

THE BOARD OF EDUCATION OF INDEPENDENT SCHOOL DISTRICT NO. 71 OF KAY COUNTY, STATE OF OKLAHOMA, MET IN SPECIAL MEETING AT THE ADMINISTRATION BUILDING, 613 EAST GRAND, IN SAID SCHOOL DISTRICT ON THE 9TH DAY OF MARCH, 2016 AT 12:00 NOON. AGENDA AND MEETING NOTICE WERE POSTED AT 2:45 P.M., MONDAY, MARCH 7TH, 2016 IN ACCORDANCE WITH 25 O.S. § 311.

MEMBERS PRESENT: CLARK, KINKAID, RILEY

MEMBERS ABSENT: NUZUM, THROOP

Others Present: Dr. David Pennington, Bret Smith, Christy Guinn, Brenda Storie, Gary Bracken, Jill Henderson, Teri Vogeles, Shelley Arrott, Jason Ridenour, Jan Miller, Jeff Denton and other various administrators, employees, and members of the community.

Notice of this meeting was given in writing to the County Clerk of Kay County, Oklahoma, forty-eight (48) hours prior to such meeting, and public notice of this meeting was posted in prominent view on the outside door at the Ponca City Administration Building, 613 East Grand Avenue, at least twenty-four (24) hours prior to this meeting, excluding Saturdays, Sundays and legal holidays, all in compliance with the Oklahoma Open Meeting Act.

NOTICE OF MEETING

The meeting was called to order by Vice-President Dr. David Kinkaid.

CALL TO ORDER

The President led the flag salute.

FLAG SALUTE

Bret Smith gave the invocation.

The Minute Clerk called roll at 12:00 Noon. Roll call established that three (3) members of the Board were present. Members Nuzum and Throop were absent.

ROLL CALL

Pam Dotson with Wilson, Dotson & Associates, P.L.L.C. presented the FY15 audit report and

PRESENTATION FROM  
WILSON, DOTSON &

findings via conference call. Pam had presented the FY15 audit to the Board Finance Committee on March 1, 2016.

ASSOCIATES, P.L.L.C.  
ON AUDIT REPORT

It was moved by Riley, seconded by Clark, to approve the Consent Calendar:

CONSENT CALENDAR

- A. Agenda with Commentary
- B. Minutes: February 8, 2016 (Regular)  
February 26, 2016 (Special)
- C. Contracts/Agreements Under \$10,000  
(see inserts)

A roll call vote was taken as follows:

CLARK	---	AYE
KINKAID	---	AYE
RILEY	---	AYE

Motion carried.

It was moved by Riley, seconded by Clark, to approve the Dublin-England and Boston educational field trip proposal from the English Department at the Ponca City High School. This 10-day trip will commence on March 21, 2018 (see inserts). A roll call vote was taken as follows:

APPROVAL OF DUBLIN-  
ENGLAND AND BOSTON  
EDUCATIONAL FIELD TRIP  
PROPOSAL

CLARK	---	AYE
KINKAID	---	AYE
RILEY	---	AYE

Motion carried.

The Board discussed continuing disclosure obligations with Ron Fisher, Associate with Stephen H. McDonald & Associates, Inc. No action required.

BOARD TO DISCUSS  
CONTINUING DISCLOSURE  
OBLIGATIONS

It was moved by Riley, seconded by Clark, to receive bids for the \$5,055,000 General Obligation Combined Purpose Bonds of this school district:

APPROVAL TO RECEIVE  
BIDS FOR BONDS

- 1. The Eastman National Bank (Ponca City Branch), Newkirk, Oklahoma, in association with BOSC, Inc., Oklahoma**

**City, OK**

Net Interest Cost: \$215,937.50  
Average Rate: 1.214838%

**2. UMB Bank, N.A., Kansas City, Missouri**

Net Interest Cost: \$221,633.50  
Average Rate: 1.246883%

**3. RCB Bank (Ponca City Branch), Claremore, Oklahoma, in association with The Baker Group, Oklahoma City, Oklahoma**

Net Interest Cost: \$254,475.00  
Average Cost: 1.431646%

**4. Country Club Bank, N.A., Prairie Village, Kansas**

Net Interest Cost: \$217,385.25  
Average Rate: 1.222983%

Bid for \$5,055,000 General Obligation Combined Purpose Bonds was awarded to the lowest bidder, **Eastman National Bank (Ponca City Branch), Newkirk, Oklahoma, in association with BOSCO, Inc., Oklahoma City, OK** for the Net Interest Cost of \$215,937.50 at an Average Rate of 1.214838%.

A roll call vote was taken as follows:

CLARK	---	AYE
KINKAID	---	AYE
RILEY	---	AYE

Motion carried.

It was moved by Riley, seconded by Clark, to approve Resolution providing for the issuance of General Obligation Combined Purpose Bonds in the sum of \$5,055,000 by this school district, authorized at an election called and held for such purpose; prescribing form of bonds; providing for registration thereof; providing for levy of an annual tax for the payment of principal and interest on the same; and fixing other details of the issue.

APPROVAL TO TAKE  
ACTION ON A RESOLUTION  
PROVIDING FOR THE  
ISSUANCE OF GENERAL  
OBLIGATION COMBINED  
PURPOSE BONDS IN THE  
SUM OF \$5,055,000

A roll call vote was taken as follows:

CLARK	---	AYE
KINKAID	---	AYE
RILEY	---	AYE

Motion carried

It was moved by Riley, seconded by Clark, to approve the Resolution designating the General Obligation Bonds of 2016 as "Qualified Tax-Exempt Obligations" pursuant to Section 265(b)(3)(B) of the Internal Revenue Code of 1986. A roll call vote was taken as follows:

APPROVAL OF RESOLUTION  
DESIGNATING THE  
GENERAL OBLIGATION  
BONDS OF 2016 AS  
"QUALIFIED TAX-EXEMPT  
OBLIGATIONS"

CLARK	---	AYE
KINKAID	---	AYE
RILEY	---	AYE

Motion carried.

It was moved by Riley, seconded by Clark, to approve the following financial reports:

FINANCIAL REPORTS

- A. FY16 Budget Amendments
- B. FY16 General Fund Encumbrances #1299 - #1511 in the amount of \$262,943.02;
- C. FY16 Building Fund Encumbrances #60 - #65 in the amount of \$297,379.77;
- D. FY16 Child Nutrition Fund Encumbrances #144 - #153 in the amount of \$139,654.00;
- E. FY16 Gifts and Endowments Fund Encumbrance #35 in the amount of \$30.00;
- F. FY16 2013 Transportation Bond 32 Encumbrance #5 in the amount of \$620.00;
- G. FY16 2015 Construction Bond 34 Encumbrances #32 - #34 in the amount of \$115,485.39;
- H. FY16 2016 Construction Bond 36 Encumbrances #1 - #4 in the amount of \$248,141.00;
- I. FY16 Summary Change Order Listing as of February 29, 2016 for Funds 11, 21, 22, 34, and 81.
- J. FY16 Expenditure Summary Reports
- K. FY16 Bond Fund Reports
- L. Request for Raffle (see insert)
- M. Activity Fund Reports/Requests
- N. Treasurer's Reports
- O. Ratification of March 2016 payrolls for General Fund and Child Nutrition Fund previously approved by the Board and authority to issue payrolls for April 2016.

A roll call vote was taken as follows:

CLARK	---	AYE
KINKAID	---	AYE
RILEY	---	AYE

Motion carried.

It was moved by Riley, seconded by Clark, to approve the audit report for the 2014-2015 fiscal year. A roll call vote was taken as follows:

APPROVAL TO RECEIVE  
THE AUDIT REPORT FROM  
WILSON, DOTSON &  
ASSOCIATES, P.L.L.C.

CLARK	---	AYE
KINKAID	---	AYE
RILEY	---	AYE

Motion carried.

It was moved by Riley, seconded by Clark, to approve the following Contracts/Agreements (see inserts):

APPROVAL OF  
CONTRACTS/AGREEMENTS

- A. Agreement with Gallup Consulting for Teacher Insight and Principal Insight. The cost is \$17,008.00. The term of this agreement is March 10, 2016 through March 9, 2017.
- B. Agreement with Municipal Accounting Systems, Inc. (MAS Inc.) to furnish the use of accounting software systems. The amount of the agreement is \$840.00 per month for a total of \$10,080.00 for twelve months.
- C. Agreement with Netchemia's Talent Ed Records for Process Management Software for Streamlining and Automating Personnel Records, Tasks and Workflows. The cost of the agreement is \$12,000.00. The agreement runs from March 10, 2016 to March 9, 2017.

A roll call vote was taken as follows:

CLARK	---	AYE
KINKAID	---	AYE
RILEY	---	AYE

Motion carried.

It was moved by Riley, seconded by Clark, to accept the bids for Lincoln Elementary remodel projects in the amount of \$560,747.00. Bids were submitted on March 3, 2016 (see insert). A roll call vote was taken as follows:

CLARK	---	AYE
KINKAID	---	AYE
RILEY	---	AYE

APPROVAL TO ACCEPT  
BIDS FOR LINCOLN  
ELEMENTARY REMODEL  
PROJECTS

Motion carried.

It was moved by Riley, seconded by Clark, to table Item 4.10 - Consideration of and Vote to Approve or Not Approve Accepting the Bids for the Anderson HVAC Phase 3 Project. A roll call vote was taken as follows:

CLARK	---	AYE
KINKAID	---	AYE
RILEY	---	AYE

APPROVAL TO TABLE  
ACCEPTING BIDS FOR THE  
ANDERSON HVAC PHASE 3  
PROJECT

Motion carried.

It was moved by Riley, seconded by Clark, to accept the Guaranteed Maximum Price (GMP) of \$315,084.50 for the Administration Office Seminar Room Renovation Project. A roll call vote was taken as follows:

CLARK	---	AYE
KINKAID	---	AYE
RILEY	---	AYE

APPROVAL TO ACCEPT  
GUARANTEED MAXIMUM  
PRICE (GMP) FOR THE  
ADMINISTRATION OFFICE  
SEMINAR ROOM  
RENOVATION

Motion carried.

It was moved by Riley, seconded by Clark, to accept Change Order Number 1 for Value Engineering the costs to the Administration Office Seminar Room Renovation Project in the amount of \$50,506.97 and accepting the New Guaranteed Maximum Price of \$264,577.53 (see insert). A roll call vote was taken as follows:

CLARK	---	AYE
KINKAID	---	AYE

APPROVAL OF CHANGE  
ORDER NUMBER 1 FOR  
VALUE ENGINEERING THE  
COSTS TO THE  
ADMINISTRATION OFFICE  
SEMINAR ROOM  
RENOVATION PROJECT

RILEY            ---            AYE

Motion carried.

It was moved by Riley, seconded by Clark, to approve adopting the revision to Board Policy 7.05 - 4.1 In-District Elementary Transfer (see insert). A roll call vote was taken as follows:

APPROVE TO ADOPT THE  
REVISION TO BOARD  
POLICY 7.05 - 4.1 IN-  
DISTRICT ELEMENTARY  
TRANSFER

CLARK            ---            AYE  
KINKAID         ---            AYE  
RILEY            ---            AYE

Motion carried.

It was moved by Riley, seconded by Clark, to approve a Proposed Executive Session for the Following Purposes: to Discuss the Possible Termination, Reassignment, Resignation, and Employment of Personnel on the Attached Detailed Personnel Report [Authority for Executive Session: 25 O.S. Section 307 (B) (1)]; to Discuss the Employment of Directors and Coordinators, [Authority for Executive Session: 25 O.S. Section 307(B) (1)]; to Discuss Confidential Conversations with the Board's Attorney Concerning Pending Claims and Litigation [Authority for Executive Session: 25 O.S. Section 307 (B) (4)]; to Discuss the Purchase or Appraisal of Real Property [Authority for Executive Session: 25 O.S. Section 307 (B) (3)]; and to Discuss Negotiations [Authority for Executive Session: 25 O.S. Section 307 (B) (2)]

EXECUTIVE SESSION

A roll call vote was taken as follows:

CLARK            ---            AYE  
KINKAID         ---            AYE  
RILEY            ---            AYE

Motion carried.

The Board adjourned in Executive Session for the purpose of discussing the possible Termination, Reassignment, Resignation, and Employment of Personnel on the Attached Detailed Personnel Report [Authority for

Executive Session: 25 O.S. Section 307 (B) (1)]; to Discuss the Employment of Directors and Coordinators, [Authority for Executive Session: 25 O.S. Section 307(B)(1)]; to Discuss Confidential Conversations with the Board's Attorney Concerning Pending Claims and Litigation [Authority for Executive Session: 25 O.S. Section 307 (B) (4)]; to Discuss the Purchase or Appraisal of Real Property [Authority for Executive Session: 25 O.S. Section 307 (B) (3)]; and to Discuss Negotiations [Authority for Executive Session: 25 O.S. Section 307 (B) (2)] at 12:28 p.m.

The Board reconvened into Open Session at 1:16 p.m.

The Board President stated that Minutes of Executive Session were kept by the Board Minutes Clerk and will remain confidential.

It was moved by Riley, seconded by Clark, to approve the renewal of the following Administrative Contracts for the 2016-2017 school year:

APPROVE TO RENEW  
ADMINISTRATIVE  
CONTRACTS FOR THE  
2016-2017 SCHOOL YEAR

Directors

- Shelley Arrott, Executive Director of Human Resources and TLE
- Barbara Cusick, Executive Director of Curriculum
- Bret Smith, Executive Director of Operations
- Brenda Storie, Executive Director of Finance/Treasurer
- Teri Vogele, Associate Director of Curriculum
- Jeff Denton, Child Nutrition Director
- Randy Empting, Transportation Director
- Jill Henderson, Special Services Director
- Jason Ridenour, Technology Director
- Tony Smith, Maintenance Director
- Karla Streeter, Alternative and Online Education Director
- Chris Walker, Athletics Director

A roll call vote was taken as follows:

CLARK	---	AYE
KINKAID	---	AYE
RILEY	---	AYE

Motion carried.

It was moved by Riley, seconded by Clark, to approve the recommendations for termination, reassignment, resignation and employment of personnel as follows:

APPROVAL OF PERSONNEL

Persons listed in the Personnel Report (including addendum, if applicable), and employed as of the effective date specified; contracts to be executed in the name of the district by the Superintendent or person(s) designated by him, and assignments to be made by the Superintendent (see insert) including salary adjustments.

A roll call vote was taken as follows:

CLARK	---	AYE
KINKAID	---	AYE
RILEY	---	AYE

Motion carried.

It was moved by Riley, seconded by Clark, to adjourn meeting.

ADJOURNMENT

The meeting adjourned at 1:17 p.m.

(A DVD of this meeting is on file in the office of the Clerk of the Board of Education.)

READ AND APPROVED:

_____	_____
PRESIDENT	MEMBER
_____	_____
MEMBER	MEMBER
_____	
MEMBER	

ATTEST: \_\_\_\_\_ Date: \_\_\_\_\_  
Minute Clerk