



## Student Registration Checklist For Returning Students

A student is officially registered in Ponca City Public Schools and will receive a class schedule only when the following information and all registration forms are submitted to the Registration Center, 111 W. Grand Ave.

### **PROOF OF RESIDENCE (REQUIRED)**

- Current (within last 30 days) utility bill (gas, water, electric)
  - If recently closed on a home, submit signed settlement statement located in contract.
  - If in the process of closing on a home, submit non-contingent signed contract.

**We can no longer accept cable/dish TV bills, bank statements, or telephone/cell phone bills as proof of residence.**

### **IMMUNIZATION RECORD FOR 2017-18 KINDERGARTEN & 7<sup>TH</sup> GRADE STUDENTS (REQUIRED)**

#### **ADDITIONAL IMMUNIZATIONS REQUIRED FOR KINDERGARTEN STUDENTS:**

DTaP/DPT:  5<sup>th</sup> dose\*    OPV/IPV:     4<sup>th</sup> dose\*

\*Unless 4<sup>th</sup> DPT and 3<sup>rd</sup> OPV/IPV are given on or after the 4<sup>th</sup> birthday.

#### **ADDITIONAL IMMUNIZATIONS REQUIRED FOR 7<sup>TH</sup> GRADE STUDENTS:**

Tdap Booster:

### **ADDITIONAL DOCUMENTATION (REQUIRED)**

- Custody/Guardianship, if applicable** (*if changes occurred and you have not provided up-to-date documents to your child's school*)
- Driver's License or Government-Issued Photo ID of Parent/Guardian**