripts and general relevant information for each student and work with the SHARE Program staff to confirm credits and documentation necessary to meet the requirements for graduation for enrolled students. Estimated cost of the agreement is \$150,000.00 based on 2015-2016 expenses. Dr. Pennington will answer questions.

**RECOMMENDED ACTION**

The Superintendent recommends approval.

**7.5 Consideration of and Vote to Approve or Not Approve the Following Change Orders:**

**A. Change Order Number 1 for the Washington Elementary Restroom Remodel to Accept Project Contingency Surplus..... 218**

Commentary:

The Construction Manager has a contractual amount based on a percentage of the project to cover unknowns, issues in construction not anticipated or situations that arise that are good for the project's completion. The contingency surplus in the amount of \$14,630.04 is money left over, or not needed in order to complete the project, and is being returned to the district. A copy of the change order is shown on page 218. Bret Smith will answer questions.

**B. Change Order Number 2 for the Administrative Office Seminar Room Project to Accept Project Contingency Surplus ..... 219**

Commentary:

The Construction Manager has a contractual amount based on a percentage of the project to cover unknowns, issues in construction not anticipated or situations that arise that are good for the project's completion. The contingency surplus in the amount of \$1,644.04 is money left over, or not needed in order to complete the project, and is being returned to the district. A copy of the change order is shown on page 219. Bret Smith will answer questions.

**RECOMMENDED ACTION**

The Superintendent recommends approval.

**7.6 Consideration of and Vote to Approve or Not Approve a Proposed Executive Session for the Following Purposes: to Discuss the Possible Termination,**

**Reassignment, Resignation, and Employment of Personnel on the Attached Detailed Personnel Report [Authority for Executive Session: 25 O.S. Section 307 (B) (1)]; to Discuss Confidential Conversations with the Board’s Attorney Concerning Pending Claims and Litigation [Authority for Executive Session: 25 O.S. Section 307 (B) (4)]; to Discuss the Purchase or Appraisal of Real Property [Authority for Executive Session: 25 O.S. Section 307 (B) (3)]; and to Discuss Negotiations [Authority for Executive Session: 25 O.S. Section 307 (B) (2)]**

**Motion for Executive Session if one is desired.**

**7.7 Return to Open Session**

**7.8 Recital by Board President that Minutes of Executive Session Were Kept by the Board Minutes Clerk and Will Remain Confidential**

**7.9 Vote to Approve or Not Approve Recommendations for Termination, Reassignment, Resignation, and Employment of Personnel.....220-242**

Commentary:

A copy of the proposed personnel report is included on pages 220-242 of the agenda.

**RECOMMENDED ACTION**

The Superintendent recommends approval of the personnel report as presented and/or amended.

**7.10 Consideration of and Vote to Approve or Not Approve the Negotiated Agreement With the Ponca City Public Schools’ Association of Classroom Teachers (ACT) for the 2016-2017 School Year Pending Ratification by the ACT**

**RECOMMENDED ACTION**

The Superintendent recommends approval.

**8. NEW BUSINESS**

**9. ADJOURNMENT**

**\*Motion required for adjournment**

*(Special accommodations may be made available for this Board meeting. Requests should be made by calling the office of the Superintendent of Schools no later than Thursday, preceding the Board meeting.)*