

# Press Release



## **Ponca City Public Schools Pre-Kindergarten Registration Dates and Procedures for 2017-18 Announced**

Ponca City Public Schools have scheduled the registration window for Pre-Kindergarten eligible students for the 2017-2018 school year. To enroll in Pre-Kindergarten a child must be 4 years of age on or before September 1, 2017. The registration window is set for April 17-28, 2017, 8:00 a.m. – 4:00 p.m. at the PCPS Registration Center located at 111 West Grand Ave. Information regarding immunizations and filing for birth certificates is located below.

Parents/Guardians will need the following documentation in order to register their child:

- Current Address & Proof of residence - must be current within the last 30 days (water, gas electric)
- Signed settlement statement in contract – must submit if recently closed on a home
- Non-contingent signed contract – must submit if in the process of closing on a home
- Parent/Guardian Photo I.D.
- Required forms – required form packets will be available at the Registration Center
- Birth Certificate
- Immunization record (immunization requirements can be found on the district web site [www.pcps.us](http://www.pcps.us))
- Student Social Security card (requested, but not required)
- Custody/Guardianship and Divorce Decrees (court-filed papers, if applicable)

To file for a lost birth certificate visit: Oklahoma Vital Records at:

<https://usvitalrecords.org>

### **Pre-K required vaccinations**

4 DTaP/DPT

3 Polio

1 MMR

3 Hep B

2 Hep A

1 Varicella

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